

## KIRTLINGTON PARISH COUNCIL

### Minutes of the meeting held in the Village Hall on Tuesday 8<sup>th</sup> January 2013

Present: J A B Charlesworth, Ms A Kennedy, Miss S van Loen, Dr H Macbeth, D Pratt (Chairman),  
Mrs R M Powles (Clerk)

Apologies: Cllr T Hallchurch (Oxfordshire CC), Cllr S Holland (Cherwell DC), R Sadler, S Tylor

#### **1. Co-option to the vacancy**

Cllr Kennedy proposed and Cllr van Loen seconded that Mr Sam Tylor be co-opted as a member of the Parish Council and this was agreed *nem con*.

#### **2. Minutes of the meeting held on 11<sup>th</sup> December 2012**

These were signed as a correct record with the insertion of "in Troy Lane" under A.O.B.

#### **3. Matters arising from the minutes**

Cllr van Loen had spoken to Carlton Coaches and they would repeat their instructions to the drivers to avoid damage to North Green. They and Cllr van Loen would monitor the situation.

Cherwell DC were able to empty additional dog bins if required and had suggested the Parish Council was already responsible for four dog bins instead of two. The cost of emptying by CDC was calculated per visit. The Clerk was asked to query whether the cost could be reduced if additional bins were installed.

#### **4. Declarations of interest**

None.

#### **5. Reports**

None.

#### **6. Gravel Pit field**

The tenancy deed of surrender had been signed. Cllr Macbeth asked the Council to consider the long term use of the field. It was agreed the planning application for the tennis court should now proceed. Cllr Pratt said Viridor had indicated the proposal might be eligible for a grant.

#### **7. Village Hall, Play Areas and Sports Field**

Play Area improvements: Cllr van Loen confirmed receipt of the Councillor Community Budget grant of £7,500. The Council agreed she should now confirm the order for the Playdale equipment. The extended area to the south would need preparation to prevent the growth of grass and weeds before the surface was covered with playbark, including the removal of the grass that was there, and she would ask Playdale if they could do this preparatory work. The new items would need storage overnight conveniently close to the site and she would query the use of Village Hall facilities. It was agreed new fencing would be limited at this stage to the additional sections needed and existing fencing would not be replaced. Cllr Macbeth would make enquiries about the installation and cost of the new fencing.

Use of the football pitch: an enquiry had been received from outside the parish about the availability of the football pitch by a junior team from September. The Council agreed the priority should always be for Kirtlington youth.

#### **8. Greens**

The request for residents not to park on South Green would be repeated as applicable, with a reminder that if parking continued the Council would consider installing timber bollards.

**9. Highways**

Cherwell DC could provide one or two new street signs for North Green and the Council should confirm the exact positions. Cllr Pratt would repeat his request to OCC Highways to repair the two potholes in the Bletchington Road beyond South End. Cllr Charlesworth would follow up the provision of an additional gully for Troy Lane.

**10. Planning**

Report circulated at the meeting to be filed with the approved minutes.

The Clerk would contact KWACS with the contact details of tree guard suppliers.

**11. Correspondence**

Churchyard maintenance: OALC had confirmed that Parish Councils could offer assistance at their discretion for open churchyards (i.e. those which had not been closed by an Order of the Privy Council). In principle the Council was happy to continue with the current arrangements under which Mr Harrison mowed a section.

**12. Finance**

Accounts status and payments: separate report circulated at the meeting (to be filed with the approved minutes).

Draft budget 2013/2014 and Precept: The Council confirmed its agreement that the Precept for 2013/2014 remain at £17,500 and the Clerk would inform the District Council. The Council approved the draft budget for 2013 / 2014. This included a recommendation that the cost of mowing the greens and non-sports field areas should be reduced, and it was agreed to limit the cuts to twice a month.

**13. A.O.B.**

Cllr Macbeth asked if the surface of Molly Minns lane could be improved by the removal of mud and leaf debris which had accumulated over the cobbles in the last few years. This would need an able-bodied team to sweep the surface and she would make further enquiries.

Lamb Ale: The Clerk would write to Hebborns' and the stallholders to invite them to provide the funfair for the 2<sup>nd</sup> to 4<sup>th</sup> June. This would co-incide with the Kirtlington Morris festival on 1<sup>st</sup> to 2<sup>nd</sup> June and the Lamb Ale lunch.

