

KIRTLINGTON PARISH COUNCIL

Minutes of the meeting held in the Village Hall on Tuesday 11th June 2013

Present: J A B Charlesworth, Miss S van Loen, Dr H Macbeth, Mr D R Pratt (Chairman), Mrs R M Powles (Clerk), R Sadler, S Tylor
Mr W Giles (for the early part of the meeting only)
Apologies: Ms A Kennedy, Cllr A Gearing (Oxfordshire CC), Cllr S Holland (Cherwell DC)

1. Minutes of the meeting held on 14th May 2013

These were signed as a correct record.

2. Matters arising from the minutes

Parish Council Representatives not agreed at the previous meeting:

Public Transport: Cllr van Loen with the assistance of Mrs Shackleton
Airport Liaison: Cllr Sadler

Mrs Russell had been in email correspondence with Mr Sparrow, Manager of London Oxford Airport and the Clerk would pass the details to Cllr Sadler.

3. Declarations of interest

Cllr Charlesworth with regard to Oxford Airport.

4. Reports

Cllr Pratt and the Clerk would attend the Parish Liaison meeting at Bodicote House on 12th June.

5. Village Hall, Play Areas and Sports Field

(i) Village Hall refurbishment

The grant application to Viridor Credits had been submitted and the result would be known around mid-July.

Applications to TOE2 and Oxfordshire County Council: as part of the Council's agreed support for the Village Hall refurbishment proposals the supplementary grant applications referred to in the Viridor application for the additional funding needed, to TOE2 and Oxfordshire County Council, had been submitted on behalf of KVHMC, for £10,000 each.

(ii) Play Areas

Roman Close Play Area: the transfer deed was signed and would be returned to Trumans.

Sports field Play Area: Cllr van Loen said approximately five more cubic metres of quantity of playbark were needed because of the extension and it was agreed she should place the order. The RoSPA inspection was due in July.

(iii) Sports Field and adjacent

Under-9's football pitch: Cllr Pratt suggested the training sessions should be free of charge and the Council agreed. The standard match fee of £10 would still be charged.

Note on the adult football team's payments: the adult team paid KVHMC a sum per session to cover pitch hire and KVHMC costs; the annual sum forwarded to KPC by KVHMC was the pitch hire, at £12 per match.

Cllr Macbeth proposed the Council buy a rain water butt and diverter to collect water from the tractor shed roof, so that the white line marker kit could be cleaned, and this was agreed.

6. Planning

Separate report circulated at the meeting to be filed with the approved minutes.

Parish Council's planning application for a tennis court: a parishioner had suggested that players should contribute to the costs and the Council confirmed that if the application was successful it was intended to ask players to pay for use of the court.

Mr Calvin Bell, CDC Director of Development, had replied to the Council's letter seeking guidance on statutory restrictions, including planning law, on disturbance caused by lengthy construction projects: Parish Councils could ask the local planning authority for such likely disturbance to be taken into account at the consultation stage although it was unlikely that permission would be refused because of possible disturbance alone. Cherwell DC also had powers to deal with certain types of nuisance under other legislation.

7. Correspondence

Covered elsewhere.

8. Finance

Annual Return for the year ended 31st March 2013:

- a. The Council approved Section 1 of the Annual Return – Accounting statement for year ending 31st March 2012.
- b. The Council approved Section 2 of the Annual Return – Annual governance statement.

Accounts status and payments: separate report circulated at the meeting (to be filed with the approved minutes).

Play Area and Sports Wall insurance: additional premiums would be needed for cover for the new equipment at the play area and the sports wall and MUGA and the Clerk would contact AON.

Mowing of awkward non-sports field areas: Cllr Pratt proposed a small fly mower should be purchased which would be easier to manoeuvre in or around awkward areas of the village than the Toro, and this was agreed.

9 A.O.B.

Mr Will Hebborn had enquired if it would be possible to hold the funfair from Saturday to Monday in future, instead of Sunday to Tuesday. The Council had no objection in principal but should canvas opinions before making any arrangements for 2014.

Trumans had been appointed with reference to title registration of the Gravel Pit field.

