

KIRTLINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Village Hall on Tuesday 9th June 2015

Present: JAB Charlesworth, Ms A Kennedy (until Item 8), Miss S van Loen (until Item 8), Dr H Macbeth, Mrs R M Powles (Clerk), Mr D R Pratt (Chairman), S Tylor (until Item 7)
In attendance: Mr J East (until Item 7)
Apologies: R Sadler

1. Minutes of the Annual Council meeting held on 12th May 2015

The minutes were signed as a correct record.

2. Matters arising from the minutes

Finance Sub-Committee: for the time being Cllrs Pratt and Sadler remained the only members.

Parish Council representatives (not appointed at May meeting):

Police liaison: Cllr Tylor was confirmed as police liaison representative.

School Endowment Trust: Mr Eeley had confirmed he was happy to continue as the second Parish Council appointed Trustee. Cllr Kennedy thought it was important for grant recipients to provide details of grant expenditure and would contact Dr Grimshaw.

3. Declarations of interest

None.

4. Reports

Highways: Cllr Macbeth had met Mr Monger of the Highways team on 13th May and discussed sundry repairs including the uneven paving outside the Oxford Arms. Most of the areas marked for repair by Mr Monger during his visit had been dealt with. In Crowcastle Lane some holes had been filled but it was not known if the remaining marked holes would be.

Cllr Charlesworth confirmed that Gigaclear had offered a year's free fibre optic provision to the Village Hall and he would inform Mr Moore.

5. Village Hall, Play Areas and Sports Field

Village Hall: Cllr Pratt reported that the Village Hall Management Committee had been discussing recycling arrangements for customers' bottles, after hire of the hall.

Sports Field: Mrs Hawkesworth had organised the supply of a double bin, at no cost to the Council, and it would be fixed into position near the car park on 12th June. Mrs Hawkesworth would be responsible for emptying the new bin.

Fence at sports field to north side of Village Hall: further repair was needed and it was agreed a local contractor should be approached.

Small silver cylinders had been found in the vicinity of the village hall and sports field and these might have been relevant to airguns which might have been fired towards the Park: Cllr Tylor had no further news on this. He confirmed the rails of the Play Area fence on the Park side had been kicked down from inside the Play Area and he was considering putting up a second fence, on the Park side.

Molly Minns lane chestnut lath fence: Mr Draper and Mr Cherry had completed the installation and the Parish Council would write to them to thank them for a job well done.

Play Area fundraising: Cllr Kennedy thanked all those who had helped at the Lamb Ale Silent Auction. The next event was the pop-up photo-shoot on Sunday 14th June, which was fully booked between 10 a.m. and 2 p.m. Cllr Kennedy was also working on a family fun day at the Polo Club in July. The Council would seek advice from Mrs Pratt and others on the arrangements needed for the Arts Festival.

Cllr van Loen reported that the grant applications had been declined so far except for Viridor. She had on file letters from parishioners as evidence of local support for the initiative. The Council agreed to discuss the purchase of more play bark at its next meeting; Cllr van Loen suggested between 12 and 15 bags were needed. It was suggested a Community Service team could weed the Play Area and distribute the new play bark.

Other - tennis court: Cllr Pratt reported that Viridor and Sports England needed more information. Cllr van Loen was due to meet Dr Nick Berry of Viridor on 12th June.

6. Village Greens

Cllr Pratt had re-instated the no-parking signs after Lamb Ale. A date would be arranged with Hebborn's to discuss fairground access points, with regard to bollard locations. It was agreed Cllr Pratt should write to Mr Roskelly to request a contribution to the cost of repairing the tracks and greens, necessary because of damage caused by delivery vehicles to Manor House and Manor House contractors' car-parking, as Mr Roskelly had agreed to do this once the refurbishment work was complete. Cllr Pratt would also write to Ms Jeffries. Cllr Macbeth repeated that a South Green resident had commented that the signs worked. It was agreed the Council would discuss expenditure on bollards at its next meeting.

7. Planning

Cllr Tylor declared his pecuniary interest in this Agenda Item and did not vote on the following resolution.

Cllr Pratt proposed a resolution in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960: that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the public be temporarily excluded and they be instructed to withdraw. Cllr Pratt asked Council members to raise their hands if they were in favour of the resolution. All five Council members able to vote were in favour. Cllr Tylor and Mr East left the room.

(a) The Clerk updated the Council on progress since the Cherwell DC Planning Committee decisions of 19th March in relation to the two Gladman Development applications for the Corner Farm site. The Council was participating in the Mid-Cherwell Neighbourhood Plan (MCNP) working groups (housing and rural allocation, transport and facilities), thus it was already engaged positively in this collaborative project to contribute to the District's housing needs. Cllr Macbeth had circulated reports of those meetings. The Council would take part in the Public Inquiry commencing on 14th July.

(b) The Council noted the need to formulate a development policy to 2031 (to correspond with the timeframe for the Cherwell Local Plan) which would form the basis of Kirtlington's role within the Mid-Cherwell NP. This was consistent with responses to recent applications for major development and would aid its decisions on future development applications within the parish.

