

**KIRTLINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held in the Village Hall 13<sup>th</sup> June 2017**

**Present:**

(Kirtlington Parish Council) D.R.Pratt (Chairman), Dr. H. Macbeth (Vice Chair), S.Jenkins, D.Richardson (Oxfordshire County Council) Cllr. Carmen Griffiths (left after item 15)

**In attendance:** J.East (full time); Ms.C.Marsh, W.Twiddy (part time)

- 1. Apologies:** R.Sadler, S.Tylor, Mrs. R.Powles (Clerk)
- 2. Declarations of interest:** None
- 3. Approval of Minutes:** the minutes of 9<sup>th</sup> May 2017 were approved.
- 4. Planning Sub-Committee:** The current members (Cllrs Richardson and Jenkins, Ms Marsh and Mr Kurgo) agreed to continue.
- 5. Parish Council Representatives:**

Police Liaison carried forward to July meeting.  
Fuel & Wicker Trust: Cllr Macbeth will check with J.Haynes that he is willing to continue.  
Public Transport: The current representatives (Cllr Macbeth, Mrs Shackleton) agreed to continue,
- 6. Parish Council Vacancy:** Ms. Burley confirmed she cannot give evening time. Others will now be approached.
- 7. County Councillor Report:** Cllr. Griffiths introduced herself; she is a Kidlington parish councillor, a CDC district councillor and now OCC councillor. She likes a challenge and hopes to get things done. When asked she confirmed she is against a unitary OCC and spoke highly of CDC, but would not know if there would be a party whip on the matter. The Conservatives on OCC lost 3 seats and now are in alliance with the Independents. She wants to create closer links between OCC and the parish councils. If Kirtlington parish councillors have something they wish to ask, she hopes they will ask her. A discussion of OCC communication followed.
- 8. Progress report:** Consumer Council for Water: the required forms had been collected and recovery of Clerk is awaited. Progress on the website awaits a suitable time for Cllr Jenkins, A.Charlesworth and the Clerk to meet.
- 9. Highways safety:** the decision of last month was confirmed that mirrors are considered unsafe; Cllr Richardson will provide an appropriate note for the windscreen of cars parked too near the corner at South End; such notes had helped the situation at the exit of Dashwood Mews. Ms Kathryn Gash of OCC Highways had double checked visibility at the southern exit from Troy Lane and had advised hedge trimming north of the exit was not required at present.
- 10. Highways safety:** (at the school) the Clerk had sent a reply to the school re. their query re. road safety at the school, and Cllr. Pratt had talked to the headmistress about options. The Dept.Education would not allow the unlocking of the spinney gate, as a school should only have one access. Signs for 20 mph between the flashing lights would be allowed and a quote awaited for such signs. Cllr. Griffiths asked if help was needed to get the quote. A volunteer was needed to turn on the flashing lights. The school is again going to advertise for a lollipop person.
- 11. Mill Lane:** Cllr Pratt confirmed that there is now less traffic at weekends when the Tea Room is open, due to the new requirement to book.
- 12. Parish Council Assets:** Cllr. Sadler had walked around the village checking the council-owned assets and written a report on what needed doing. This is to be discussed at the July Council meeting when Cllr. Sadler will be back.
- 13. Village Greens:** The vicar recommends a new sign to the Church on South Green. Councillors should review the current complexity of signs on South Green. The topic of bollards on South Green should be returned to at next KPC meeting. Cllr. Pratt suggested that when a Community Service team available again that they might work on repairing bare patches of grass on South Green. This was agreed as a good idea and Cllr. Macbeth asked that Cllr. Pratt should take charge of the project when we get a team to do this. Remaining pile of cut branches and brambles to be left hidden under trees at north east corner by the car park, as a wildlife habitat.
- 14. Additional mowing at school:** no update on this from the school.
- 15. Village Hall:**
  - (i) Cllr. Pratt reported on last VHMC meeting that more of the blue chairs would be bought, if available, that trolleys to stack tables are being considered, that an indoor marquee has been offered, that a new "Village Hall" sign for front wall of hall has been agreed, that a new booking system is now live online, and that a new switching system for some heaters is being installed.
  - (ii) An offer by Zachary Coles to build a piece of wall where the fence is broken at west end of the hall, as a demonstration of his work during the fete, turned out not to be a free offer, and a quote had been submitted. Cllrs Jenkin, Richardson and Macbeth thought a short piece of wall to replace just part of the fence was not appropriate and, even bearing in mind Cllr..Sadler's support for this, it was agreed that the offer be turned down. Cllr. Pratt will inform those relevant to this matter.
  - (iii) Bark for the Play Area will be delivered on 15<sup>th</sup> June and volunteers will be arranged.

