

## KIRTLINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held in the Village Hall on Tuesday 11<sup>th</sup> November 2014

Present: JAB Charlesworth, Cllr S Holland (Cherwell DC, Items 1 – 8), Miss A Kennedy, Miss S van Loen, Dr H Macbeth, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman), R Sadler, S Tylor  
In attendance: A member of Mr J East's family, Mr J Scott-Lee  
Apologies: Mr P Kurgo

#### 1. Minutes of the meetings held on 14<sup>th</sup> October 2014

These were signed as a correct record.

#### 2. Matters arising from the minutes

Cllr Pratt reported that Oxford Conservation Volunteers had completed the work to Tinker's Ditch and had made a useful contribution to the pond clearance work and had kindly cut back some growth by the swing gate. Mr Price (Kirtlington Property Maintenance) had carried out the agreed additional clearance work in Tinker's Ditch.

Cllr Macbeth had passed on the Council's response to the request for funding for goal posts, and had returned the requested footpath information to OCC's Countryside Access team. Cllrs van Loen and Tylor confirmed that the tyre climbing frame in the sports field play area was beyond repair and Cllr Tylor would dismantle it. Cllr van Loen was considering replacement items.

#### 3. Declarations of interest

None.

#### 4. Reports

See below.

#### 5. (i) Village Hall

Cllr Sadler said the local farmers had been warned about the fireworks display on 15<sup>th</sup> November; Cllr Tylor would inform the Stud.

#### (ii) Sports Field

Cllr Pratt said the sports wall backboard could not be fixed until he could borrow a scaffolding tower and so he had approached Mr Giles.

#### 6. Broadband / Fibre optic provision

Cllr Charlesworth confirmed that Gigaclear were sponsoring the fireworks display and needed another 95 Kirtlington signatures before they could embark on fibre optic provision.

#### 7. Village Greens, Parish Council land

The Council discussed the size and style of the "no parking" signs for the greens and Cllr Pratt would take the matter forward with a supplier. It was agreed that expenditure should be limited as it was very possible the Council would install posts in 2015. The Clerk would contact the School to ask that they repeat their request to parents and childminders to use the village hall car park and not park on South Green.

Cllr Pratt proposed that Spratt Endicott continue to advise the Council on land ownership matters and the proposal was agreed.

## **8. Development / Planning**

- (i) Development Questionnaire – the response was now nearly 80% of the electorate.
- (ii) Gladman Developments, Application 14/01531/OUT at land off Station Road:

It was confirmed that the Parish Council's formal objection to the application had been submitted on 16<sup>th</sup> October and additional comments submitted on 31<sup>st</sup> October. About 90 comments opposing the development had been submitted by parishioners or members of the public. The provisional planning committee date was 27<sup>th</sup> November. Cllr Holland noted that consultees needed time to comment on information which Cherwell DC had formally asked Gladman to provide and which had so far not been forthcoming.

- (iii) Mid-Cherwell Neighbourhood Plan:

Cllrs Pratt and Macbeth and the Clerk would attend a meeting at Cherwell DC with participating parishes and Dorchester Group on 13<sup>th</sup> November. Cllr Pratt sought the Council's views on the key points that Kirtlington PC should make to that meeting. It was agreed the timeframe for the NP process was important. Mr Scott-Lee noted that S106 agreements were due to be replaced by CIL (Community Infrastructure Levy charges) which might offer assistance with infrastructure provision such as the relief of traffic load. Cllr Charlesworth proposed the Council continue its involvement with the Mid-Cherwell NP process and this was agreed.

- (iv) Monthly planning application update: see schedule, to be attached to the approved minutes.

## **9. Bus-stop, Bletchington Road (east side)**

It was confirmed that the County Council could not assist with funding a hard surface here for waiting passengers. Cllr Pratt proposed the Parish Council accept M&M's quotation of £300 plus VAT, and the proposal was agreed.

## **10. Correspondence**

Rainbow fish & chips, Kidlington: the owner had contacted the Parish Council with a request for a van to trade in the village one or two days a week. It was agreed the Council could not object except if necessary with regard to Parish Council-owned land and the van could trade on a trial basis initially and that Fridays should be avoided.

Playbus: the operators had written to say that because of low demand the service in Kirtlington would cease and they had informed the parents of children attending.

Cherwell DC, Register of Local Heritage Assets: CDC had repeated its request for submissions to the register.

## **11. Finance**

Payments approved since the last meeting and new payments for approval: listed in separate schedule to be filed with the approved minutes. The new payments were approved including the anticipated invoice of £100 from Greenscape Inspires for mowing on 11<sup>th</sup> November .

The Clerk would arrange a date for the Finance committee to consider the draft budget for 2015 – 16.

PAYE: the Clerk advised that she and the Council would be liable to pay National Insurance contributions in the New Year because recent overtime payments would raise overall payments to the Clerk above the current NIC threshold of £7,956.

## **12. AOB**

Cllr Macbeth reported that the Community Service team had been able to do some weeding beside the church and leaf clearance in Molly Minns lane.

Asset inspection walk: Cllr Sadler suggested 4<sup>th</sup> December, the time to be agreed later.

Cllr van Loen asked if the Council wanted a replacement item for the tyre climbing frame. It was agreed that advice should be sought on what might be suitable, and on the safety aspects arising from the space available.

