

## KIRTLINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held in the Village Hall on Monday 13<sup>th</sup> July 2015

Present: JAB Charlesworth, Miss S van Loen, Dr H Macbeth, Mrs R M Powles (Clerk),  
Mr D R Pratt (Chairman), R Sadler

Apologies: Ms A Kennedy, S Tylor

#### 1. Minutes of the Annual Council meeting held on 9<sup>th</sup> June 2015

The minutes were signed as a correct record.

#### 2. Matters arising from the minutes

Planning Sub-Committee: Cllr Charlesworth proposed that Cllr van Loen be confirmed as the Council's member of the Planning Sub-Committee (the non-Council members being Ms Marsh and Mr Kurgo). Cllr Macbeth seconded the proposal which was agreed *nem con*.

Cllr Macbeth proposed that discussion of the Village Greens be postponed until a later meeting as it was not urgent, and this was agreed.

#### 3. Declarations of interest

None.

#### 4. Reports

**Transport:** Cllr Macbeth reported that the County Council would be reviewing all public transport provision in the County in order to make significant savings. A series of public meetings had been advertised as part of a consultation process but none was accessible by public transport from Kirtlington. She and Mrs Shackleton had commented to the County Council on this deficiency. The Parish Council's response to the consultation should be finalized at its September meeting, to meet the consultation deadline of 14<sup>th</sup> September.

**Graveyard provision:** Cllr Sadler had attended a meeting with the Parochial Church Council. In the next few years 50% of graveyards nationally would be full. London already had powers re-use burial space according to certain criteria. Kirtlington churchyard could provide burials for about ten more years but it was no longer possible to reserve spaces. Cllr Sadler had outlined three possible options; a minor extension eastwards of the existing area, which with the removal of some trees would create space for about 35 more graves giving an additional ten year period; a satellite graveyard on land already owned by the Parish Council; the purchase of additional land. If a satellite graveyard was selected as an option the Parish Council would be responsible for its maintenance in its entirety but would receive burial fees. Cllr Sadler thought it unlikely that suitable additional land would be available for purchase. If the existing area was to be extended the landowners should be approached. The PCC seemed to support an extension as a solution. Cllr Macbeth was concerned that an extension into the sports field (following that of 1994) would create a precedent for yet further incursions. Cllr Sadler suggested this would not be the case; in twenty years' time the government would have to address the national situation and issue new guidance. The Council being only the leaseholder, Cllr Pratt suggested that any agreement with the landowner could include conditions preventing such further incursion. It was agreed that the matter should be discussed further at the September Council meeting.

**Fibre optic provision:** comments made by BT operatives to a parishioner had indicated that BT intended to site a large green cabinet on the west section of South Green in connection with the Gigaclear cable installation which was now under way at North Green. Cllr Charlesworth had obtained clarification from Gigaclear that Gigaclear had no involvement in or knowledge of this, and he was seeking further information from BT.

Cllr Pratt proposed that Item 6 (Planning) be brought forward for discussion. This was agreed.

Cllr Pratt proposed a resolution in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960: that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that if any member of the public wished to attend Item 6 they be temporarily excluded and instructed to withdraw. Cllr Pratt asked Council members to raise their hands if they were in favour of the resolution. All five Council members were in favour.

## 6. **Planning**

- (i) **Gladman Developments, application 14/01531/OUT** – determination by Public Inquiry, to be held at Cherwell DC offices, 14<sup>th</sup> – 17<sup>th</sup> and 21<sup>st</sup> – 22<sup>nd</sup> July. Cllr Macbeth would speak at the Inquiry on behalf of the Parish Council. The Inquiry Inspector’s decision might not be issued until the autumn.
- (ii) **Kirtlington Parish Council development policy**: with reference to the earlier formula of staged development of 10 + 10 + 10 new homes over the period of the Cherwell Local Plan (to 2031) Cllr Macbeth proposed this should be simplified to development of 30 new homes spread over the same period. The proposal was agreed. Cllr Macbeth proposed the Council consider now outlining further detail of its development policy within the Mid-Cherwell Neighbourhood Plan, such as a requirement that 100% of the affordable housing provision be for local families. Cllrs Charlesworth, Macbeth and Sadler agreed that the affordable housing requirement could be set now; this detail was therefore accepted. Cllr Charlesworth suggested other detail for early consideration should include infrastructure such as sewerage; Cllrs Pratt and Sadler suggested that parking provision should take into account increased car ownership and be proportionate to bedroom numbers per property, not merely the number of dwellings.
- (iii) **Planning application 15/01128/OUT-** (OUTLINE) Demolition of 1 to 4 Jersey Cottages, residential development for the erection of up to 34 dwellings, open space and associated works – OS Parcel 1424 Adjoining And Rear Of Jersey Cottage Heyford Road Kirtlington.

The Council noted that this application should be considered on its merits, and that the Council should take into account its development policy, also bearing in mind that the future allocation of sites within the Mid-Cherwell Neighbourhood Plan by the Neighbourhood Plan forum should not be prejudiced.

