

KIRTLINGTON PARISH COUNCIL
Minutes of the meeting held in the Village Hall on Tuesday 8th May 2012

Present: J A B Charlesworth, Cllr T Hallchurch (Oxfordshire CC, during Item 5 only), Ms A Kennedy, D Pratt (Chairman), Mrs R M Powles (Clerk), R Sadler
Apologies: Mrs W Brock, Miss S van Loen, Dr H Macbeth, Cllr S Holland (Cherwell DC)

1. Election of Chairman and Vice-Chairman

Cllr Charlesworth proposed and Cllr Sadler seconded that Cllr Pratt be elected as Chairman for the year. Cllr Sadler proposed and Cllr Charlesworth seconded that Cllr Macbeth be elected as Vice-Chair for the year. Both were elected *nem con*.

2. Parish Council Sub-Committees

Finance: Cllrs Charlesworth, Pratt and Sadler
Planning: Cllrs Charlesworth, Kennedy and van Loen

3. Parish Council Representatives

Footpaths: *to be confirmed at the next meeting*

Fuel and Wicker Trust: Jonathan Haynes

NAG: Cllrs Pratt and Kennedy

Play Area: Cllr van Loen

Public Transport: *to be confirmed at the next meeting*

Recreation / Sports Field: *to be confirmed at the next meeting*

School Endowment Trust: *the Clerk would write to Sam Eeley and David Grimshaw to ask if they were happy to continue as the Parish Council appointed Trustees of the Kirtlington School Endowment Trust.*

Village Hall Management Committee: Cllr Sadler with the assistance of Cllr Macbeth.

Website: Cllrs Charlesworth and Kennedy

Cllr Sadler said he continued to receive the Kidlington Airport Advisory Group agendas.

4. Minutes of the meeting held on 10th April 2011

These were signed as a correct record.

5. Matters arising from the minutes

Application to OCC for CCH&T fund: Maurice Sheehan of OCC Highways had received the application and Cllr Hallchurch had confirmed he would support it.

Affordable Housing: ORCC had sent a progress report.

Mowing of Crowcastle and Mill Lane verges: neither Cherwell DC nor Oxfordshire CC were involved and it was suggested KWACS could sew wildflowers in those areas.

Rectory Homes site, Mill Lane: It was not certain whether the development was complete. The Clerk was asked to write to enquire when the agreed repairs of the damaged verges would be carried out.

Diamond Jubilee celebrations: Cllr Macbeth had queried whether a formal road closure was needed.

Cllr Hallchurch was invited to give his report at this stage of the meeting. He would be appointed Vice Chairman of Oxfordshire County Council the following week. The boundary changes would mean that although he would continue to represent Otmoor, Kirtlington would be part of the Kidlington North constituency and the County Councillor would probably be Michael Gibbard.

6. Declarations of interest - None.

7. Reports - None.

8. Village Hall, Play Area and Sports Field

Village Hall: it was agreed the council would support the Film Club's funding application to improve the acoustics, as KVHMC had already confirmed its support.

Play Area: The County Council's Big Society fund now operated rolling applications without deadlines and was prioritizing services to the elderly and community transport. Improvements to the equipment were on hold until the beech trees were felled. Cllr Charlesworth hoped to engage some of the school parents to assist Cllr van Loen.

Beech tree felling: Planning permission had been received but the work could not take place before the last weekend in May.

Sports field maintenance: Cllr Charlesworth would confirm the rolling arrangements for the cricket square with Mr Harrison.

Sports wall: Cherwell DC hoped to be able to expedite the discharge of the arboricultural condition in the planning permission.

9. Greens

A letter setting out the Council's position had been sent to the immediate South Green residents and all school parents and a summary would be published in the next Village News. All residents had been asked not to park on the greens or edges of the greens and the Council would install bollards if parking recurred. Cllrs Pratt and Charlesworth would remove the road pins. Mr Dave Reeve would submit a quotation for weed and feed treatment.

10. Olympic Torch Relay, Monday 9th July

Cllr Pratt, the Clerk and Mr Summerfield had met Nicola Riley of Cherwell DC on 9th May, and Cllr Pratt had drafted a letter for the Village News setting out the timetable for 9th July. The information would be updated after the Jubilee weekend and circulated to all households. Tackley and Bletchington schools would bring their pupils to Kirtlington for the day and Cllr Pratt was liaising with the head teachers.