Signed

Chairman

**D R Pratt**

Date 9<sup>th</sup> December 2014

## KPC MEETING 11<sup>th</sup> November 2014

### Agenda Item 8 - Planning report

#### **NEW INFORMATION FOR NOVEMBER 2014 MEETING**

##### **PERMISSIONS**

Name Mr and Mrs N Fry, Application No 14/01014/F  
Location Stonehaven, Troy Lane  
**Proposal** Layout changes to driveway and gates; construction of new garden studio  
*Parish Council* No objection 6<sup>th</sup> Aug  
*CDC* Permission granted 22<sup>nd</sup> October

Name Mr and Mrs N Fry, Application No 14/01014/F  
Location Stonehaven, Troy Lane  
**Proposal** Layout changes to driveway and gates – AMENDED details re proposed gates.  
*Parish Council* No objection 1<sup>st</sup> Sept, request for sufficient driveway space for long vehicles to wait off Troy Lane  
*CDC* Permission granted 22<sup>nd</sup> October, no changes to access design required

Name Mrs Dutton, Application 14/01395/LB  
Location Manor Farm House, North Green  
**Proposal** Remove stonesfield slates, spray timbers, felt, batten and lay existing slates over  
*Parish Council* No objection 8<sup>th</sup> Oct  
*CDC* Permission granted 30<sup>th</sup> October

Name Mr Steve Rice, Application No 14/00296/TCA  
Location The Old Coach House, Church Lane  
**Proposal** Major formative pruning to eucalyptus  
*Parish Council* No objection 8<sup>th</sup> Oct  
*CDC* No objection 28<sup>th</sup> October

Name Mr and Mrs Lay, Application No 14/01387/F  
Location 5 Park Close  
**Proposal** Demolition of existing single storey rear extension and bay window. Erection of single storey rear and front extensions, with replacement bay window  
*Parish Council* No objection 8<sup>th</sup> Oct  
*CDC* Permission granted 30<sup>th</sup> October

Name Mr A Charlesworth, Application No 14/00371/TCA  
Location Red House, Troy Lane  
**Proposal** Five day notice – Cyprus: remove branches overhanging road back to boundary; Elder, shrubs & ivy: reduce back to timber fence line; Various trees: trim back to boundary  
*CDC* No objection 28<sup>th</sup> October

Name Mrs Barbara Kemp, Application 14/01577/F  
Location Kestrel, 2 Sylvan Cottages, Oxford Road/South Green  
**Proposal** Conservatory  
*Parish Council* No objection 3<sup>rd</sup> November  
*CDC* Permission granted 6<sup>th</sup> November

Name Mrs Dutton, Application 14/01445/LB  
Location Manor Farm House, North Green  
**Proposal** Insulation to roof space, repairs to rendering, capping on chimney, remove and relay slates on rear elevation  
*Parish Council* No objection 8<sup>th</sup> Oct  
*CDC* Permission granted 6<sup>th</sup> November

#### KPC COMMENT SENT, DECISION AWAITED

Name Mr Neil Smith, Application 14/01683/F  
Location 3 Park Close  
Proposal Demolish existing garage, replace with a new-build extension  
Parish Council *No objection 3<sup>rd</sup> November*  
CDC *Decision due early December*

Name Mrs Dutton, Application 14/01471/LB  
Location Manor Farm House, North Green  
**Proposal Retrospective – removal 1 loft hatch, install 2 loft hatches and wooden ladders**  
Parish Council *No objection 3<sup>rd</sup> November*  
CDC *Decision due mid November*

Name Gladman Developments, Application No 14/01531/OUT  
Location Land off Station Road / Lince Lane  
Proposal Outline permission for 95 dwellings  
Parish Council *Site notice dated 25<sup>th</sup> Sept, KPC main comments sent Thurs 16<sup>th</sup> October, KPC addenda sent Friday 31<sup>st</sup> October*  
CDC *Planning committee date 27<sup>th</sup> November subject to confirmation. Next date is 18<sup>th</sup> December*

#### KPC RESPONSE NEEDED

Name Mrs Gillian Hayes, Application No 14/00368/TCA  
Location 4 Kytes Place, North Green  
Proposal Lawson Cypress – reduce height by 15 feet  
KPC *Must comment by 14<sup>th</sup> Nov*  
CDC *Decision due mid-November*

## KPC MEETING 11<sup>th</sup> November 2014

### Agenda Item 11 - Financial report

#### 1. ACCOUNTS STATUS

Current a/c at 30 Oct 2014	£33,141.74	Includes New Homes Bonus payment, CDC second half of precept, VAT reclaim incl larger Village Hall refurb bills CDC ref dog bin clearance, Ady Podbury
Subtract unbanked chqs	£728.74	
	<u>£32,413.00</u>	
Saver a/c at 30 Sept 2014 (statements only quarterly)	<u>£3,433.08</u>	Includes 46p interest.

#### 2. PAYMENTS / RECEIPTS

##### Revised payment sum (authorised KPC 14<sup>th</sup> October)

Barclaycard Commercial	£ 215.14	Printer ink cartridges, stationery – now £143.61 as below
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##### Payments authorised post KPC 14th October

Greenscape Inspires	£100	Mowing greens 14th October
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##### November 2014 - new payments for approval

Barclaycard Commercial	£143.61	Stationery / printer ink cartridges, reduced bill after earlier partial payment
Greenscape Inspires	£100.00	Mowing greens 28th October
MEH Services	£30.00	Mowing, 28th October
Spratt Endicott	£300.00	Professional fees
Ady Podbery	£184.80	Field mowing October
R M Bone	£210.00	Clerk's overtime 13th Oct - 7th Nov
Total	<u>£968.41</u>	