

KIRTLINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Village Hall on Tuesday 8th September 2015

Present: JAB Charlesworth, Miss S van Loen, Dr H Macbeth, Mrs R M Powles (Clerk),
Mr D R Pratt (Chairman), S Tylor (to Item 10 only)

Apologies: R Sadler, Ms A Kennedy

1. Minutes of the Parish Council meeting held on 21st July 2015

The minutes were signed as a correct record.

2. Matters arising from the minutes

Fly tipping, site adjacent to Golf Club, off Station Road: the deadline for an appeal against enforcement action had been extended to 20th September, following an error in the original enforcement notice. It was noted that parishioners and local farmers were concerned about the possibility of arson and it was agreed to write to the County Council to ask what precautionary steps had been taken.

Youth Club request for donation: Cllr Charlesworth reported that Mr Cooke was now updating the website and Youth Club members would also help add content to the website, including their own projects such as their local history research. He asked the Council to consider an immediate donation of £250, and whether to contribute in the future. The first donation of £250 was agreed, as a reflection of the help already being received and for the new content addition. In the future financial years, a further donation of up to £250 would be made if the Youth Club could continue with its website assistance continued and if it could match that sum.

BT cabinet adjacent to A4095 South Green: BT had requested a formal wayleave in order to create an underground duct from the cabinet (on the pavement south of the Dashwood Hotel) across South Green. The wayleave terms had been agreed and BT had paid the fee.

3. Declarations of interest

None.

4. Reports

Cllr Macbeth reported on her contact with Thames Water following her letter on behalf of the Council about the malfunctioning main sewer. She and Mrs Banks had also liaised with Cherwell DC's Environmental Health department. Video scanning of the main sewer had been carried out on 6th September which revealed the pipe was made of pitch fibre and was not in good condition, with dips which allowed accumulation of fats. The scanned information would be sent to Thames Water who would decide what action they might take. Possible action was replacement of the pipe or cleaning on a regular basis. Cllr Macbeth had asked Mrs Banks to maintain contact with Cherwell DC and with the Parish Council on the matter. On the question of low water pressure, Thames Water recommended each instance should be reported immediately. Cllr Macbeth asked if the village website or Facebook page could encourage residents to do this.

Gigaclear installation of ducting: the installation in the centre of the village was nearing completion. It was suggested the Council take photographs and make notes as necessary, with a view to sending Gigaclear a report at the end of the project about any repairs or re-instatement which might be needed.

5. Village Greens

Manor House, South Green: it was agreed the Cllr Pratt would write to Mr Roskelly to request the removal of the new flower beds at the Manor House driveway entrance and the three new low level planter walls at the base of the Coach House, and associated planting, as these had all been created on Parish Council owned land without permission and were not a re-instatement of original features, and prevented public use of those areas for parking. The areas should be levelled to the same level as the adjacent tarmac tracks and grass-seeded. Cllr Pratt had previously agreed with Mr Roskelly that repairs to the Green and tracks could not take place until the Gigaclear works were complete.

Council members agreed to meet on South Green to consider bollard locations and the possibility of a new site for the War Memorial should also be considered. Hebborn's should be consulted, and the cost of bollards should be investigated.

6 (i) Village Hall and surrounds

Cllr Pratt had attended the meeting of the Village Hall Management Committee on 27th July. He suggested the Parish Council enquire who their new insurance providers were as KVHMC had switched provider and obtained a lower premium.

Cllr Macbeth had attended the most recent meeting on 7th September. KVHMC were keen to allow late night events, which would entail a revision of the original planning restriction. It was agreed that an extension to current hours would be acceptable for New Year's Eve, Lamb Ale, and two other events, so long as each event was run by KVHMC. Cllr Macbeth would liaise with KVHMC.

Societies' Fair, 27th September. Cllr Pratt confirmed that a stand was available for the Parish Council.

6 (ii) Sports Wall, Sports Field

The graffiti had been painted over by a team of Community Service workers, and the anti-graffiti paint applied as a top coat. Cllrs Pratt and Macbeth had painted in a tennis net line and a junior goal, and Mr Draper and Mr Cherry had installed the replacement basket ball board and net.

The Fete Committee had made a donation towards the sports field upkeep, and Cllr Pratt had obtained a quotation for repairs to the shed roof and was waiting to hear from Mr Draper and Mr Cherry.

6 (iii) Play Area

New play bark had been spread by the Community Service team in August.

