

## KIRTLINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held in the Village Hall on Tuesday 9<sup>th</sup> December 2014

Present: JAB Charlesworth, Miss A Kennedy, Dr H Macbeth, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman), R Sadler, S Tylor  
In attendance: Mr J East  
Apologies: Miss S van Loen, Mr P Kurgo, Mr James Scott-Lee, Cllr S Holland (Cherwell DC)

Before the commencement of the meeting Cllr Pratt invited Mr East to speak; Mr East declined.

#### 1. Minutes of the meetings held on 11<sup>th</sup> November 2014

These were signed as a correct record. Cllr Macbeth noted the correct figure for the bus stop hardstanding was £330 plus VAT.

#### 2. Matters arising from the minutes

Rainbow fish & chips, Kidlington: Cllr Pratt had visited them and thought the van might not start trading for several months.

Cllr Macbeth reported on the work by a Community Service team to clear leaves and weeds from *Betty Bulls* lane, the South End area, the Churchyard and by the Church. Cllr Pratt wondered if more work would be needed to clear brambles.

#### 3. Declarations of interest

None.

#### 4. Reports

See below.

#### 5. (i) Village Hall

Cllr Sadler referred to the “re-opening” of the refurbished Village Hall with John Howell MP to be held on Friday 12<sup>th</sup> December. Tickets for the annual fireworks show had sold well. The Clerk would forward information from Cherwell DC on the Hall’s permitted operating hours.

Further refurbishment work was planned. It was agreed that the Council would assist with the VAT element of this second stage.

#### (ii) Sports Field

The tyre climbing frame had been dismantled and Mr Scott Lee had kindly agreed to remove it. Cllr Pratt had put the basket ball backboard in the sports container for the winter. The wall repainting would now have to wait until next year. Cllr Pratt had made enquiries about when the new chestnut lath fencing might be erected. Mr Steve Ross had raised again the need for new football goal posts, ideally on wheels so that they could be moved. Cllr Pratt proposed the Council donate £150 towards goal posts, and the proposal was agreed.

#### (iii) Play Area

Cllr Charlesworth noted that a section of fence had come down at the Village Hall end and Cllr Tylor agreed to investigate.

#### 6. Broadband / Fibre optic provision

Cllr Charlesworth said that Gigaclear needed another 35 Kirtlington signatures before they could embark on fibre optic provision.

## **7. Village Greens**

Cllr Pratt had received the “no parking” signs and would agree with other council members where to site them.

It was confirmed following an enquiry that the hardstanding area in front of 1 The Green was available for public parking provided access to the property was not blocked.

It was agreed Mr Harrison should arrange the winter service for the Toro mower. Cllr Pratt enquired whether Cllr Tylor might be able to trim the Gravel Pit field hedge. Cllr Tylor thought this would be possible some time before the end of February. The Clerk would circulate again the proposed licence agreement with Sustainable Kirtlington for the use of part of the field.

## **8. Development / Planning**

(i) Cherwell DC Local Plan examination: the proposed revisions to the Village Policies sections would be heard by the Inspector on 18<sup>th</sup> December.

(ii) Gladman Developments, Application 14/01531/OUT at land off Station Road:

*(Cllr Tylor left the room during discussion of this item).* Cherwell DC had not yet set a Planning Committee date; Highways and archaeological information due from Gladman was still outstanding.

(iii) Mid-Cherwell Neighbourhood Plan, meeting at Cherwell DC with participating parishes and Dorchester Group on 13<sup>th</sup> November (Cllrs Pratt and Macbeth and the Clerk had attended):

The meeting consensus was that the Neighbourhood Plan should provide a framework and support for development and infrastructure within the participating parishes, not just a framework for development of Upper Heyford. Cherwell DC had subsequently forwarded comments made during the public consultation on the NP area.

(iv) Monthly planning application update: see schedule, to be attached to the approved minutes.

## **10. Correspondence**

Burial space: the Parochial Church Council was due to meet on 12<sup>th</sup> January and would respond to the Parish Council's request for a meeting date. Cllr Sadler said the matter had been considered during the asset inspection tour on 4<sup>th</sup> December (Cllrs Pratt and Sadler and the Clerk) and use of the sports field was not a solution. Cllrs Sadler and Charlesworth suggested a satellite burial ground would be needed.

Cherwell DC, Register of Local Heritage Assets (previous request for submissions): in the light of the asset inspection tour Cllr Pratt suggested the War memorial, the pond and the wall behind pond be given local heritage asset status.

## **11. Finance**

Payments approved since the last meeting and new payments for approval: listed in separate schedule to be filed with the approved minutes.