The Council's stated formula for staged development had been drawn up in October 2014 as its response to the public consultation on the proposed modifications to the Cherwell Submission Local Plan, thus:

*10 new houses between now and 2020
10 new houses from 2021 to 2025
10 new houses from 2026 to 2031*

Thus a total 30 new houses within the parish of Kirtlington, staged as above over the period of the Local Plan (to 2031) to give time for improvements to utilities, road infrastructure, etc., already needed.

Also 12 new houses to be allocated to Upper Heyford Park in the Mid-Cherwell Neighbourhood Plan,

Totalling 42 (a figure that was now known to be considerably higher than required in relation to the population size – the required figure was in fact 18.3 houses - and no longer has relevance).

Furthermore, as 'Windfall' development the Council offered to take within Kirtlington

3 new houses between now and 2020
3 new houses from 2021 to 2025
4 new houses from 2026 to 2031

Thus a total 10 new houses within the parish of Kirtlington, staged as above over time for the same reasons;

Also 9 to be allocated to Upper Heyford Park in the Mid-Cherwell Neighbourhood Plan,

Totalling 19 (again this was now known to be more than the figured required and again is no longer relevant).

It was felt at this stage this formula should be the basis of the Council's ongoing collaboration with the MCNP. However, it was now known that it was not possible to allocate houses that were part of the Category A villages numbers of planned or windfall development to Heyford Park.

- (c) The Parish Mandate was summarised as follows: in 2014 KPC commissioned, as an update of the 2011 Parish Plan, a survey of the village on the type and size of any potential development that would be suitable and acceptable to local needs. At the conclusion of the survey over 81% of the electorate had responded.
- (i) 57% of the respondents wanted to see more housing in Kirtlington. 42.3% of the respondents wanted zero housing growth. 87.3% of respondents gave answers from 0 to 50 new homes as acceptable. When asked, those in favour of new homes clarified that they wanted less than 50 and cited 10, 15, 20 or 25.
- (ii) The housing mix required from 50% of the respondents was for appropriate properties for young families, the elderly and affordable homes. The remaining 50% voted for 2 out of 3 of these categories.
- (iii) The location of any development was split fairly evenly around the village.

The Council confirmed its agreement of this summary and noted that the summary supported the Council's comments on the Cherwell Local Plan modifications. The Council also noted that a small, sympathetic development of the correct mix of homes, would therefore potentially meet the criteria set by the local population, subject to the development timeframe (see b above) and material planning considerations especially sustainability, as set out below in (d).

(d) It was agreed the Council's response to applications should be consistent, particularly with regard to sustainability. In relation to recent applications for major developments the Council had considered several factors affecting sustainability, including:

scale

highways safety and traffic load

availability of primary school places

the need for a mix of housing (including affordable housing)

social cohesion

the impact on the rural character of the area and on the Conservation Area, including the traditional north-south linear settlement pattern.

landscape visual impact.

The Council confirmed that it would consider these factors when assessing the sustainability of future applications for major residential developments.

- (e) Monthly planning schedule: see schedule, to be attached to the approved minutes.

8. **Correspondence**

Youth Club request for donation: Cllr Pratt would write to Mr Moody to apologise for the delay in the Council's response.

9. **Finance**

Annual Return to 31st March 2015:

The Council approved Section 1 (the Accounting statements 2014 /15) of the Annual Return.

The Council approved Section 2 (the Annual governance statement) of the Annual Return.

Mr S Rice had kindly completed Section 4 (the annual internal audit report 2014 /15).

Accounts status and payments: separate report to be filed with the approved minutes.

10. **A.O.B.**

Cherwell DC Parish Liaison meeting, Wednesday 10th June: Cllrs Pratt and the Clerk would attend.

Signed ***D R Pratt*** Chairman

Date **13.7.15**

KPC Meeting Tuesday 9th June 2015, Agenda Item 7 (Planning)

NEW INFORMATION FOR JUNE 2015 MEETING

Name Mr and Mrs Lay
Location 5 Park Close
Proposal Erect single storey front and rear extensions, to include living accommodation in roofspace of front extensions, and dormer window
Parish Council Insufficient information given (Case Officer replied).
CDC Decision awaited

Name Ms Claire Beany, 15/00701/F
Location 25 Oxford Road
Proposal Single storey side and rear extension
Parish Council No objection subject to scale and size being within current regulations
CDC Decision awaited

Name Ms Anthea Harrison 15/00792/F
Location The Pippins, Bletchington Rd
Proposal Single storey side extension (re-submission of 15/00342/F)
Parish Council No objection but could the roof pitch match that of the bungalow?
CDC Decision awaited

Name Mr and Mrs Chapman, Applications 15/008076/F and 15/00815/LB
Location Foxtownsend Farmhouse, Heyford Rd
Proposal Amendment to approval for 15/00134 & 5 – to enable reduction in approved extension and repositioning of first floor window on East elevation
Parish Council No objection but does the fenestration at the rear need to match the existing?
CDC Decision awaited