

KIRTLINGTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held in the Village Hall on Tuesday 22nd July 2014

Present: JAB Charlesworth, Cllr S Holland (Cherwell DC, Items 1 - 7), Miss S van Loen, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman), R Sadler
In attendance: (Items 1 – 7) Mr P Kurgo, Mr S Scott-Lee, Mr S Silk
Apologies: Ms A Kennedy, Dr H Macbeth, S Tylor

1. **Apologies**

As above.

2. **Election of Chair for the meeting**

As Cllr Pratt was able to attend he opened the meeting.

3. **Declarations of interest**

None.

4. **Development proposal update (pre-app status), land off Station Road**

Cllr Charlesworth confirmed that Gladman had initiated pre-app discussions with Cherwell DC on 8th July with regard to the construction of 95 properties on this site and had circulated public consultation leaflets to about three quarters of the village by the weekend of 19th/20th July.

5. **Parish development referendum**

To date responses had been received from about 32% of the parish electorate. The data was being presented in pie chart format to show the percentage of each response type.

It was agreed that as the interim results were showing a consistent pattern of parishioner response the Parish Council already had a mandate to either oppose any development of the site or to oppose the scale proposed, and the Council would therefore keep the various factors under review. It was agreed a synopsis of the interim results should be sent to Cherwell District Council as soon as feasible with a statement that the collection of the data was a work in progress.

6. **Parish amenities and infrastructure**

It was agreed to draft a formal request to Cherwell DC to require that any developer undertake screening, scoping and the preparation of an Environmental Impact Assessment as part of their pre-application due-diligence.

7. **Parish Communication**

It was suggested a synopsis of the interim referendum results should be publicized via the village website and in the shop. Referendum forms should be made available in the shop with a ballot box for completed forms.

It was agreed that the Council should not influence any response made by a parishioner to the Gladman public consultation process but should encourage parishioners to complete the Council's referendum forms.

8. **Funding**

As acknowledged at recent Council meetings Cllr Sadler noted that unbudgeted costs would arise as a result of the development proposals. The unbudgeted costs would include the Clerk's overtime and potentially professional fees including legal advice.

(i) Cllr Sadler proposed that in the immediate and short term the Council pay a proportion of the additional costs from existing reserve funds with a view to forming an earmarked fund by public subscription at the appropriate time. The proposal was agreed *nem con*.

(ii) Cllr Charlesworth proposed that the Clerk be paid for overtime worked as set out in the schedule submitted to the Finance Committee, at the normal agreed hourly rate (£8.428 / hour), and future overtime be paid at the same rate. The proposal was agreed *nem con*.

9. Fibre optic provision

The Clerk confirmed that Gigaclear had scheduled a public meeting in the Village Hall on 31st July, at 7 p.m. They could provide posters and a banner. Cllr Charlesworth confirmed an independent village committee, Kirtlington Broadband Group, would be assessing the suitability of the Gigaclear proposals for the community in conjunction with those of BT. He would report their findings to the Parish Council. The Council agreed it was happy for the village to host the Gigaclear publicity material as a means of promoting a public meeting.

10. Finance – expenditure authorisation

Spratt Endicott had submitted an invoice of £600 for fees to cover the period 19th March to 20th June 2014. Payment was approved.

The Clerk would submit an invoice in respect of the overtime hours worked to date, at £1,200. Payment was approved.

11. Cottage on the Green

Cottage on the Green, South Green, application to register an easement: Spratt Endicott had provided a draft Deed of Grant for approval by the Council before submission to Henmans. The Council agreed it was appropriate to request maintenance costs, as the applicant would have the benefit of a formal grant of easement.

12. AOB

Dorchester Group's proposals for Neighbourhood Plan at Upper Heyford: in Cllr Macbeth's absence the Clerk had attended a meeting of the Upper Heyford Steering Group on 16th July. Upper Heyford PC had presented its position statement. The Terms of Reference drafted by Dorchester Group had been discussed, and the meeting agreed the Steering Group should provide Dorchester with suggested revisions. The meeting noted that to date few of the Parish Councils potentially involved in the overall geographical area of the NP had signed the Terms of Reference, although several had agreed to be included in that area.

Signed **D R Pratt** Chairman

Date **9 / 9 / 14**