Cllr Pratt asked for volunteers to help fence off South Green with bunting before the Fete on 29th June.

Signed

D R Pratt

Chairman

Date

9th July 2013

KPC MEETING 11th June 2013

Agenda Item 6 - Planning report

NEW INFORMATION FOR JUNE 2013 MEETING

Name Mr and Mrs Chris Wilder, Application No 13/00686/F
Location Appletreewick, Heyford Rd
Proposal Alterations to existing conservatory to provide a single storey side/rear extension
Parish Council *No objection recorded at meeting*

Name Mr and Mrs Emmott, Application No 13/00664/F and 665/LB
Location Fowtownsend Farm, Heyford Road
Proposal (*inter alia*) Replacement of existing stone tiles with Welsh Blue slate on several roof pitches, alterations and rebuilding of several chimney stacks, internal alterations and form new stone boundary walls
Parish Council *No objection recorded at meeting*

Name Mr and Mrs Roskelly, Application No 13/00719/LB
Location Manor House, South Green
Proposal Re-instatement of formerly stoned up opening at second floor to southern elevation of turret
Parish Council *No objection recorded at meeting*

Name Kirtlington Parish Council, Application No 13/00725/F
Location Part of Gravel Pit Field, Mill Lane
Proposal Change of use from Agricultural to Recreational use - construction of tennis court with fencing and vehicle access

Mr Robert White / The Lodge, Bletchington Rd, Appeal ref APP/C3105/A/13/2190212:
Appeal against CDC's refusal of his application to build a 4 bedroom 2-storey house in garden.
Parish Council letter of 6th March sent to Planning Inspectorate confirmed original objections.
Planning Inspector Decision = none as at Tuesday 11th June 2013

KPC MEETING 11th June 2013

Agenda Item 8 - Financial report

1. ACCOUNTS STATUS

Current a/c at 30 May 2013	£5,317.35	
Subtract unbanked May chqs	(£1,440)	Banbury Turf; Ady Podbery
	<u>£3,877.35</u>	
Saver a/c at 29 April 2013 (statements only quarterly)	£14,892.64	incl £2.23 interest for last quarter

2. PAYMENTS / RECEIPTS

JUNE 2013 RECEIPTS

Will Hebborn	£77	Lamb Ale pitch rent for 2012/13
--------------	-----	---------------------------------

JUNE 2013 PAYMENTS

M E Harrison	£150	Reimbursement of roller hire for sports field
MEH Services	£208.32	Mowing greens etc May
KVHMC	£7.70	Hall hire, 22nd May
Ady Podbery	£450	May field mowing
Barclayc'd Commercial	£257.10	Morgans - equipment hire v/v field
TOTAL CHQS	<u>(£1073.12)</u>	
OTHER PAYMENTS DUE:		
AON	£?	Additional insurance premium - new play area kit; sports wall & MUGA
KVHMC	£9.60	Room hire for KPC mtg 11 June

3. Note on additional government funding available via Cherwell DC (as per May KPC):

£6,925	New Homes Bonus payment
--------	-------------------------

4. Note on Play Area refurbishment costs / income to date (unchanged from May KPC)

	PAID/received	DUE
Playdale equipment	£8,608.51	(excluding VAT which has been reclaimed)
Additional fencing	£627.29	(C Brinkworth)
Weed control membrane &c	£112.53	(D R Pratt)
Additional play bark	£1170	(for whole area incl VAT: approx 50% bigger than previously)
<i>Repair to large swing?</i>		<i>Tba</i>
Overnight storage	£15	(KVHMC, Hazel Room)
Other	£20	(Top rails Park side per C Brinkworth)
TOTAL COSTS SO FAR	<u>(£10,553.33)</u>	
OCC grant	£7,500	
WI grant	£322.90	
<i>Village fete 2013</i>		<i>Fete Committee have promised donation</i>
TOTAL GRANTS SO FAR	<u>£7,822.90</u>	
KPC shortfall so far	<u>£2,730.43</u>	VAT can be reclaimed on some items

5. ANNUAL RETURN TO YEAR ENDING 31st MARCH 2013