11. Planning - New details for this meeting:

Report circulated at the meeting to be filed with the approved minutes.

Cherwell DC had responded to the Council's complaint about the roof colour of Application No 11/00922/F. The Clerk was asked to write again to Cherwell DC to express the Council's unhappiness with the response, and to enquire what steps would be taken to avoid similar unsatisfactory decisions in the future.

12. Correspondence

Kevin Lerner of Cherwell DC had sent details of the next Parish Liaison meeting and other meetings and the Clerk would circulate the information.

13. Finance

Accounts status and payments: separate report circulated at the meeting (to be filed with the approved minutes).

14. AOB

Cllr Sadler said parishioners had expressed concern about roadside parking on the Bletchington Road causing problems for oncoming traffic. The Council noted this was probably a Highways matter.

Signed **David R Pratt** Chairman

Date **12th June 2012**

KPC MEETING 8TH May 2012

Agenda Item 11 - Planning report

NEW INFORMATION FOR MAY 2012 MEETING

Name Mrs Rosy Whitwell, Application No 12/00164/TPO
Location Oldbury, Bletchington Road
Proposal Lime trees - crown lift to 3.4 - 4 m., crown thin 15%, subject to TPO 37/1989
Parish Council *(Response due by 10 May)*

Name Mrs Anne Mowat - Application No 12/00079/TCA
Location Honeoye, South Green
Proposal Atlantic cedar - fell; Birch - re prune to previous pruning points to contain and shape
Parish Council *No objection email 11 April*
CDC *Permission granted 1 May*

Name Mr & Mrs C Powles, Applications No 12/00280/B & 12/00288/F - Amendmts to 05/01966/LB
Location West House, South Green
Proposal Studio: new pier at south end of east elevation, new conservation rooflight to east elevation, new windows to south gable, raising existing brick chimney stack
Parish Council *No objection email sent 26 March*
CDC *Permission granted 1 May*

Name Kirtlington Parish Council - Application No 12/00113/TCA
Location Playing Field, Kirtlington
Proposal Five Day Notice - Fell 5 x Beech Trees - fire damage and potential safety hazard
CDC *Permission granted 2 May*

Note: Application No 11/00922/F – new build dwelling, North Green – comments on roof colour.
Cherwell DC investigating application of a weathering agent.

Agenda Item 13 - Financial report

1. ACCOUNTS STATUS

Current a/c at 27 April 2012 - £5,188.39 (unbanked cheques total £190.40)
Saver a/c at 29 March 2012 - £19,883.15 includes £2.66 interest for last quarter
(statements only issued quarterly)

APRIL RECEIPT notified after April meeting

Cherwell DC £8,750 First half of precept (£17,500 for 2012/13)

Payment approved before the May meeting

Ady Podbery £172.80 Mowing field, March

MAY RECEIPT

Turney's £100 KPC old Ransome gang mower

MAY PAYMENTS

KVHMC	£8.80	Room hire
Ady Podbery	£345.60	Mowing sports field in April
MEH Services	£178.44	
AON Ltd	[£1,091.40]	Annual Parish Council insurance (due by 1st June) - SEVERAL ITEMS NOT COVERED, INCLUDING BUS SHELTER, will increase premium by estimated £200.
APPROX TOTAL	£1,823	to include increased insurance premium

2. NOTE on KSA income to date and related expenditure

If we subtract the field maintenance work done by Mr Harrison last year (£465) from the total non mowing expenditure (£1,690.54) we can see that dealing with moles has cost £1,225.54 since 2006, which exceeds the KSA donations to date.

	£ KSA donations	£ FIELD EXP (non mowing)
2006-7	272.50	100.00 - moles
7-8	214.34	65 - moles, 150 moles, 53.91 mole traps
8-9	112.50	230 moles
9-10	125	225 moles
10-11	200	None
11-12	275	135 - moles, 465 field maintenance work carried out by Mr Harrison, 266.63 mole fence wire
TOTALS	£1,199.34	£1,690.54