

KIRTLINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Village Hall on Tuesday 8th July 2014

Present: JAB Charlesworth, Miss S van Loen, Dr H Macbeth, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman), R Sadler, S Tylor
In attendance: (Item 6) Mr R Jones (BT Group), Mr J Scott-Lee
Apologies: Ms A Kennedy, Cllr S Holland (Cherwell DC)

1. Minutes of the meetings held on 10th June and 1st July 2014

These were signed as a correct record.

2. Matters arising from the minutes

Cllr Pratt had so far not been able to ascertain what might be an appropriate level of donation for churchyard upkeep. Mr Eeley had informed the clerk he would be happy to be replaced at some point as one of the Council's appointed Trustees of the School Endowment Trust. Mr Haynes had stated at the Annual Parish Meeting he would like to step down as the Nominative Trustee of the Kirtlington Charities; the Clerk would forward to the Chairman and Cllr Macbeth details of the normal period of office. Cllr van Loen was happy to continue as a member of the Planning Subcommittee for the present but this should be reviewed at the next meeting.

3. Declarations of interest

None.

4. Reports

Parish Council Liaison meeting, Bodicote House, 18th June: Cllr Macbeth had circulated reports on the following topics: Local Plan update, broadband roll-out in Oxfordshire, the Rural Community Energy fund, Local Heritage Assets and Affordable Housing. The meeting had re-iterated that the Cherwell Local Plan had only been suspended and not rejected by the government's inspector. She noted that old walls alongside footpaths could be considered Local Heritage Assets under the non-building category, and mentioned that grant funding was available for the maintenance of war memorials.

CPRE meeting on 21st June (included discussion of the North West Bicester eco-town); Oxfordshire County Council meeting on 30th June (future transport vision): Cllr Macbeth had attended both and had circulated notes and highlighted the County Council's proposals for alleviating the traffic load problems on the A34.

Cllr Charlesworth arrived at 7.50 p.m. with Mr Jones of BT. Agenda Item 6 (Broadband) was brought forward for discussion.

Cllr Charlesworth explained that BT were about to upgrade the Bletchington exchange and said KPC wished to know if a date was scheduled for a Kirtlington upgrade and whether the new provision would be "future-proof" or reliant on copper. Cllr Macbeth said it was important improvements provided broadband to outlying farms. Mr Jones outlined BT's role in upgrading broadband provision in Oxfordshire ("Better Broadband for Oxfordshire"). BT's preferred option was "fibre to cabinet" (a fibre optic connection from the exchange to the local kerbside distribution cabinet) rather than "fibre enabled" (a fibre connection to all households / users). This would provide a download speed of up to 80 megabytes per second but that speed would diminish significantly if the user was over 3 km from the cabinet. Phase II of the county's upgrade might start at the end of 2015, or in early 2016. The areas to be included in Phase II would be confirmed in September or October 2014 and might include Kirtlington. Mr Jones left the meeting at 8.35 p.m. Cllr Charlesworth expressed concern about the timeframe and the uncertainty of the download speed. He noted it was not disruptive to provide fibre optic cabling to individual properties. It was suggested Gigaclear also be invited to address the Council. Cllr Charlesworth hoped to establish a group of three parishioners who could co-ordinate future contact with Gigaclear.

Discussion of the remaining agenda items resumed at 8.50 p.m.

5. (i) Village Hall

Cllr Sadler reported KVHMC was trying to resolve the acoustics problems. He would relay to the committee the key points of the Council's discussion of broadband provision. The Clerk reported that £2,250 of the County Council's grant of £9,000 for the Village Hall refurbishment project had been received.

(ii) Sports Field

Cllr Pratt confirmed that the remains of the felled horse chestnut had been cleared. Mr Draper would be re-seeding the area and would need a supply of grass seed.

7. Village Greens

Spratt Endicott had been instructed to register the Council's title of the Pound and the Allotments and had received the necessary documentary evidence.

8. Annual Parish Meeting, Tuesday 1st July

No comments to report.

9. Planning

Parish referendum on housing development: volunteers were now approaching individual electors. The parish electorate was of the order of 800.

Gladman Developments had advised they were due to meet members of Cherwell District Council's planning department on 8th July for "pre-app" discussions. The Parish Council had requested sight of the pre-app proposals. Cllr Charlesworth and Mr Scott-Lee suggested the Council debate the Council's stipulations should an application be forthcoming, and it was agreed an extraordinary meeting should be scheduled for this purpose, to be held before the end of July.

Dorchester Group proposal for Neighbourhood Plan based around Upper Heyford: the Council's resolution passed on 1st July had been forwarded to Ardley-with-Fewcott PC as co-ordinating Parish Council and to Ms McCready of Dorchester Group.

Monthly planning application report: as circulated at the meeting to be filed with the approved minutes.

