

KIRTLINGTON PARISH COUNCIL

Minutes of the Parish Council Extraordinary meeting held in the Village Hall on Tuesday 21st July 2015

Present: JAB Charlesworth, Ms A Kennedy, Miss S van Loen, Dr H Macbeth, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman), S Tylor (to Item 8 only)

In attendance: Mrs A Banks (until Item 5 iii)

Apologies: R Sadler

1. Minutes of the Parish Council meeting held on 13th July 2015

The minutes were signed as a correct record.

2. Matters arising from the minutes

BT cabinet, South Green: Cllr Charlesworth confirmed that the green cabinet discussed at the previous meeting was in fact a BT cabinet, which would now be placed close to the wall alongside the wide section of pavement between South Green and the Dashwood.

Graveyard provision: Cllr Pratt said this needed further discussion at a later date, and full communication with the landowners.

Manor House, South Green: Mr Roskelly had replied to Cllr Pratt and suggested further discussion was needed before any contribution to grass or tarmac repairs was made. The Council confirmed its earlier observation that contractors at Manor House had caused wear and tear to the grass and tarmac on both sides of South Green. Cllr Pratt hoped to meet Mr Roskelly later in the month. It was agreed that the original planning application information should be checked with regard to the new low level flowerbed walls at the foot of the Coach House. These should be removed if not a re-instatement of an original feature.

3. Declarations of interest

None.

4. Reports

The Council noted that to date County Councillor Gearing had attended the Annual Parish Meeting in May 2013 and the Parish Council meeting of February 2014, and the Council was therefore not represented at County level.

5(i) Village Hall and surrounds

Cllr Pratt would attend the next meeting of the Village Hall Management Committee on 27th July. Cllr Macbeth reported that Mrs Hawkesworth had offered assistance with any matters affecting the Parish Council. Cllrs van Loen and Pratt would monitor for a few weeks the rubbish left after the Fish & Chip van visits on Thursday evenings, to assess whether the waste collection arrangements were sufficient.

(ii) Sports Wall

Cllr Pratt would liaise with Mr Grinham about the options for the painting over of the graffiti. Cllr Pratt reported that Mr Draper had offered to install the replacement basket ball board and net.

(iii) Play Area

It was agreed Cllr van Loen should order additional play bark when a date was set for the next visit by the Community Service team. Cllr Tylor had added rails and additional bolts to the damaged section of fence. Cllr Kennedy had asked Cherwell DC's ASBO team to include the area on their patrol route for potential nitrous oxide abuse (laughing gas), following the discovery of gas canisters.

Cllr Macbeth hoped the Community Service team would be able to weed the Play Area before the new bark was added, weed around the Village Hall, round the base of the Church building, and along Betty Bulls lane. She

suggested the Council should enquire what plans others might have to deal with the brambles along the edge of the car park.

It was suggested the Play Area trees should be subject to a health and safety inspection, and that the crowns might need to be raised.

Fundraising:

Cllrs Pratt and van Loen described again the timing problems affecting the Viridor grant offers. The first monies from the Play Area grant needed to be claimed by 25th September but there was no confirmed date for the decision on the Blake Morgan (Robin Greaves Foundation) application. Cllr van Loen would write to Viridor to clarify that the Parish Council could not lend £5,000 to bridge the funding gap, to request extra time until 25th October to facilitate the ordering of the equipment, and to ask whether Viridor would allow an unconditional grant in the circumstances. The first monies from the tennis court grant needed to be drawn down by 24th December. Cllr Charlesworth noted that the preparatory ground works would qualify for this funding. He repeated his view that there was a good level of parishioner support for the project. The Council should make further enquiries about how the third party contributions could be provided.

The picnic in the park had been postponed, and it was agreed that this should be rescheduled, and so those who had bought tickets should keep them. The Council discussed the options for selling the surplus donated clothes and toys.

6. Planning

- (i) *Gladman Developments, application 14/01531/OUT* – the Public Inquiry had ended at lunchtime on 21st July. A target date for the Inquiry Inspector’s decision would be set in a few days’ time.
- (ii) Mid-Cherwell Neighbourhood Plan – a provisional date had been set for the next forum meeting, on 29th or 30th July.
- (iii) Monthly planning schedule: no update since the meeting of 13th July.

Discussion of Planning Application 15/01128/OUT was postponed until after Item 8 (Finance) .

Clerk’s leave, 27th July – 31st August: the Council confirmed its agreement to the Clerk’s request for an extended period of leave, unpaid. The Clerk would continue to forward details of planning applications and other essential information.

7. Correspondence

Mr Waterhouse had written on behalf of the Royal British Legion to ask the Council to consider the relocation of the War Memorial to South Green, so that Remembrance Day services could be held safely without risk from the main road traffic. It was agreed the Council should consider the matter carefully and seek parishioners’ opinions.

Cllr Pratt said the Council was overdue in its response to the Youth Club’s request for a donation. The Council agreed that Club members should provide something in return for financial assistance and Cllr Charlesworth would discuss options with Mr Cooke.

Fly tipping, site adjacent to Golf Club, off Station Road: Oxfordshire County Council had written in early July to advise that it had initiated enforcement action against both the landowner and tenant.

8. Finance

Accounts status and payments: separate report to be filed with the approved minutes (this report listed retrospectively receipts and approved payments for the meetings of 9th June and 13th July 2015).

Cllr Pratt proposed and Cllr Macbeth seconded that the Council purchase a computer to be used by the Clerk. Cllr Charlesworth could set up a new, generic email address for Council business, and the Clerk’s current emails relating to Council work could be diverted to it. The proposal was agreed and the Clerk would investigate the options.