- (iv) Monthly planning schedule: see schedule, to be attached to the approved minutes.

Cllr Macbeth proposed that with the exception of Agenda Item 8 (Finance) the Council postpone discussion of the remaining Agenda Items and schedule an additional meeting. The proposal was agreed and a meeting would be arranged for the week of 20<sup>th</sup> July.

## 8. **Finance**

Accounts status and payments: separate report to be filed with the approved minutes.

**Greens mowing 2015 season**: Cllr Pratt proposed that the cheque payments be made to Greenscape Inspires on the actual day of mowing instead of monthly after Council meetings. The mowing dates were at regular set intervals and the sum on each occasion was £120. The proposal was agreed.

**Workplace pension scheme**: the Clerk advised that recent Government legislation meant that the Council would automatically be enrolled into a workplace pension scheme by 1<sup>st</sup> July 2017.

**Play Area fundraising; tennis court grant offer**: Cllr van Loen outlined the timing problems arising from Viridor’s offer of a grant: the grant offer was dependent on confirmation of a grant from the Robin Greaves Foundation, but the decision on that application would not be known until some time in September. This was problematic because the Council would need to start drawing down the Viridor grant in September. Cllr Pratt confirmed Viridor’s offer of a grant for the tennis court had the same timing problems, as it was dependant on a grant offer from Sport England which would not be confirmed until September. Further discussion was postponed until the next meeting.

Cllr van Loen had received a donation of £50 from the Film Club towards the Play Area improvements.

Signed **D R Pratt** Chairman

Date **21.7.15**

## PLANNING UPDATE, KPC 13<sup>th</sup> JULY 2015

### NEW INFORMATION FOR JULY 2015 MEETING

Name Mr Gavin Jones, Application 15/01005/TCA  
Location Rose Mount, Station Road  
Proposal 1 x Eucalyptus (subject to TPO) - fell  
**Parish Council** **Objection.**

Name Ms Claire Beany, 15/00701/F  
Location 25 Oxford Road  
Proposal Single storey side and rear extension  
Parish Council No objection subject to scale and size being within current regulations  
CDC *Permission granted 12<sup>th</sup> June*

Name Mr and Mrs Chacksfield, 15/00420/LB  
Location Flights Mill, Mill Lane  
Proposal Works to wall behind AGA in kitchen, install AGA vent fan; remove concrete foundations behind Dovecote and behind boathouse  
Parish Council *No objection email 15<sup>th</sup> April (KPC mtg 14<sup>th</sup> April)*  
CDC *Permission granted 26<sup>th</sup> May (ltr received 19<sup>th</sup> June)*

**Name** **The Vanbrugh Trust and Pye Homes Ltd**  
**Location** **Land South Of Perdiswell Farm, Shipton Road, Shipton On Cherwell / Thrupp**  
Proposal 14/02004/HYBRID | OUTLINE:- Up to 1,200 dwellings, (all matters reserved except for means of access) including affordable housing and up to a 120 unit care village (C2) with associated publicly accessible ancillary facilities; site for a new primary school; up to 930sqm of retail space; up to 13,800sqm locally led employment (B1/B2/B8) including transport interchange; site for a Football Association step 5 football facility with publicly accessible ancillary facilities; public open space, associated infrastructure, engineering and ancillary works.  
**Parish Council** **Objection email sent 6<sup>th</sup> July**  
CDC CDC Case Officer is Bob Duxbury; Catherine Tetlow (West Oxfordshire DC)

Name Ms Anthea Harrison 15/00792/F  
Location The Pippins, Bletchington Rd  
Proposal Single storey side extension (re-submission of 15/00342/F)  
Parish Council No objection but could the roof pitch match that of the bungalow?  
CDC *Permission granted 23<sup>rd</sup> June. Parking and access areas to be kept clear of obstruction at all times*

Name Mr and Mrs Chapman, Applications 15/00806/F and 15/00815/LB  
Location Foxtownsend Farmhouse, Heyford Rd  
Proposal Amendment to approval for 15/00134 & 5 – to enable reduction in approved extension and repositioning of first floor window on East elevation  
Parish Council *No objection*  
CDC *Permissions granted 25<sup>th</sup> June. Welsh blue slate roof tiles, lime mortar for pointing and construction, method statement needed before any internal alterations carried out*

### NEW APPLICATIONS

**15/01128/OUT - OUTLINE - Demolition of 1 to 4 Jersey Cottages, residential development for the erection of up to 34 dwellings, open space and associated works – OS Parcel 1424 Adjoining And Rear Of Jersey Cottage Heyford Road Kirtlington**

15/01166/F Mr and Mrs Andrew Flood, 1 Gossway Fields Kirtlington Kidlington Oxfordshire OX5 3HQ, Single storey front extension & two storey side extension ) (documents misdirected to Kidlington PC, are being forwarded).

15/01153/TPO Mr Mark Stott, 4 Pound Close – Walnut tree subject to TPO 13/01922 – Trim individual branches to give 3m clearance, remove 4 branches overhanging paved area/bin store. Crown clean to remove damaged / diseased and rubbing branches.