

KIRTLINGTON PARISH COUNCIL
Minutes of the meeting held in the Village Hall on Tuesday 9th October 2012

Present: J A B Charlesworth, Ms A Kennedy, Dr H Macbeth, D Pratt (Chairman), Mrs R M Powles (Clerk),
Cllr S Holland (Cherwell DC)
Apologies: Miss S van Loen, R Sadler, Cllr T Hallchurch (Oxfordshire CC)

1. Minutes of the meeting held on 11th September 2012

These were signed as a correct record.

2. Matters arising from the minutes

Vacancy: Mr Owen Robinson had declined the invitation and Mr Sam Tylor would be approached.

Gravel Pit tenancy: It was agreed to ask Henmans to draft documentation to confirm the tenant's decision to terminate the tenancy. The owners of the ponies which grazed in the field should be notified.

Sports wall and MUGA: The work was complete and the surrounding areas had been reseeded.

Oxford Conservation Volunteers (scheduled maintenance work 11th November): Shredder hire was still being investigated as Cherwell DC could not remove the brambles.

Jubilee grant from Cherwell DC: Cllr Macbeth had telephoned Cherwell DC to explain that invoice information was still due from several village societies.

3. Declarations of interest

None.

4. Reports -

Cherwell DC Local Plan (proposed submission): Cllrs Pratt and van Loen had attended a meeting in Exeter Hall, Kidlington. There had been complaints about the knock-on effect on local villages.

Youth Club: Cllr Macbeth said the Youth Club had received a grant of £5,000. The Club had offered to paint the new sports wall but the Council agreed this should not be done.

Welcome Pack: Cllr Kennedy hoped to be able to include a hand-drawn map of the village which would show footpaths.

5. Website

Cllr Charlesworth had received some responses to his request for content. He would send a follow-up message with an indication of when the website would go live. He suggested this should be after the next meeting, perhaps on 1st December.

6. Affordable Housing

ORCC had suggested a meeting at Cherwell DC's offices and 25th October was agreed (subsequently rescheduled for 19th November).

Village Hall, Play Areas and Sports Field

Play Area improvements: the Clerk would submit details to Cherwell DC of which trees should be felled and the Parish Council should obtain quotations for stump grinding a total of eight trees (seven to be felled, one already dead).

Beech trees: the stumps would be left to form part of the extended area and trunk sections could be used as stepping stones.

Roman Close LAP: Trumans (Solicitors) had provided a quotation of about £700 for the transfer to the Parish Council. It was agreed to appoint Trumans.

7. Greens

It was noted that as a general rule no resident had an exclusive right to park on particular sections of the tracks round South Green.

8. Highways

CCH&T fund application: The timber bollards on the west side of Church Lane had been installed. There was no update on the request for build-outs by the Dashwood Hotel.

Cllr Hallchurch had circulated proposals for signage showing access routes to Bletchington which were unsuitable for HGV's. The Council agreed with the signage positions but the one at the junction of the A4095 with the Bletchington Road should be before the turning, not after it.

9. Planning - New details for this meeting:

Report circulated at the meeting to be filed with the approved minutes.

Proposed new-build dwelling in the garden of Oxford Lodge (Bletchington Road): the Council would object to the application.

Cherwell Local Plan proposed submission, Bicester Masterplan: The Council agreed the transport infrastructure provision was inadequate in both proposals. The impact on surrounding villages would be great. Road and rail infrastructure should be put in place before any development, to provide links with the surrounding economic hubs, particularly for commuters, with an out of town rail station serving Bicester. The Clerk would submit the comments.

10. Correspondence

OCC subsidized bus service review: Parish Council comments should be submitted by 21st December.

Manor House, South Green: Mr and Mrs Roskelly had requested permission to erect scaffolding to the north side of the property to enable roof repairs to be carried out and this was agreed.

Bletchington Road as approached from A4095: bushes were obscuring the line of vision and Mr and Mrs Bradley had been informed.

Cyrlla Books: Mrs Thompson had written to confirm that with the decease of her husband and of Col. Henry Shellard the responsibility for the copyright of books produced by Cyrlla Books would pass to the Parish Council.

11. Finance

Accounts status and payments: separate report circulated at the meeting (to be filed with the approved minutes).

12. AOB

Parish Plan: a report on progress since the launch of September 2011 had been sent to the Steering Committee.

