

## KIRTLINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held in the Village Hall on Tuesday 10<sup>th</sup> November 2015

Present: JAB Charlesworth, Dr H Macbeth, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman),  
R Sadler, S Tylor

Apologies: Miss S van Loen

#### 1. Minutes of the Parish Council meeting held on 13<sup>th</sup> October 2015

The minutes were signed as a correct record.

#### 2. Matters arising from the minutes

Thames Water and mains sewerage: Cllr Macbeth suggested that in the New Year she contact Ofwat on behalf of the Parish Council, and this was agreed.

Salt bins: Cllr Sadler had checked the bins and the contents of all of them were still in good condition.

Cllr Charlesworth confirmed that Mr Cooke was now updating the website regularly, and would add local map information soon. Mr Cooke wanted the website to be more frequently updated and informative on topics of local interest such as major planning applications; the Council noted it supported this aim.

#### 3. Declarations of interest

None.

#### 4. Reports

Gigaclear, fibre optic installation: Gigaclear had begun connecting customers on 29<sup>th</sup> October. Cllrs Pratt and Macbeth queried again whether Gigaclear would repair satisfactorily any damaged sections of verge or green.

#### 5. Vacancy

Cherwell DC had confirmed the Parish Council could now co-opt to fill the vacancy.

#### 6. Village Greens

Council members had met Mr Harry Hebborn to discuss the funfair access points on South Green. Cllr Pratt had obtained several quotations for fixed and removable bollards, at around £50 and £150 respectively. Cllrs Sadler and Charlesworth recommended that the spacing and overall numbers should be assessed, based on the existing bollard placements; when this was done the proposals could be discussed with residents. The Council noted that all sections of South Green should benefit from this protection.

Mr Hebborn had requested the removal of some lower branches on the lime trees as these now made it difficult to erect funfair equipment and stalls. Cllr Sadler said his garden contractor could usefully liaise with the Clerk about the work needed; his contractor could also potentially install protective boarding at the northern edge of the west section, and the bollards.

Manor House, South Green: Mr Roskelly had still not replied to Cllr Pratt's letter.

#### 7 (i) Village Hall and surrounds

Cllr Pratt reported that Mr Hunter had requested the removal of the tree guards and the lower branches of the Holm Oaks by the Car Park. Cllr Pratt also thought the leylandii to the side of the Car Park were now so large that they should be greatly reduced in size. The Council agreed the work should be undertaken.

TCA's needed: the Clerk would need to obtain planning consent for the tree surgery work to the limes on South Green, the Play Area tree (see iii below), the leylandii and possibly the Holm oaks. Cllr Sadler's contractor might also be able to carry out the crown lifting in the Play Area.

Village Hall Management Committee meeting on 11<sup>th</sup> November. Cllr Macbeth reported this had dealt exclusively with preparations for the fireworks display. She would ask Dr Hogan to ensure Mr East was aware of the date for the fireworks; Cllr Tylor would inform Mr Chris Budgett.

(iii) **Play Area**

On behalf of Cllr van Loen Cllr Pratt reported that Playdale had completed the installation of the new climbing frame in the week of 2<sup>nd</sup> November. The bench needed repair and Cllr Pratt would ask Mr Draper if he could do this. Cllr van Loen had requested that crown-lifting work was carried out to the tree overhanging the climbing frame, and had informed Viridor that the work was complete. Cllr Pratt reminded the Council of the Art Show to be held in the Church on 13<sup>th</sup> and 14<sup>th</sup> November, also in aid of the Play Area. The Robin Greaves Foundation had postponed again its decision on the Council's grant application for £5,000, until the New Year.

(iv) **Gravel Pit Field:**

Mr Draper had advised that the Council's tractor was too small to use for the grass-cutting. He had obtained quotations from Ady Podbery for the grass cutting, at £90, and for the hedge trimming,. The grass cutting cost was approved. The hedge trimming which would be carried out by a subcontractor was estimated at £250 - £270 and Cllr Pratt would ask if this cost could be lowered. Cllr Tylor would try to obtain a quotation also. Sustainable Kirtlington had cleared stray logs from the grass.

**8. Planning**

- (i) Gladman Developments, application 14/02139/OUT – Cherwell DC had advised that the appeal timetable was unlikely to be available until late November at the earliest.
- (ii) Mid-Cherwell Neighbourhood Plan Forum – Cllr Macbeth and Christine Marsh would attend the meeting on 12<sup>th</sup> November. Cllr Macbeth said at this stage there was little new information but noted that at some point the Neighbourhood Plan would be subject to a village referendum. She and Cllr Sadler recommended this kind of information should be publicized via the website.
- (iii) Monthly planning schedule: update since the previous meeting, to be filed with the approved minutes.

**9. Graveyard provision**

Cllr Sadler advised that the PCC would not pay for any additional land and repeated his view that the purchase of land was beyond reach because of the cost. This meant that the options were limited to an extension into the sports field, which would be subject to the landowners' agreement, or a gift of land. The issue needed to be resolved soon because it was no longer possible to reserve a space for a grave. Parish Councils had the power to provide burial land, although no legal obligation to do so.

**10. Correspondence**

Oxfordshire County Council had submitted consultation documents (the "Talking Oxfordshire" consultation) on its proposed budget cuts, for response by 30<sup>th</sup> November. It was agreed the Clerk and Cllr Sadler would liaise to submit comments.

Oxfordshire County Council invitation to local councils to take on low-risk highways maintenance tasks: it was agreed the Parish Council would not take on any of this work because if it declined the invitation the County Council would still be obliged to continue the minimum statutory provision. The Clerk was asked however to obtain the maps which showed the areas of grass verge mown in the Parish by OCC.