Signed **David R Pratt** Chairman

Date **12<sup>th</sup> February 2013**

## **KPC MEETING 12<sup>th</sup> February 2013**

### **Agenda Item 9 - Planning report**

#### **NEW INFORMATION FOR FEBRUARY 2013 MEETING**

Name Mr and Mrs J Scott-Lee, Application No 12/01654/F  
Location Park House, Bletchington Road  
Proposal Construction of Manege  
Parish Council *No objection*  
CDC *Permission granted 15 Jan.*

Name Mr J and Mrs P Haynes, Application Nos 12/01721/F  
Location The Nutlands, Bletchington Road  
Proposal Garden store to serve The Nutlands and Cob Cottage and extend existing close boarded fencing with gate along joint boundary.  
Parish Council *No objection*  
CDC *Permission granted 5 Feb.*

Name Mr J and Mrs Mr Roskelly, Application Nos 13/00019/F and 13/00020/LB  
Location Manor House, South Green  
Proposal Refurbishment of and extension to existing Manor House and Coach House including internal alterations, general window repairs, loft conversion, dormer windows, new staircase, insertion of flue pipe, insertion of new roof lights and windows, conversion of attached barn to habitable accommodation and ancillary development, including new entrance gates. Erection of new dry stone walling and installation of pool house / changing room - resubmission of 12/01364/LB and 63/F.  
Parish Council *KPC response due 14 Feb.*

Name Mrs Julie French, Application No 12/01810/F  
Location 16 Park Close  
Proposal Loft conversion with associated velux windows and dormers, new patio door in existing window opening and new chimney  
Parish Council *KPC response due 14 Feb.*

Name Mr and Mrs M Roskelly, Application No 13/00034/TCA  
Location Manor House, South Green  
Proposal FELL: 2 x apples, 1 hazel, 6 x hollies, 1 x lilac, 1 x elderberry; CROWN CLEAN 2 x sycamores  
Parish Council *KPC response due 21 Feb.*

Name Mr J and Mrs P Haynes, Application Nos 12/01698/LB and 12/01722/F  
Location Cob Cottage, Bletchington Road  
Proposal Removal of garage doors, conversion of integral garage to habitable accommodation  
Parish Council *No objection*  
CDC *Permission granted to both 5th Feb.*

#### **Cherwell DC letter of 4th Feb:**

Mr Robert White / The Lodge, Bletchington Rd is appealing against CDC's refusal of his application to build a 4 bedroom 2-storey house in his garden. Comments to be submitted direct to the Planning Inspectorate, deadline Thurs 14th March.

*Does the Parish Council want to submit comments?*

## KPC MEETING 12<sup>th</sup> February 2013

### Agenda Item 11 - Financial report

#### **1. ACCOUNTS STATUS**

Current a/c at 30 Jan 2013	£9,732.35	
Subtract unbanked Dec chqs	(£5,555.42)	Playdale deposit included in this sum
	<u>£4,176.93</u>	
Saver a/c at 28 Dec 2012 (statements only quarterly)	£17,890.41	incl £2.32 interest for last quarter

#### **2. PAYMENTS / RECEIPTS**

JANUARY PAYMENT MADE post January KPC meeting

Playdale	£5501.42	50% deposit incl VAT, order approved at Jan KPC
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FEBRUARY PAYMENT MADE

PWLB	£758.75	Direct debit Loan repayment on 7 Feb, loan balance outstanding = £5,333.51
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FEBRUARY PAYMENTS DUE

D R Pratt	£103	Reimburse out of pocket exps: spray paint / macadam etc
A J B Charlesworth	£37.74	Reimburse website hosting fee
CPRE	£29	Annual subscription
ORCC	£45	Annual subscription (at 10% disc)
KVHMC	£9.60	Room hire January
TOTAL CHQS	<u>£224.34</u>	

#### **3. QUOTATION FOR SPORTS FIELD MOWING 2013:**

Ady Podbury has quoted £75 plus VAT per cut, increased from £72 plus VAT per cut, on the same terms as last year. Weed and feed if wanted is quoted at £226 plus VAT, increased from £218 last year.

Sports field mowing sometimes starts in early March.

#### **4. SYLVA QUOTATION to fell North Green oak:**

£110 plus VAT to fell tree, log, chip and remove oak branches. Sustainable Kirtlington will not be cheaper.