Development adjacent to Nutlands, Bletchington Road: complaints had been received about the danger posed by the accumulated contractors' vehicles parked at the roadside here. The Clerk would ask OCC Highways and Kidlington TVP to take whatever action was appropriate.

Bus shelter, Bletchington Road (southbound): Cllr Macbeth queried whether paving could be placed in the verge north of the shelter for the benefit of those boarding the bus. The Clerk would make enquiries.

Akeman Street: Cllr Kennedy said Mrs Budgett hoped a salt bin could be provided for the dip.

Deleted: Cllr Macbeth was worried about the health of the chestnut tree near the Scout Hut.

Signed **David R Pratt** Chairman

Date **13th November 2012**

KPC MEETING 9th October 2012

Agenda Item 10 - Planning report

NEW INFORMATION FOR OCTOBER 2012

Name Mr and Mrs C Powles, Applications nos 12/01170/LB & 12/01199/F
Location West House, South Green
Proposal Restoration of chimney height and alteration to front door
Parish Council No objection email sent 17 Sept.
CDC Decision awaited

Name Dr David Grimshaw, Application no 12/01231/F
Location The Old Granary, Vicarage Farm, Lince Lane
Proposal Erection of summer house
Parish Council No objection email sent Mon 8 Oct
CDC Needed response by Thurs 4 Oct

Name Mr Robert White, Application no 12/01255/F
Location Oxford Lodge, Bletchington Rd
Proposal Proposed construction of additional four-bedroom two storey detached dwelling
Parish Council For discussion by the Council
CDC Normal response time Tues 9 Oct, extra time granted.

Name Mr Stuart Jenkins, Application No 12/00867/LB
Location 3 Foxtownsend Cottages, Heyford Rd
Proposal 15 x replacement double glazed wooden windows, replacement double glazed wooden patio doors; replacement wooden back door; replacement wooden staircase; extension of stone garden wall
Parish Council Objection, changes to boundary & garden wall affect setting of a listed building.
CDC Permission granted 28th Sept, strict conditions for all replacement timbers, no change to staircase allowed, permission for side wall dealt with separately by applics 619/LB ad 618/F, permission granted July.

Name Mr and Mrs Anthony Haynes, Application no 12/01313/F
Location Dormer Cottage, Heyford Rd
Proposal Replacement windows to front elevation and increase width of vehicular access
Parish Council
CDC Needs response by Mon 22 Oct

Name Mr M Rowe, Application no 12/00268/TCA
Location Long Kensome, South Green
Proposal Crown lift three trees, reduce another in height
Parish Council
CDC Needs response by Thurs 18 Oct

Manor House, South Green – plans currently with Cherwell DC, copies of Planning Application and LB consent application due for KPC

KPC MEETING 9th October 2012

Agenda Item 12 - Financial report

1. ACCOUNTS STATUS

Current a/c at 28 Sept 2012	£9,858.80
subtract unbanked Sept chqs	(£183.15)
	<u>£9,675.65</u>

Saver a/c at 28 Sept 2012 £18,888.09 incl £2.41 interest for last quarter

2. PAYMENTS / RECEIPTS

SEPTEMBER RECEIPT (advice post Sept meeting)

Precept	£8,750	Cherwell DC
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OCTOBER PAYMENTS

PlaySafety Ltd	£82.80	Play area inspection
Ady Podbery	£432	Mowing August
Sylva Consultancy	£72	Site visit with C&D Builders ref tree protection.
Kirtlington School Friends	£25	Marquee hire for Jubilee party
Mr D Reeve	£532	Weed and feed greens
MEH Services	£119.76	Mowing September
R M Bone	£3,056.70	Clerk's salary 1 April 2012 - 30 Sept 2012 incl exps £56.70
Ady Podbery	£259.20	Mowing September
KVHMC	£8.80	Room hire

<u>TOTAL CHQS</u>	<u>£4,588.26</u>
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Other payments due, for approval:

Archer safety signs	£86.94	3 x No Dog signs for sports field - as per quotation
Sustainable Kirtlington	£200	Beech tree felling
Barclaycard Commercial	£116.49	Boston Seeds for reseeding sports field round MUGA (payment made on 17 Sept)
Ditto	£26.99	Boston Seeds extra 5 kg Renovator grass seed (payment made on 20 Sept)
C&D Builders Banbury	£18,732	Sports wall and MUGA - CDC to transfer approx £14,000 S106 money to KPC, KPC then pays in full, will recoup £3,122 VAT