ORCC had been renamed Community First Oxfordshire.

**11. Finance**

Parish Council Budget for 2016 – 17: the Clerk and Cllr Sadler would work on the draft budget in December, for presentation at the January meeting.

*Accounts status and payments: separate report to be filed with the approved minutes.*

**12. AOB**

Cllr Macbeth reported comments from Mr James Budgett about advice from the County Council on snow clearance. He now had some concerns about whether he could clear difficult sections of Akeman Street and would contact OCC for further information. Cllr Tylor confirmed he would if needed clear the turn from the A4095 to Slade Farm.

Cllr Macbeth had been in touch with the Community Service team about possible further maintenance work in the churchyard, leaves on footpaths, and neglected areas of the allotments.

Council members noted that visibility when approaching the dip in Akeman Street was obscured by tree crowns overhanging the dip and the Clerk was asked to write to Mr James Budgett. The flashing 30 mph sign at the north end of the village was also partly obscured and Cllr Tylor would investigate.

**Signed**                  **R Sadler**                                  **Chairman**

**Date**                      **8/12/15**

**KPC MEETING 10<sup>th</sup> November 2015, Agenda Item 8**

**NEW INFORMATION FOR NOVEMBER 2015 MEETING**

Name Gladman Developments, Application No 14/02139/OUT  
Location Land off Station Road / Lince Lane  
Proposal Outline permission for 75 dwellings  
Parish Council *Objection*  
CDC *Permission refused at Planning committee 19<sup>th</sup> March. Appeal lodged 21<sup>st</sup> September. CDC advise PINS timetable unlikely until end Nov earliest.*

15/01787/F Kirtlington Stud Ltd / Mr Chris Budgett  
Barn House Kirtlington Stud Crowcastle Lane Kirtlington Kidlington OX5 3EU  
Grooms Accommodation  
Parish Council *9<sup>th</sup> November email - no objection.*  
CDC *Decision awaited.*

15/00789/F Fluids in Motion Ltd (Mr Kashmir Johal)  
Plot 1 Land North West Of Golf Club Mill Lane Kirtlington –  
RETROSPECTIVE - Erection of an agricultural barn  
Parish Council *Objection email, 23<sup>rd</sup> September*  
CDC *Permission granted 21<sup>st</sup> Oct for agricultural purposes only, permitted development rights for conversion to residential use have been withdrawn*

15/01301/F Enviko Ltd Unit 8 Kingsmill Business Park Surrey KT1 3GZ  
Plot 1 Land North West Of Golf Club, Mill Lane Kirtlington  
*AMENDED APPLICATION - Extension of the ground mounted PV array to include an additional 50kW p (200 module) array.*  
Parish Council *Comments due by Weds 25<sup>th</sup> Nov (for Fri 27 Nov). Original application included panels on roof: agreed at KPC 8<sup>th</sup> Sept to object, objection emailed on 23<sup>rd</sup> September.*  
CDC *Case Officer is Stuart Howden*

15/01114/LB Mr and Mrs Chacksfield  
Flights Mill, Mill Lane Kirtlington Kidlington OX5 3HW  
Internal and external alterations to building; erection of single storey extension to rear and  
Alterations to Dovecote including erection of flue  
Parish Council *No objection email 28<sup>th</sup> August*  
CDC *Permission granted 30<sup>th</sup> Oct.*

15/01113/F Mr and Mrs Chacksfield  
Flights Mill, Mill Lane Kirtlington Kidlington OX5 3HW  
Erection of single storey rear extension  
Parish Council *No objection email 28<sup>th</sup> August*  
CDC *Permission granted 30<sup>th</sup> Oct.*

## KPC MEETING 10<sup>th</sup> November 2015

### Agenda Item 11 - Financial report

#### 1. Accounts

<b>Current a/c at 29 Oct 2015</b>	<b>£33,495.67</b>	Includes Precept receipt £10,000 (Sept), TOE2 grant £5,000 for VHall refurb payment, private donation £5,000, VAT claim £6,713.35
<b>Saver a/c at 29 Oct 2015</b>	<b>£3,434.80</b>	No change since last statement
	<b>£36,930.47</b>	
Returned chqs	£60.00	2 X £30 Village Hall hire deposit chqs
	<b>£36,990.47</b>	
Unbanked cheques	-£240.00	2 x Greenscape Inspires mowing chqs
	-£30.00	PCC for half cost of tree surgery by V Hall
	<b>£36,720.47</b>	

#### Late October / pre November mtg payments

Greenscape Inspires Ltd	£120	Greens mowing 26th Oct
Greenscape Inspires Ltd	£120	Greens mowing 10th Nov

#### November payments

Playdale Playgrounds Ltd	£11,531.16	Balance for installation of Climbing Frame, includes VAT
MEH Services	£81.81	Mowing and fuel, October
R M Bone	£7.56	Reimburse 1st class stamps x 12
KVHMC	£10	Room hire 13th October

#### Quotation approved in advance by DP/RS 15th Oct

"Arrows" (scarifier kit)	£160	requested by Jim Draper from Fete donation, use with tractor to scarify field, Ady P to supply JD.
--------------------------	------	--

#### 2. BUDGET 2016 – 2017

##### **Precept decision timing = KPC 12<sup>th</sup> January 2016:**

I confirm that precept letters are likely to be sent out in mid/late December with responses due mid/late January.

I have not heard that capping will apply to parishes, but do understand your concerns.

Regards

Denise

**Denise Taylor CPFA**

Group Accountant (Budgets & Accounts)

Cherwell District Council and South Northamptonshire Council