

KIRTLINGTON PARISH COUNCIL

Minutes of the meeting held in the Village Hall on Tuesday 12th March 2013

Present: J A B Charlesworth, Cllr S Holland (Cherwell DC, until 8.30 p.m.), Dr H Macbeth,
Mr D R Pratt (Chairman), Mrs R M Powles (Clerk), S Tylor,
Cllr T Hallchurch (Oxfordshire CC, between Items 5 and 6)

Apologies: Ms A Kennedy, Miss S van Loen, R Sadler

1. Minutes of the meeting held on 12th February 2013

These were signed as a correct record.

2. Matters arising from the minutes

Dog bins: Cllr Pratt said the Cherwell DC Dog Warden had not been able to find a suitable site in Hatch Way for a yellow surveillance notice. More refuse bags would be supplied to the shop in mid-April.

Play Area: the installation of the new equipment was completed on 8th March.

Pond wall: the repair work was complete.

3. Declarations of interest

None.

4. Reports

The Parish Transport Rep meeting clashed with the Parish Council meeting but Cllr Macbeth had been told that no information was available on any changes to the local bus routes.

5. Website

Cllr Charlesworth suggested there was a need for a “content manager” as the website workload was increasing. Cllr Macbeth suggested this task could be subdivided and performed by several “assistant editors”. An advertisement could be posted on the website and in the Village News. Cllr Charlesworth asked if the Council was happy for legitimate businesses to be advertised on the website bearing in mind that the website provided links to several village businesses already. The Council agreed this was acceptable.

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Cllr Hallchurch joined the meeting and gave his report: he would cease to be the Ward County Councillor from the election date of 2nd May. He confirmed the County Council element of Council Tax would increase. Funding had been approved for additional fibre optic cables to improve the County’s broadband service and a sum set aside for highways maintenance including pot holes.

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6. Village Hall, Play Areas and Sports Field

Play Area improvements: The next stage was the levelling of the ground and laying a membrane, and the construction of a new section of fence. Cllr Macbeth confirmed that a Community Service team would remove the turf. It was agreed the turfs should be re-laid alongside the sports wall tarmac. Cllr Charlesworth said an urgent repair was needed to the large swing and Cllr van Loen was looking into this.

Seven-a-side Junior pitch: a possible site was being investigated. It was agreed Mr Harrison should be re-imbursed from KSA monies for the cost of rope to mark off a three-strip cricket square, at approximately £20.

Roman Close play area: Trumans were still seeking confirmation of the transfer from Bloor Homes.

Cllr Pratt had met Mrs Hawkesworth and Mr Waterhouse to discuss ways in which the Village Hall might gain an accreditation for energy savings. This was simply a Certificate as and when the Village Hall completed its refurbishments but there were no funds or grants forthcoming from this source for the work to be done.

7. Footpaths and Community Service work

Cllr Macbeth confirmed the Community Service team would remove the turf from the Play Area extension, and then remove excess mud from Molly Minns Lane. It was agreed the soil would be added to the spare soil left from the sports wall construction. Spare topsoil would be freely available to any Parishioners that might wish to collect it from the Playing Field.

8. Planning

Report circulated at the meeting to be filed with the approved minutes.

Manor House, South Green: the applications would be considered at the Cherwell District Council Planning Committee Meeting on 28th March. It was agreed the Parish Council would speak as an objector. Cllr Holland would support the Parish Council.

Mrs Morrith had written to seek advice on whether private householders or Parish Councils could request avoidance of disturbance to neighbours before planning permission was granted to lengthy building contracts. It was agreed the Parish Council should contact Cherwell DC to establish what restrictions the Planning Department could impose and whether a Parish Council could validly take disturbance into account when commenting on a planning application.

10. Correspondence

Mr and Mrs Powles hoped scaffolding which was due to be erected at West House would not encroach beyond their front flower bed but could not be certain.

Mrs Russell had been in correspondence with the Highways department about the provision of a gully in Troy Lane.

11. Finance

Accounts status and payments: separate report circulated at the meeting (to be filed with the approved minutes).

