

## KIRTLINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held in the Village Hall on Tuesday 14<sup>th</sup> April 2015

Present: JAB Charlesworth, Miss A Kennedy, Miss S van Loen, Dr H Macbeth, Mrs R M Powles  
(Clerk), Mr D R Pratt (Chairman), S Tylor  
In attendance: Mr J East  
Apologies: R Sadler

#### 1. Minutes of the meetings held on 10<sup>th</sup> March 2015

These were signed as a correct record.

#### 2. Matters arising from the minutes

Footpaths and pavements: Cllr Macbeth had not yet contacted Highways but would do so. Cllr Charlesworth hoped to make further investigations about improvements to the surface of Betty Bulls lane.

Tipping at proposed commercial fruit-farm site, west of Golf Course: the Clerk was asked to contact the County Council to repeat enquiries for an update.

#### 3. Declarations of interest

None.

#### 4. Reports

See agenda items.

#### 5. (i) **Village Hall**

Cllr Tylor said he was grateful for the advance consultation about a proposed fireworks display at a private event as fireworks alarmed and distressed animals. Cllr Macbeth and others noted that it was important for permission to be sought from the Council for any sports field use. It was thought that the management arrangements for the sports field (set out in the 1985 lease and subsequently) might need review.

The Council noted that the agreed number of green waste bins at the Hall had reduced to one. Cllr Macbeth would contact Cherwell DC to seek an explanation and arrange re-instatement. The Parish Council should have a green bin available (see 5 ii) in addition to two green bins for users of the Village Hall facilities.

Cllr Sadler had informed the Village Hall Management Committee that he would retire as a committee member at the next annual general meeting (18<sup>th</sup> May).

#### (ii) **Sports Field and Play Area**

Cllr Pratt reported that the waste bin at the edge of the field near the car park was broken and should be replaced. The Clerk would circulate catalogue details for the Council to consider.

Play Area slide: Matt Giles and Cllr Charlesworth had independently inspected the slide for stability and both confirmed it was stable and safe for continued use. Cllr Charlesworth was content that the Council had undertaken a sufficient assessment of the risk to users, which he considered to be very low indeed. The Council noted its agreement with this assessment.

Play Area grant applications: Cllrs van Loen and Pratt were continuing work on grant applications for the climbing equipment to replace the slide and intended to apply to Viridor Credits, Blake Morgan-Robin (Greaves Sports Foundation), Community Chest (Thames Valley Housing), Grand Ideas (Sanctuary Homes). The Council confirmed its support for these applications.

Cllr Kennedy reported that the nearly-new clothes and toys sale on 12<sup>th</sup> April had generated about £250. She would contact Mrs Pinker of the Fete Committee to book an indoor table to repeat the sale at the Fete. Cllr Charlesworth asked if the table could display a banner; means of taking donation payments were also discussed. Offers of help for the ongoing fundraising efforts had been made by the Polo Club, the Youth Club, and Mrs Mowat. Cllr van Loen asked Council members to contribute finger food to the Palm Court and Pimms concert on 10<sup>th</sup> May.

Tennis court grant applications: Cllr Pratt reported that the funding bodies he had approached required evidence that the community had an active level of interest in the provision of a court, i.e. that there was a genuine future need for it. The funding bodies considered the data cited in the Parish Plan to be out of date. His article in the Village News requesting statements of support from parishioners had prompted only one reply. He proposed that the Council abandon the project as it was not able to provide evidence of future community need. Cllrs Charlesworth and Macbeth said the project should be continued and Cllr Charlesworth would devise an online means of registering village support.

## **6. Village Greens**

Cllr Macbeth reported parishioner comments that the no parking signs had been effective. However in recent days several had been knocked over or otherwise removed, and Cllr Pratt had been able to retrieve three. It was agreed the signs should be re-instated. Cllr Pratt and the Clerk reported on the training course on Village Greens organised by OALC on 1<sup>st</sup> April, presented by solicitors from Oxford Legal Services. Oxford Legal had confirmed that driving and parking on registered greens were offences and that the Council would be acting lawfully if it wished to install bollards or rocks to prevent the abuse. The Council agreed it would investigate the options for installing bollards, after Lamb Ale.

Greens mowing: the Clerk had circulated details of previous years' costs; the current rates (Mr Harrison and Greenscape Inspires) were considered acceptable.

Lamb Ale: the stallholders were only able to attend Sunday to Monday and had informed Mr Hebborn.

Builders' skips: the Council confirmed that permission should be sought in advance.

Mr Rowe had reported a blocked drain on the track below his drive entrance on South Green. Cllrs Pratt and Charlesworth would investigate.

## **7. Planning**

(i) Mid-Cherwell Neighbourhood Plan: Cherwell DC's Executive Committee had approved the NP boundary on 7<sup>th</sup> April. A meeting for the MCNP forum was proposed for 30<sup>th</sup> April.

(ii) Gladman Developments application 14/01531/OUT (95 new homes), appeal for non-determination: the appeal would take the form of a Public Inquiry at Bodicote House from 14<sup>th</sup> July and was expected to last 6 days. The Parish Council's comments had been sent to the Planning Inspectorate.

