

# ***KIRTLINGTON PARISH COUNCIL***

**4<sup>th</sup> May 2017**

Dear Sir / Madam

## ***NOTICE OF COUNCIL MEETING***

I hereby give notice that the **Annual Council Meeting (AGM)** of the Parish Council will be held in the Village Hall on **Tuesday 9<sup>th</sup> May 2017** at 7.00 p.m.

Ruth Powles, Clerk

1. Election of Chairman and Deputy Chair
2. Parish Council Sub-Committees
3. Parish Council Representatives
4. Apologies
5. Declarations of interest - pecuniary interests / other conflicts of interest
6. Approval of the Minutes of the meeting held on 11<sup>th</sup> April 2017
7. District & County Councillor Reports
8. Progress reports (for information only on matters arising from the minutes unless under separate Agenda Item)
  - Consumer Council for Water – representation of third parties by KPC  
Website  
Islip Medical Practice meeting re Patient Participation Group – postponed, will provide minutes.
9. Highways safety – For further discussion: visibility mirrors, illegal parking
10. Highways safety – **To consider** and to make recommendations: road safety measures at the School
11. Mill Lane For information (update): installation of additional signage
12. Parish Council Assets  
**To consider:** date for Inspection Tour by Councillors (ref repairs & maintenance)
13. Village Greens – repairs and maintenance  
For review: installation of bollards and repairs to South Green, after Lamb Ale
14. Mowing by Parish Council  
For information (update): additional mowing at the school
15. Village Hall For information (update): fees for trading at Village Hall car park  
For information: Report on KVHMC meeting in April
  - (ii) Sports field  
For information (update): Fence repairs
  - (iii) Sports Field Play Area  
For information: Play bark delivery Thursday 18<sup>th</sup> May from 12 noon, assistance required to distribute.

16. Planning

- (i) MCNP For information (update): correspondence with MCNP re: recent increased large container traffic  
For information: Forum meeting Weds 17<sup>th</sup> May open to the public, Steeple Aston Village Hall, 7.30 p.m.  
**To consider:** Commissioning of traffic surveys of A4095 and Portway
- (ii) Jersey Cottages – Application 17/00539/OUT  
  
To note: likely date of determination by Cherwell DC Planning Cttee: Thursday 18<sup>th</sup> May  
**To consider:** Parish Council representation at Cherwell DC Planning Committee, 18<sup>th</sup> May
- (iii) Monthly planning application schedule – for information

17. Correspondence

Cherwell DC Parish Liaison meeting, eve of Weds 14<sup>th</sup> June: **to consider:** CDC request for Agenda topics

18. Finance

**To consider and approve:** Monthly receipts & payments

**To consider and approve:**

Renewal of Insurance Premium (Zurich) from 1<sup>st</sup> June at £845.39 subject to no additions to the policy.

To note: receipt of Council Tax Reduction scheme grant - £368.68

**To consider:** donation of this sum towards maintenance work at the Village Pond

To note: new external auditor (five year contract) for year commencing 1<sup>st</sup> April 2017 – Moore Stephens East Midlands

19. Councillors' reports and items for future agenda

20. Date of the next meeting: Tuesday 13<sup>th</sup> June 2017