## 16. Planning:

- (i) **MCNP:** Cllr Macbeth abbreviated the 5 pages of minutes of the open meeting of the MCNP Forum held on 17th May 2017.

The meeting started with time for questions by members of the public, who

- thanked the forum for all their work,
- asked about the implications for neighbourhood plans if there should be a unitary OCC, to which M.Lipson (Chair) responded that the issue was controversial and decision awaited, and that views differ on the future status of neighbourhood plans, should there be a unitary OCC.
- asked re. Oxford City's Unmet Needs, to which the Chair responded that it is hoped that the MCNP when achieved will provide protection
- to a query about timescale for the MCNP, the Chair said that the timing had slipped and the referendum should now be Spring 2018.
- asked about a new surgery. The Clinical Commissioning Group had previously supported the idea of a surgery at Heyford Park, but they now supported 'super-surgeries', which may remove the support for one at Heyford Park in favour of something larger at Bicester.

Much of the Forum meeting discussed in detail recommendations by the 'health check' adviser on the policies. Of these, KPC needed to reconsider our Settlement Plan, our Local Green Spaces request and our Traffic surveys. Also, Cllr. Macbeth had had to respond promptly about street lighting, quoting the 72% response against street lighting in the Parish Plan, and to provide a map showing the Important Views around the village.

The Settlement Plan: this had been circulated to councillors and discussed by members of the planning sub-committee. It was proposed and agreed that Kirtlington would respond that it had reviewed its Settlement Plan and decided not to change it on the basis that small sites did exist within the settlement for windfall infilling; already there was a planning application to prove this.

Local Green Spaces (LGS): KPC had previously agreed the LGS to be suggested. It was regretted that M. Lipson had removed some and truncated others from the KPC list in his table of LGS for the MCNP. It was agreed that, as KPC also should submit its LGS requests to CDC in relation to Local Plan 2, KPC should seek advice from CDC immediately about its full list and then report on the CDC response to M. Lipson.

Traffic Surveys: Cllr. Richardson reported that the sites for 2 contemporaneous surveys for 7 consecutive 24 hour periods had been agreed and would start on the 20<sup>th</sup> June.

- (ii) **Jersey Cottages:** Cllr. Pratt invited W.Twiddy to speak. Mr. Twiddy said that as the planning officer had recommended refusal, the applicants had withdrawn this application with a view to resubmission with appropriate changes.
- (iii) **Monthly planning application schedule:** No schedule was available, but those on the Planning SubCommittee reported no objection re. the application at Akeman Spinney, but had suggested conditions. Big changes were being applied for at Winterlake and this is still under discussion with the Planning Subcommittee. An application for some sheds and a greenhouse, instead of earlier larger buildings, at the Manor House on South Green was shown at the meeting and handed to the Planning Subcommittee for consideration.

**17. Correspondence:** The CDC Parish Liaison meeting will be on 21st June, starting at 6.30. Cllr. Macbeth can attend if no one else. Either Cllr. Pratt or Cllr. Richardson will review their schedules about this.

## 18. Finance:

The Council reviewed the Annual Return for the year ending 31<sup>st</sup> March 2017. It was proposed by Cllr.

Macbeth and seconded by Cllr. Pratt that firstly the Annual Governance Statement (Section 1) and secondly the Accounting Statements to 31<sup>st</sup> March 2017 (Section 2) be approved. Both were approved *nem. con.*

The monthly payments were approved at a total of £1,201.38.

**19. Councillors' Reports:** Cllr. Macbeth had followed up the topic of green corridors with C.Mason, who agreed that green corridors should be added as a reason for support that Kirtlington's grass verges should figure in the LGSs requests to CDC. He had supported the idea of seeking CDC advice on LGS.

**20. Date of the next meeting:** 11<sup>th</sup> July 2017.

Cllr. Pratt asked Mr. East if he wished to speak. Mr. East recalled a question by A.Charlesworth about a strip of land at the northern edge of Mr. East's property and asked if it had been discussed at Parish Council. Cllr. Macbeth thought that Mr. Charlesworth had personally raised this question with no prior discussion at KPC, but the minutes would have to be checked.

The meeting closed at 9.00 p.m.

Signed

***D R Pratt***

Chairman

Date ***11/7/2017***