11. Finance and expenditure authorisation

- (a) Accounts status and payments: separate report circulated at the meeting (to be filed with the approved minutes).
- (b) Interim budget review, 25th June: the Finance Committee had reviewed the receipts and payments to 31st March excluding any monies associated with the Village Hall refurbishment costs, and receipts and payments for the period 1st April – 30th June 2014. Cllr Sadler had presented the end of year financial statement to the Annual Parish meeting making specific reference to the unusual financial position which the refurbishment project had necessarily created. The remainder of the County Council grant (£6,750) for this refurbishment was still due.
- (c) Cllr Sadler noted that management of the anticipated development proposals would give rise to unbudgetted costs and the Council should consider how to meet those costs.
- (d) It was agreed the Clerk's overtime hours since 1st April should be remunerated. The Clerk should forward details to the Finance Subcommittee for consideration at the next meeting.

12. AOB

Cllr van Loen had received £25 on behalf of the Council for the old swing.

Lamb Ale: a complaint had been received from a resident about access to South Green properties but it was agreed that access to all properties was possible in one way or another.

Agricultural shed unit, Mill Lane: Cllr Pratt noted that work on this site had started.

Cedar tree, sports field: Cllrs Charlesworth and Pratt had identified a dead branch which needed to be removed and Cllr Pratt had contacted Sylva Trees.

Sequential extensions: Cllr Macbeth had written to Cherwell DC.

Signed

Chairman

D R Pratt

Date

9th September 2014

KPC MEETING 8th July 2014

Agenda Item 9- Planning report

NEW INFORMATION FOR JULY 2014 MEETING

- Name Mr Charles Budgett, Application No 14/00321/F
Location Land adjacent to Cockshot Copse Park Farm, Akeman Street
Proposal Proposed new stabling facility with on site over night watch area during foaling hours
Parish Council *No objection but hopes the advice from English Heritage with regard to the position, scale, appearance and materials will be followed.*
CDC *Permission granted 12th June (decision overdue from 12th May). Revised details of materials and finishes to be submitted for approval.*
- Name Mr Mark Morrison, Application No 14/00390/F
Location Dolphin Cottage, Bletchington Road
Proposal Two storey and single storey rear extension, side garage extension and alterations
Parish Council Objection - overdominance
CDC Permission granted 17th June (decision overdue from 23rd May) – amended plans accepted – single storey garage only, no conversion to additional living accommodation without planning approval.
- Name Mr and Mrs De Villiers, Application No 14/00868/F
Location Park View / Beridian, Bletchington Road
Proposal Rear extension & internal alteration, increase ridge height to provide 1st floor accommodation)
Parish Council Objection email sent 8th July – overdominance in relation to size of plot and neighbours, urban style not in keeping with vernacular architecture especially in proximity to the Park.
- Name Mrs Celia Hawkesworth, Application No 14/00906/F
Location Woodbine, Troy Lane
Proposal **Installation of biomass boiler & woodchip fuel stove enclosed in a wooden shed with flue extending from roof**
Parish Council Comments due by Weds 23rd July

KPC MEETING 8th July 2014

Agenda Item 11 - Financial report

1. ACCOUNTS STATUS

Current a/c at 27 June 2014	£30,556.73	Includes CDC New Homes Bonus payment, CDC first half of precept, VAT reclaim incl Village Hall refurb bills to date, TOE2 grant of £5,000 for Village Hall. Ady Podbery x 2, KVHMC
Subtract unbanked chqs	£720.30	
	<u>£29,836.43</u>	
Saver a/c at 27 June 2014 (statements only quarterly)	<u>£3,432.62</u>	Includes 43p interest. NB £30,000 transferred to C/Ac on 13 th Feb 2014 ref Village Hall refurbishment costs

2. PAYMENTS / RECEIPTS

JULY 2014 RECEIPTS

Will Hebborn Oxfordshire County Council	£46 £2,250	Pitch rent for funfair at Lamb Ale weekend Part of £9,000 grant for Village Hall refurbishment
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JULY 2014 PAYMENTS

C J Powles	£6.27	Reimburse postage
KVHMC	£9.60	KPC room hire 10 June
KVHMC	£15.40	KPC hall hire 1 July
MEH Services	£110	Mowing, June
S R Barrett	£157.34	Repairs to Toro
Greenscape In-spires	£100	Mowing, June
Paul Miles Plumbing & Heating	£2,718	Supply & fit Ladies' and Gents' lavatories, Village Hall
Cherwell DC	£39	Admin fee for uncontested election
Barclaycard Commercial	£95.23	Stationery supplies
Aon UK Ltd	£368.88	Motor insurance premium (Toro)
R M Bone	£1,642.50	Clerk's salary, 1 April - 30th June 2014
Total	<u>£5,262.22</u>	