

## KIRTLINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held in the Village Hall on Tuesday 13<sup>th</sup> January 2015

Present: JAB Charlesworth, Miss A Kennedy, Miss S van Loen, Dr H Macbeth, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman), S Tylor  
In attendance: Mr J East  
Apologies: J Sadler, Mr P Kurgo, Mr James Scott-Lee, Cllr S Holland (Cherwell DC)

Before the commencement of the meeting Cllr Pratt invited Mr East to speak; Mr East declined.

#### 1. Minutes of the meetings held on 9<sup>th</sup> December 2014

Agenda Item 2: Molly Minns lane was corrected to Betty Bulls lane; the minutes were then signed as a correct record.

#### 2. Matters arising from the minutes

Rainbow fish & chips van: the Braiottos hoped to start trading this month, starting at 3 p.m until approximately 8 p.m. It was agreed 5 p.m. would be better and they should be asked to liaise with KVHMC if they wished to use the Village Hall car park.

Community Payback (Service) team: more work had been done in the Churchyard, by the Village Hall, and in Betty Bulls Lane. Cllr Charlesworth suggested that a “test” linear metre of the substrate to Betty Bulls lane could be changed in order to gauge how surface improvements could be carried out for the benefit of buggy or mobility scooter users.

Bus stop hardstanding, Bletchington Road: this would be to the south of the stop. There was no date yet for the work.

Highways verges mowing: Cherwell DC had made enquiries and had advised the letter from Oxfordshire CC had been sent in error, and no mowing services would be withdrawn in Kirtlington.

#### 3. Declarations of interest

None.

#### 4. Reports

Cllr Macbeth had circulated previously a report on the Local Plan hearing session which she had attended on 18<sup>th</sup> December, dealing with the proposed changes to village development policies.

#### 5. (i) **Village Hall**

Cllr Macbeth referred to correspondence with Mr Waterhouse on the changes to waste bin provision at the Village Hall. Cherwell District Council had decided to remove the large blue “village” waste paper bin from outside the Village Hall as householders had individual blue bins. The remaining bins were only for use of the Village Hall, play area and recreation field and as too often they were insufficient for this, individuals should be requested not to bring other waste to these bins. It was agreed she would draft a note for the Village News.

#### (ii) **Sports Field and Play Area**

Cllr Pratt reported that Mr Ross was very pleased with the donation towards the new goal posts. Pitch fees for last year were due from the junior teams, and they had given Mr Draper their match schedules.

Cllrs Kennedy and van Loen outlined their fundraising initiatives. They hoped to hold five events in the year. Cllr van Loen would give a chocolate-making demonstration in the Village Hall on 5<sup>th</sup> March in aid of the Play Area and the next event was being discussed.

Cllr van Loen said more play bark would be needed in March or April. It was agreed she should place the order at that time.

Cricket: Cllrs Charlesworth and Pratt thought it possible there would be no adult matches this season.

## **6. Broadband / Fibre optic provision**

Cllr Charlesworth said that Gigaclear needed another 12 Kirtlington signatures before they could embark on fibre optic provision.

## **7. Village Greens**

Cllr Pratt needed to obtain posts before the “no parking” signs could be put up.

The Council noted the significant wear and tear to South Green caused by parking and the movement of construction vehicles.

## **8. Planning**

- (i) Gladman Developments, Application 14/01531/OUT at land off Station Road: the application was now the subject of an appeal for non-determination, 14/00046/NONDET, thus the outcome would be decided by a Planning Inspector. The appeal schedule had not yet been set.
- (ii) Gladman Developments, Application 14/02139/OUT at land off Station Road: this application was for 75 new homes on the eastern half of the same site as 14/01531/OUT. Details had been made public on Cherwell DC's website at the end of the day and as yet the Parish Council had not received any notification; the Parish Council was therefore not able to comment at this stage.
- (iii) Monthly planning application update: see schedule, to be attached to the approved minutes.
- (iv) Mid-Cherwell Neighbourhood Plan: as yet no date had been set for the next meeting with Cherwell DC.

## **9. Correspondence**

Planning Permission 11/01766/F (off Station Road, Kirtlington), proposed Commercial Fruit farm: Cherwell DC had confirmed that the tipping at this site was a breach of planning permission, which required the discharge of twenty-two conditions before any development could take place. Cherwell DC was in touch with the site owner. The tipping might also be considered a nuisance, and might also be a breach of County Council regulations.

## **10. Finance**

### **Draft Budget 2015 - 2016**

Precept: Cllr Pratt and the Clerk outlined the main factors affecting this which were discussed at the budget meeting in December. A significant unbudgeted sum had been paid to the Clerk in the current financial year because of overtime work on development matters. The overall remuneration to the Clerk as a combination of agreed salary and overtime on development matters was likely to be similar for 2015 – 2016. Expenditure on maintenance of the sports field and greens was likely to remain high. Other expenditure should remain at a similar level as the current year but budgeting was tight. Expenditure as part of the continuing Village Hall refurbishment was unknown, but should be recouped by grants. Cllr Pratt proposed that the Precept be increased to £20,000, although this would be below predicted expenditure, and the proposal was agreed. Cllr Sadler's preference for a lower Precept was noted. Cllr Charlesworth commented that in future it might be possible to reduce the Precept request.

New Homes Bonus payment of £3,705: Cherwell DC had confirmed this further NHB payment would be made in March, subject to the submission as before of details of a suitable project with community benefit. Cllr Pratt proposed that the sum be earmarked as a contribution to the cost of the new item of equipment in the Play Area, to replace the tyre climbing frame. The proposal was agreed. Cllr van Loen would organise a site visit by an equipment supplier in order to obtain advice and quotations and expected the cost to be between £10,000 and £15,000.