Fundraising:

Cllrs Pratt and van Loen were still trying to resolve the timing problems affecting the Viridor grant offers.

7. Planning

- (i) Gladman Developments, application 14/01531/OUT – Public Inquiry, 14th – 21st July: the Inquiry Inspector had dismissed the appeal on 27th August.
- (ii) Mid-Cherwell Neighbourhood Plan – Cllr Macbeth reported on the two meetings held since the Council's meeting of 21st July. Work was continuing on the basic components of the Neighbourhood Plan structure.

Cllr Macbeth asked if the Council agreed that a planning advisory team, with up to two Councillors as required, would be helpful for the ongoing work needed in the development of the MCNP, and if so whether the Council was happy for the planning advisory team established in summer 2014 to continue. The Council confirmed it was happy for the arrangements to continue.

(iii) *Monthly planning schedule: update for period since 13th July, to be filed with the approved minutes.*

Planning application 15/01301/F - Land North West of Golf Club, Mill Lane (installation of solar panels on roof of agricultural barn; extension of existing ground mounted PV array): it was agreed the Council would object to this application. Further information should be sought from Cherwell DC on the proposed agricultural activities. The Council agreed that Mill Lane was not suitable as the means of access for a timber drying enterprise.

Recent extension works at Dolphin Cottage, Bletchington Road: the Council noted its concern that the off-street parking provision might not comply with the planning permission conditions.

Discussion of Planning Application 15/01128/OUT was postponed until after Item 10 (Finance).

8. Bus services & Dial a Ride

It was agreed the Council would write to the County Council expressing its opposition to any potential reduction in rural bus services.

9. Correspondence

The County Council had announced a consultation on the reduction in the number of Household Waste Recycling Centres, from 7 to 3 or 4, and proposed that the Ardley facility should close, to be replaced by another facility in the northern part of the County. The Clerk would submit a comment on behalf of the Council, opposing the reductions.

10. Finance

Accounts status and payments: separate report to be filed with the approved minutes.

Greens mowing contract, Greenscape Inspires: a payment of £120 was approved for the next cut due on 15th September.

Annual Return 2014 – 2015: BDO Stoy Hayward had approved the Annual Return.

Cllr Tylor declared a pecuniary interest in the next Item and left the meeting.

7. (Planning, continued) - Planning application 15/01128/OUT- (OUTLINE) - Demolition of 1 to 4 Jersey Cottages, residential development for the erection of up to 34 dwellings, open space and associated works – OS Parcel 1424 Adjoining And Rear Of Jersey Cottage Heyford Road Kirtlington.

The District Council’s Planning Committee was due to consider this application on 1st October. The Parish Council was likely to attend, and might speak.

The Cherwell Local Plan Part 2: it was agreed the Council would write to Cherwell DC’s Planning Policy department. With regard to Kirtlington’s current grouping as a Category A village, the Parish Council agreed that while the village was at present sustainable as a community because of its facilities, those facilities could not accommodate expansion, thus the village could not be considered sustainable for growth and so the Category A ranking should be reviewed. The Parish Council also agreed that for the purposes of categorisation a distinction should be made between the population of the main village settlement, and that of the parish as a whole.

11. AOB

Next Cherwell DC Parish Liaison meeting: Wednesday 11th November.