## **12. AOB**

The Clerk was due to be on leave in mid February. The February Council meeting would be held on 3<sup>rd</sup> February.

Play Area: Cllrs Charlesworth and Kennedy hoped the replacement item for the tyre climbing frame would include a slide. A fundraising event might be necessary.

Molly Minns Lane: Cllr Macbeth noted that the surface was difficult for users of mobility scooters. Cllr Charlesworth said the substrate would need to be checked before choosing a new surface dressing.

Asset inspection tour: Cllr Sadler reported that he had inspected the Bletchington Road bus stop, the Gossway Fields Play Area and the Roman Close Play Area. All were in good condition and the Roman Close Play Area had been enhanced by the community effort. The notice boards all needed refurbishment. Cllr Pratt would approach Mr Fraemohs for quotations.

Maintenance of Highways verges (further to the County Council's notification that Cherwell DC would no longer cut the verges): the areas to be mown should be assessed and the cutting frequency considered, with regard to the 2015 – 16 budget. The two triangles at the Bletchington road junction and the verge on the approach to Corner Farm should be included.

Signed

Chairman

**D R Pratt**

Date

13<sup>th</sup> January 2015

## KPC MEETING 9<sup>th</sup> December 2014

### Agenda Item 8 - Planning report

#### **NEW INFORMATION FOR DECEMBER 2014 MEETING**

##### **PERMISSIONS**

Name Mrs Hannah Cole, Application No 14/00314/TCA  
Location Chequers, Heyford Road  
Proposal Fell 5 x conifers, fell 1 holly  
*Parish Council* No objection 3<sup>rd</sup> Nov  
*CDC* Permission 10<sup>th</sup> November

Name Mrs Gillian Hayes, Application No 14/00368/TCA  
Location 4 Kytes Place, North Green  
Proposal Lawson Cypress – reduce height by 15 feet  
*KPC* No objection agreed *KPC* 1<sup>st</sup> Nov  
*CDC* Permission granted 3<sup>rd</sup> December

##### **KPC COMMENT SENT, DECISION AWAITED**

Name Mr Richard Miles, Application No 14/01822/F  
Location Westering, 4 Akeman Close  
Proposal Extensions and alteration and addition of first floor  
*Parish Council* Objection email 1<sup>st</sup> Dec – overdominance in relation to neighbour to south  
*CDC*

Name Mrs Carol Dutton, Application No 14/01517/LB, resubmission of 14/01166/LB  
Location Manor Farm House, North Green  
Proposal Remove modern window and replace with French door, remove existing doors and replace with stable door and window, convert store to utility room, install sun tube in rear elevation, replace all UPVC windows with timber windows, create access from kitchen into proposed utility room, replacement porch canopy  
*Parish Council* No objection 1<sup>st</sup> Dec  
*CDC*

Name Mr Tom Edgar, Application No 14/00388/TCA  
Location The North Lodge, Heyford Road  
Proposal Fell 1 holly, reduce 1 yew  
*Parish Council* No objection 1<sup>st</sup> Dec  
*CDC*

Name Mrs J Chapman, Application No 14//00391/TCA  
Location Foxtownsend Farmhouse, Heyford Road  
Proposal Cockspur thorn – deadwood crown, reduce, Purple plum – crown reduce, Purple plum – remedial pruning, Ash - fell  
*Parish Council* No objection 1<sup>st</sup> Dec  
*CDC*

##### **KPC RESPONSE NEEDED**

Name Ms Suzie Brown, Application No 14/00403/TCA  
Location Bay Tree Cottage, Bletchington Rd  
Proposal Fell 1 spruce, reduce height and prune 1 holly  
*Parish Council* must comment by 17<sup>th</sup> Dec.  
*CDC*

## KPC MEETING 9<sup>th</sup> December 2014

### Agenda Item 10 - Financial report

#### 1. ACCOUNTS STATUS

Current a/c at 28 Nov 2014	£31,376.59	Includes New Homes Bonus payment, CDC second half of precept, VAT reclaim incl larger Village Hall refurb bills
Subtract unbanked chqs	£0	
	<u>£31,376.59</u>	
Saver a/c at 30 Sept 2014 (statements only quarterly)	<u>£3,433.08</u>	Includes 46p interest.

#### 2. PAYMENTS / RECEIPTS

##### December 2014 - new payments for approval

KVHMC	£9.60	Room hire 11th November
MEH Services	£30	Mowing 18th November
Archer Signs & Panels Ltd	£214.74	No parking signs for greens
Total	<u>£254.34</u>	