

**KIRTLINGTON PARISH COUNCIL**  
**Minutes of the meeting held in the Village Hall on Tuesday 10<sup>th</sup> July 2012**

**Present:** J A B Charlesworth, Ms A Kennedy, Miss S van Loen, D Pratt (Chairman), Mrs R M Powles (Clerk), R Sadler  
**Apologies:** Dr H Macbeth, Cllr S Holland (Cherwell DC), Cllr T Hallchurch (Oxfordshire CC)

**1. Minutes of the meeting held on 12<sup>th</sup> June 2012**

These were signed as a correct record.

**2. Matters arising from the minutes**

Beech trees, playing field: the felling had been postponed because of the bad weather.

Vacancy: Cherwell DC would advise after 11<sup>th</sup> July if an election was needed.

New Code of Conduct: the Clerk would check the requirements regarding the disclosure of spouses' and partners' pecuniary interests on District and Parish Council websites.

Gravel Pit tenancy: options were being discussed with the tenant. It was agreed to instruct Henmans to advise and prepare any necessary documentation before 29<sup>th</sup> September.

**3. Declarations of interest –**

None.

**4. Reports -**

Oxfordshire Conservation Volunteers: Mr Cherry and Mr Draper had offered to remove the fence alongside Molly Minns lane at the same time as digging the trench for the mole fence. It was agreed the Molly Minns lane fence should not be removed until a new fence was ready to install. Cllrs Pratt and Kennedy would investigate the cost of replacement fencing and Cllr Kennedy would ask Mr Booker to quote for installing it. It was agreed to advise OCV and confirm with KWACS that shrubs would not be planted alongside Molly Minns Lane, and to inform OCV it would not be replacing the fence.

Tinkers Ditch and footpath to Mr East's field from Hatch Way: Cllr Macbeth had reported that vegetation had been cut back along these two paths.

Mole fence: Cllr Pratt said Mr Draper was arranging the hire of a digger. The Clerk would check whether items stored in the implement shed were insured for theft.

**5. Village Hall, Play Area and Sports Field**

Sports wall and MUGA: Grimshaws could no longer build the wall but might be able to install the MUGA. Cllr Pratt was investigating other contractors for the whole project, Cllr Kennedy would ask Mr Booker if he could build the wall, Cllr van Loen would investigate whether any playground suppliers could provide the MUGA.

Cricket square: there was no update.

Play Area: Cllr van Loen had met school parents who said they were keen on more swings, climbing equipment and an adventure trail and she had scheduled a further visit by a supplier. She had asked the supplier to provide a plan and full costing for multiple additional equipment items so that a choice could be made.

**6. Greens**

OCC Highways had advised it was not possible to delay the funding of bollards for the Church Lane section of South Green until the autumn. Cllrs Pratt, Sadler and van Loen had inspected the Church Lane area. Cllr Pratt proposed that 19 timber bollards were installed by the County Highways department and this was agreed *nem con*. The Clerk would advise OCC Highways. Cllr Macbeth's objection was noted in her absence.

It was noted that regular grass strimming would need to be organised on South Green and elsewhere following Mr Hemming's retirement.



## KPC MEETING 10<sup>th</sup> July 2012

### Agenda Item 9 - Planning report

#### **NEW INFORMATION FOR JULY 2012 MEETING**

Name David Pratt / Alison Elderfield, Application No 12/00593/LB  
Location Thatched Cottage, North Green  
Proposal Install 8 solar panels to roof at rear  
*Parish Council No objection email sent 13 June*  
*CDC Permission granted 29 June*

Name Mr Stuart Jenkins, Application No 12/00619/LB & 12/00618/F  
Location 3 Foxtownsend Cottages, Heyford Rd  
Proposal New section of boundary wall to side, widen front access to provide vehicle access point, pedestrian side access  
*Parish Council Objection email 25 June. Not in line with Policies C22 and C23 (ref preserve/enhance Conservation Area features) + traffic & highway safety*  
*CDC Decision awaited*

Name Mrs Rosy Whitwell, Application No 12/00164/TPO  
Location Oldbury, Bletchington Road  
Proposal Lime trees - crown lift to 3.4 - 4 m., crown thin 15%, subject to TPO 37/1989  
*Parish Council No objection email sent 9 May*  
*CDC Permission granted 14 June*

Name Mr & Mrs S Law, Application No 12/00566/F  
Location Willow Cottage, Bletchington Road  
Proposal Extension of time limit of 09/00676/F -Demolish existing outbuilding, erect two storey side/rear extension  
*Parish Council No objection email sent 30 May*  
*CDC Permission granted 20 June*

Name Mr Stuart Jenkins, Application No 12/00867/LB  
Location 3 Foxtownsend Cottages, Heyford Rd  
Proposal 15 x replacement double glazed wooden windows, replacement double glazed wooden patio doors; replacement wooden back door; replacement wooden staircase; extension of stone garden wall  
*Parish Council Response due by Thurs 19 July*

Name Mrs Diana Roberts, Application No 12/00839/F  
Location Old Post Office, South Green  
Proposal Construction of single storey flat roofed extension (replaces previous permitted application)  
*Parish Council Response due by Tues 17 July*

Name Ms Elizabeth Taylor, Application No 12/00896/F  
Location Oakdene, Bletchington Rd  
Proposal Side and rear extensions  
*Parish Council Response due by Weds 18 July*

## KPC MEETING 10<sup>th</sup> July 2012

### Agenda Item 11 - Financial report

#### 1. ACCOUNTS STATUS

Current a/c at 29 June 2012 - £4,562.72 (unbanked cheques total £934.90)  
Saver a/c at 29 June 2012 - £19,885.68 includes £2.53 interest for last quarter  
(statements only issued quarterly)

#### **JULY PAYMENTS**

KVHMC	£8.80	Room hire June mtg
Ady Podbury	£345.60	Mowing sports field June
S R Barrett Ltd	£165.11	Repairs to Toro mower
MEH Services	£206.52	Mowing greens + fuel
Sylva Consultancy	£216	Tip prune Cedar sports field
Allianz Insurance plc	£322.24	Motor insurance premium for Toro mower
<b>TOTAL CHQS</b>	<b>£1,264.27</b>	

#### **JULY RECEIPTS**

Donations for Torch parking	£296.80	assumes no fake coinage, includes torn £5 note, additional £105 given to car park attendants
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