(iii) Gladman Developments application 1402139/OUT (75 new homes): Cherwell DC's planning committee of 19<sup>th</sup> March had refused the application.

(iv) Planning Committee membership: Cllrs Charlesworth and Kennedy confirmed that their respective work commitments meant that they could no longer give the time needed for the planning committee. Cllr Macbeth recommended that committee membership and Council representation on other bodies was discussed in full at the May meeting (the Council's AGM). Cllr Macbeth suggested that KPC approach someone from outside the Council as a planning committee member; this was agreed to be appropriate. She proposed asking Ms Christine Marsh and this was agreed.

(v) Monthly planning application update: see schedule, to be attached to the approved minutes.

## **8. Correspondence**

Burial space provision – the PCC had not yet suggested dates for a meeting.

Youth Club request for donation – Cllr Pratt had spoken to Mr Cooke, Cllr Charlesworth would also try to speak to him.

A parishioner had asked what the Precept was spent on; the Clerk would provide details of previous years' expenditure; the Annual Parish Meeting was the occasion at which parishioners could obtain the most recent financial information.

Oxford Airport, advance warning of noisy test flights – Cllr Charlesworth reported that a Boeing 747 was due to make low flights to test new safety procedures, on 25<sup>th</sup> April.

## **9. Finance**

Payments approved since the last meeting and new payments for approval: listed in separate schedule to be filed with the approved minutes.

Clerk's remuneration level 2015 – 16. OALC had recommended Spine Points 23 to 25 as a reflection of the number of Council meetings held each year, and the Council's devolved functions (e.g. sports field management). The Clerk had recorded an average of 20 hours work per week since 1<sup>st</sup> April 2014. The new NALC hourly rates for SCPs 23 to 25 at 20 hours a week would give rise to an annual salary in the region of £12,000. It was agreed the hourly rate should be £10.50 (similar to Spine Point 22) and the Clerk would continue to record the number of working hours per week, in the expectation of 20 hours a week. The anticipated working hours for 2014 – 15 had been 15 hours a week, and the hourly rate had been set at about Spine Point 15.

## **10. Annual Parish Meeting**

The Clerk would check hall availability for Wednesday 20<sup>th</sup> May.

## **11. AOB**

Cherwell District Council's next Parish Liaison meeting would be in the evening of Wednesday 10<sup>th</sup> June.

Cllr Macbeth requested that if the Council wished to discuss whether there should be a bonfire at the annual fireworks display there should be an agenda item on the subject.

Signed ***D R Pratt*** Chairman

Date ***12<sup>th</sup> May 2015***

**KPC MEETING 14<sup>th</sup> April 2015**

**Agenda Item 7 - Planning report**

**NEW INFORMATION FOR APRIL 2015 MEETING**

Name	Mr and Mrs Chacksfield, 15/00420/LB
Location	Flights Mill, Mill Lane
Proposal	Works to wall behind AGA in kitchen, install AGA vent fan; remove concrete foundations behind Dovecote and behind boathouse
Parish Council	<i>Response due by Tues 28<sup>th</sup> April</i>
CDC	<i>Decision awaited, late May</i>

## KPC MEETING 14<sup>th</sup> April 2015

### Agenda Item 9 - Financial report

#### 1. ACCOUNTS STATUS

Current a/c at 27 March 2015	£30,877.03	Includes New Homes Bonus payments x 3, CDC second half of precept, VAT reclaim incl larger Village Hall refurbishment bills KVHMC x 1, goal posts donation, OALC Greens course
Subtract unbanked chqs	£243.60	
	<u>£30,633.43</u>	
Saver a/c at 27 March 2015 (statements only quarterly)	<u>£3,433.91</u>	40 p interest for Dec – March.

#### 2. PAYMENTS / RECEIPTS

##### March 2015 - receipts post March meeting

CDC	£3,705	New Homes Bonus payment, as previously advised
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##### April 2015 - receipts post 5th April

KVHMC	£175	payment for "KSA" 2014 - 15
Donations	£204	Fundraising for Play Area slide - donations from Easter Bazaar

##### April 2015 - new payments for approval

D R Pratt	£65.96	Reimburse costs - Wickes, flowers
KVHMC	£30.80	Hall hire 5th March
KVHMC	£9.60	Room hire 10th March
KVHMC	£30.00	Refundable deposit for hall hire 12th April
KVHMC	£31.50	Hall hire 12th April
ORCC	£50	Membership to March 2016
OALC	£179.70	Membership to March 2016
S R Barrett	£536.03	Toro winter service
David C Painting	£454.61	Tractor repairs
Greenscape Inspires	£240.00	Mowing greens 31st March and 14th April
HMRC	£352.68	Employer and Employee NIC' owed for tax year to end March (£188.64 + £164.04)
R M Bon e	£1,903.46	Clerk's salary Jan - 31st March (£1,642.50) plus overtime 9th March - 2nd April (£425), MINUS Employee NICs for year to 5th March (£164.04)
<u>TOTAL</u>	<u>£3,884.34</u>	