12. A.O.B.

Date of Annual General Meeting: the 23rd May was suggested and the availability of the hall would be checked.

Cllr Charlesworth and the Clerk hoped to make progress with the tennis court planning application.

Signed

D R Pratt

Chairman

Date

9th April 2013

KPC MEETING 12th March 2013

Agenda Item 8 - Planning report

NEW INFORMATION FOR MARCH 2013 MEETING

Name Mr J and Mrs Mr Roskelly, Application Nos 13/00019/F and 13/00020/LB
Location **Manor House, South Green**
Proposal Refurbishment of and extension to existing Manor House and Coach House including internal alterations, general window repairs, loft conversion, dormer windows, new staircase, insertion of flue pipe, insertion of new roof lights and windows, conversion of attached barn to habitable accommodation and ancillary development, including new entrance gates. Erection of new dry stone walling and installation of pool house / changing room - resubmission of 12/01364/LB and 63/F.
Parish Council *KPC response sent 14 Feb: objection to use of artificial roof tiles, objection to swimming pool and associated buildings.*
CDC *Planning committee meeting Thursday 28th March*

Name Mrs Julie French, Application No 12/01810/F
Location **16 Park Close**
Proposal Loft conversion with associated velux windows and dormers, new patio door in existing window opening and new chimney
Parish Council *No objection*

Name Mr and Mrs M Roskelly, Application No 13/00034/TCA
Location **Manor House, South Green**
Proposal FELL: 2 x apples, 1 hazel, 6 x hollies, 1 x lilac, 1 x elderberry; CROWN CLEAN 2 x sycamores
Parish Council *KPC email of 19 Feb: queried necessity of felling lilac and elderberry (pending granting of planning permission of garage construction)*

Name Mr Stuart Jenkins, Application No 13/00151/LB
Location 3 Foxtownsend Cottages, Heyford Rd
Proposal New mains gas connection with semi-buried gas meter box
Parish Council *No objection*

Name Mr and Mrs A Charlesworth, Application No 13/00215/F
Location Red House, Troy Lane
Proposal New porch and additional roof lights
Parish Council *No objection*

Mr Robert White / The Lodge, Bletchington Rd, Appeal ref APP/C3105/A/13/2190212:
Appeal against CDC's refusal of his application to build a 4 bedroom 2-storey house in garden.
Parish Council letter sent to Planning Inspectorate: confirms original objections.

KPC MEETING 12th March 2013

Agenda Item 10 - Financial report

1. ACCOUNTS STATUS

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|----------------------------|------------------|
| Current a/c at 27 Feb 2013 | £3,331.44 |
| Subtract unbanked Feb chqs | (£907.60) |
| | <u>£2,423.84</u> |

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|---|------------|--------------------------------------|
| Saver a/c at 28 Dec 2012 (statements only quarterly) | £17,890.41 | incl £2.32 interest for last quarter |
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2. PAYMENTS / RECEIPTS

ADDITIONAL FEBRUARY PAYMENT

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| Tom Hazzledine | £770 | Repair of pond wall (approved at Feb. KPC) |
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MARCH PAYMENTS

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| KVHMC | £9.60 | Room hire February |
| KVHMC | £15 | Use of VH for Playdale storage beginning March |
| Playdale Playgrounds Ltd | £4,828.79 | Balance following revised quotation of £10,330.21: £5,501.42 already paid |
| Cherwell DC | £87.17 | Dog bin clearance winter period |
| OALC | £182.94 | Annual subscription |
| TOTAL CHQS | <u>£5,123.50</u> | |

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|--------------------------------|-----------|---|
| 3. Claim for VAT refund | £2,063.67 | for period 31/10/2012 - 08/03/2013, includes Playdale |
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4. Note on Play Area extension costs to date

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| Playdale equipment | £8,608.51 | excluding VAT which will be repaid |
| Additional fencing | | tba |
| Weed control membrane | | tba |
| Additional play bark | | tba |
| Other? | | |

OCC grant was £7,500