Cllr Pratt would endeavour to make progress with grant applications for the tennis court.

Payments approved since the last meeting and new payments for approval: listed in separate schedule to be filed with the approved minutes.

11. **AOB**

Cllr Charlesworth confirmed he had been investigating the possibility of a “village email list” via the website. The hosting fee for the website would be about £33 plus VAT.

Cllr Pratt asked that the April agenda include whether a bonfire should be part of the annual village fireworks display.

OALC would run a training course on Village Green legislation, on 1<sup>st</sup> April. It was agreed the Council should book two places.

Signed ***D R Pratt*** Chairman

Date ***3.2.15***

## KPC MEETING 13<sup>th</sup> January 2015

### Agenda Item 8 - Planning report

#### NEW INFORMATION FOR JANUARY 2015 MEETING

##### PERMISSIONS

Name Mr Richard Miles, Application No 14/01822/F  
Location Westering, 4 Akeman Close  
Proposal Extensions and alteration and addition of first floor  
Parish Council *Objection – overdominance in relation to neighbour to south*  
CDC *Permission granted 11<sup>th</sup> December*

Name Mrs Carol Dutton, Application No 14/01517/LB, resubmission of 14/01166/LB  
Location Manor Farm House, North Green  
Proposal Remove modern window and replace with French door, remove existing doors and replace with stable door and window, convert store to utility room, install sun tube in rear elevation, replace all UPVC windows with timber windows, create access from kitchen into proposed utility room, replacement porch canopy  
Parish Council *No objection*  
CDC *Permission granted 12<sup>th</sup> Dec*

Name Mr Tom Edgar, Application No 14/00388/TCA  
Location The North Lodge, Heyford Road  
Proposal Fell 1 holly, reduce 1 yew  
Parish Council *No objection*  
CDC *permission granted 18<sup>th</sup> Dec*

Name Mrs J Chapman, Application No 14//00391/TCA  
Location Foxtownsend Farmhouse, Heyford Road  
Proposal Cocksbur thorn – deadwood crown, reduce, Purple plum – crown reduce, Purple plum – remedial pruning, Ash - fell  
Parish Council *No objection*  
CDC *Permission granted 18<sup>th</sup> Dec*

##### KPC COMMENT SENT, DECISION AWAITED

Name Mrs Carol Dutton, Application No 14/00420/TCA  
Location Manor Farm House, North Green  
Proposal Holly – fell; Plum - fell  
Parish Council *No objection*

**Name Gladman Developments, Application No 14/01531/OUT**  
**Location Land off Station Road / Lince Lane**  
**Proposal Outline permission for 95 dwellings**  
Parish Council *Site notice dated 25<sup>th</sup> Sept, KPC main comments sent Thurs 16<sup>th</sup> October, KPC addenda sent Friday 31<sup>st</sup> October, additional comments sent 18<sup>th</sup> December 2014*  
CDC *Application to be determined by the Planning Inspectorate (possibly April) following lodging of an appeal for non-determination.*

##### FOR INFORMATION

**Name Gladman Developments, Application No 14/02139/OUT**  
**Location Land off Station Road / Lince Lane**  
**Proposal Outline permission for 75 dwellings**  
CDC *No information available until end 13<sup>th</sup> January 2015. Planning committee date yet to be confirmed.*

##### **Land South Of Perdiswell Farm Shipton Road Shipton On Cherwell - 14/02004/HYBRID | OUTLINE**

Up to 1500 dwellings, including affordable housing and up to a 150 unit care village (C2) with associated publicly accessible ancillary facilities; site for a new primary school; up to 930sqm of retail space; up to 7,500sqm locally led employment (B1/B2/B8) including link and ride; site for a football association step 5 football facility with publicly accessible ancillary facilities; public open space, associated infrastructure, engineering and ancillary works, (all matters reserved except for means of access to the development); and Full Planning:- development of Phase 1 at the south western corner of the site for the erection of 29 residential dwellings (29 or the 1500 described above) with associated open space, parking and landscaping; with vehicular access provided from Upper Campsfield Road (A4095), Shipton Road and Oxford Road (A44) |

**Consultation dates 8 – 29 Jan. KPC not on Neighbour list. Case Officer is Tracey Morrissey**

## KPC MEETING 13<sup>th</sup> January 2015

### Agenda Item 10 - Financial report

#### 1. ACCOUNTS STATUS

Current a/c at 29 Dec 2014	£30,947.05	Includes New Homes Bonus payment, CDC second half of precept, VAT reclaim incl larger Village Hall refurb bills KVHMC
Subtract unbanked chqs	£9.60	
	<u>£30,937.45</u>	
Saver a/c at 29 Dec 2014 (statements only quarterly)	<u>£3,433.51</u>	Includes 43p interest.

#### 2. PAYMENTS / RECEIPTS

##### January 2015 - new payments for approval

Kirtlington FC	£150	Donation for goal posts, agreed December KPC
D R Pratt	£139.20	Reimburse No Parking sticker North Green sign (£67.20) & basket ball backpla
R M Bone	£35.72	Reimburse expenses (card fee £32, postage £3.72)
R M Bone	£1,832.50	Clerk's salary plus overtime (£190) from 10th Nov 2014
CPRE annual membership fee	£36	Membership subscription
Oxford Conservation Volunteers	£100	Maintenance work November 2014
PWLB	£758.75	Direct debit loan repayment (9th February), balance outstanding = £3,262.40
Total	<u>£3,052.17</u>	

Due for payment January 2015 - Spratt Endicott fees

Approve? - OALC course - Village Greens, £35 plus VAT per place