Signed ***D R Pratt*** Chairman

Date ***13/10/15***

KPC MEETING 8th September 2015, Agenda Item 7

PLANNING UPDATE SCHEDULE

- 15/01128/OUT** **OUTLINE - Demolition of 1 to 4 Jersey Cottages, residential development for erection of up to 34 dwellings, open space and associated works – OS Parcel 1424 Adjoining & Rear of Jersey Cottages Heyford Road Kirtlington**
Parish Council Objection email sent Friday 24th July
CDC **Planning Committee decision - Thursday 1st October**
- Name Mr Gavin Jones, Application 15/01005/TPO, Rose Mount, Station Road
1 x Eucalyptus (subject to TPO) - fell
Parish Council Objection
CDC **Refusal, 27th July 2015.**
- 15/01153/TPO Mr Mark Stott, 4 Pound Close – Walnut tree subject to TPO 13/01922 –
Trim individual branches to give 3m clearance, remove 4 branches overhanging paved area/bin store. Crown clean to remove damaged / diseased and rubbing branches.
Parish Council No objection email sent 23rd July.
CDC **Permission granted 14th August.**
- 15/01166/F Mr and Dr Andrew Flood, 1 Gossway Fields Kirtlington Kidlington Oxfordshire OX5 3HQ,
Single storey front extension & two storey side extension
Parish Council No objection email sent 23rd July.
CDC **Permission granted 18th August, external materials and colours to match existing**
- 15/00228/TCA Mr Alex Smith, Foxtownsend Lodge South ,Heyford Road
T1 x Copper Beech - Crown thin to a maximum of 25% and Crown lift to a maximum of 4.0m
Parish Council No objection.
CDC **Permission granted 25th Aug**
- 14/01531/OUT Gladman Developments, Land at Corner Farm, off Station Road / Lince Lane
Proposal Outline permission for 95 dwellings
Parish Council KPC main comments sent Thurs 16th October, KPC addenda sent Friday 31st October,
additional comments sent 18th December 2014
CDC **Deemed refusal on 19th March 2015, following lodging of appeal for non-determination.**
Planning Inspectorate **Public Inquiry held 14th – 21st July 2015. Appeal dismissed, 27th August 2015**
- 15/01114/LB Mr and Mrs Chacksfield, Flights Mill, Mill Lane Kirtlington Kidlington OX5 3HW
Internal and external alterations to building; erection of single storey extension to rear and alterations to Dovecote including erection of flue
Parish Council No objection email sent 8th August
CDC **Decision awaited**
- 15/00256/TCA Mrs Jo Richardson, Rivendell 1, Hatch End Kirtlington Kidlington OX5 3NH7
5 nos Limes on border of Rivendell and 7 / 8 Dashwood Mews - reduce lateral spread of branches overhanging gardens of 7 / 8 Dashwood Mews by up to 2.5 metres in branch length. |
Parish Council No objection email sent 27th August
CDC **Decision awaited**
- 15/01468/F Mr and Mrs Brian Cherry, Springdale Heyford Road Kirtlington Kidlington OX5 3HL
Single storey rear extension and front entrance canopy
Parish Council No objection email sent 8th September
CDC **Decision awaited**
- 15/00291/TCA Mrs Carol Dutton, Manor Farm House, North Green
T1 x Leylandii – Fell
Parish Council Comments due by Weds 23rd Sept.
- 15/01301/F** **Mr Kashmir Johal, Plot 1 Land North West Of Golf Club Mill Lane Kirtlington**
Installation of a solar photovoltaic system. Installation of a 13kWp (52 module) system on the three south facing roof elevations as well as extending the ground mounted PV array to include an additional 37kWp (148 module) array.
Parish Council Comments due by Friday 25th September.
CDC **Planning Committee decision, Thursday 29th October.**

KPC MEETING 8th September 2015

Agenda Item 10 - Financial report

1. ACCOUNTS STATUS

Current a/c at 28 Aug 2015	£30,400.37	Includes New Homes Bonus payments x 3, CDC first precept payment for year
Saver a/c at 28 Aug 2015	£3,434.37	
	<u>£33,834.74</u>	
Subtract unbanked chqs	£512.56	J Draper, C Hawkesworth, KVHMC, Greenscape M Harrison, Ady Podbery
	<u>£33,322.18</u>	

2. PAYMENTS / RECEIPTS

July receipts post KPC mtg 21st July

Village Fete	£750	Donation to Play Area fundraising
Village Fete	£750	Donation to Sports Field maintenance budget (J Draper request)

August payments

Ady Podbery	£189.60	July mowing (DP approved as ongoing cct)
PWLB (Direct Debit)	£758.75	Balance outstanding £2,674.93
HMRC	£16	Employee tax omitted in error from prev p'mt

August receipts (by internet)

A Deadman	£85	Photoshoot - Play Area fundraising
G Hastie	£40	Photoshoot - Play Area fundraising

September payments

Banbury Turf	£1,248	Playbark delivered 15th August
Playsafety Ltd	£163.20	2 x Play Area inspections
KVHMC	£20	Room hire 13th & 21st July
D R Pratt	£138.19	Reimburse sundries ref Sports Wall painting
BDO LLP	£360.00	Fee for external audit
MEH Services	£60.00	Mowing in August
Ady Podbery	£284.40	Mow sports field in August
Total	<u>£2,273.79</u>	

September receipt

BT Openreach	£162	Wayleave agreement
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3. ANNUAL RETURN for 2014 – 15 – BDO Stoy Hayward have signed off the Annual Return.