

6. Village Greens

Gigaclear works: Cllr Pratt thought that the making good was substandard in several areas of the village. The Clerk would liaise with Cllrs Pratt and Charlesworth to set up a tour of inspection and photos should be taken of any sections where improvements were needed.

RP,
DP,
AC

Cllr Pratt had not heard from Mr Roskelly and it was agreed he would write again, to repeat the request for removal of the low-level walls and planted areas (extract from the Minutes of the Parish Council meeting of 8th September 2015, Agenda Item 5: *Manor House, South Green: it was agreed the Cllr Pratt would write to Mr Roskelly to request the removal of the new flower beds at the Manor House driveway entrance and the three new low level planter walls at the base of the Coach House, and associated planting, as these had all been created on Parish Council owned land without permission and were not a re-instatement of original features, and prevented public use of those areas for parking. The areas should be levelled to the same level as the adjacent tarmac tracks and grass-seeded).*

7. Village Hall, Sports Field and surrounds

(i) Village Hall

Cllr Pratt had attended the meeting on 18th January. KVHMC meetings would be held on the third Monday of the month, from March. The wi-fi system was now working and KVHMC was drafting a policy for its use. The meeting had discussed whether an additional dog bin was needed at the Park kissing-gate entrance to the Car Park or whether improved signage might encourage dog owners to make proper use of the existing bin on the sports field. The Council suggested a sign at that location would be better than a new bin, plus a sign by the Village Hall dustbins advising those dustbins should not be used for dog waste. Cllr Macbeth commented that the Park owners were not as concerned by dog waste in the Park (as other livestock in the Park left droppings) as by dog-walkers leaving their dog-bags in the Park.

(ii) Sports Field

Cllr Pratt would make enquiries about the pitch fees owed by the adult football team.

(iii) Play Area

Cllr van Loen would not order the Playbark until March. Cllr Pratt would contact Mr Draper about the repair of the bench. Cllr van Loen said the Robin Greaves Foundation trustees were due to meet on 28th January and should give their decision on the Council's grant application about a week later.

8. Planning

- (i) Gladman application 14/02139/OUT: the Public Hearing would be held in Kirtlington Village Hall on Tues 2nd, possibly continuing on Weds 3rd February. The Parish Council's comments had been submitted to the Planning Inspectorate on 15th January.
- (ii) Mid-Cherwell Neighbourhood Plan Forum – the Forum had circulated further amendments to the draft Constitution. Cllr Macbeth requested that Cllrs Pratt and Richardson review these. She proposed that the Council agree the new constitution subject to that review, and this was agreed.

DP,DR

Cllr Macbeth predicted it would not be possible for two named representatives always to attend all the meetings and so phrasing of the Constitution needed to be changed to allow more flexibility. Cllr Charlesworth suggested a pool of five representatives. Cllr Macbeth said the Forum would hold a regular AGM, and Pegasus had been engaged formally to help. Workshops on transport, rural housing and facilities at Heyford Park had previously been held and a similar workshop format would restart.

A public meeting about the Neighbourhood Plan would be held on Tuesday 23rd February: Cllr Macbeth had confirmed this date with Mrs Oldcorn, and a start time of 7 p.m. Cllr Macbeth and the Clerk would liaise with Rob Cooke about publicity material for the village website and the Facebook link in early February.

HM,
RP

(iii) Cherwell DC Rural Housing Pack and RES guidance: CDC had issued a pack with updated information on rural housing and Rural Exception Sites, following requests from parishes. The Clerk would circulate the link to the same material on CDC's website.

(iv) Monthly planning schedule: update since the previous meeting, to be filed with the approved minutes.

9. Correspondence

Mr James Budgett had confirmed he would tackle the trees obscuring visibility at the Akeman Street dip.

Queen's 90th Birthday Celebrations, June 2016: The Lord Lieutenant of Oxfordshire had written to parishes enquiring what celebrations were planned. Cllr Charlesworth thought the Village Hall committee had plans for an event, and said he would support this. It was agreed to discuss the matter again at a later meeting.

Village News request for Parish Council support for a defibrillator: it was agreed the Council was in favour of the project and would research the practicalities, such as a fully accessible location and electricity supply. The British Heart Foundation was offering 50% funding, until the end of March. Cllr Pratt would liaise with Dr Grimshaw for further advice.

10. Finance

Parish Council Budget for 2016 – 17: the Clerk outlined the draft budget which she and Cllr Sadler had discussed on 14th December. There was a projected over spend of about £4,700 for the current year, while the anticipated overspend at the time the 2015 – 16 budget was set had been about £2,100. Cllr Sadler suggested a Precept of £20,500 (an increase of £500) for 2016 – 17, with a projected overspend of about £6,700. The Council discussed a Precept of £22,000. The recent overspend reflected the additional work arising from planning matters, and it was expected planning and development were likely to continue to make up a large part of the Council's workload. Grounds maintenance (sports field, greens and associated areas) was also a major factor. The Council agreed to consult Cllr Sadler and accede to his preference on the Precept sum; it was agreed the maximum Precept for 2016 – 17 would therefore be £22,000. Cllr Macbeth would contact Cllr Sadler on behalf of the Council.

Cllr Charlesworth said the website hosting fee was due soon, at about £40; the Council agreed the cost.

New Homes Bonus payment: Cherwell DC had confirmed a sum of £3,705 would be paid before the end of March, subject to the submission of a proposal for its use, by 19th February, for the benefit of the community. The Parish Council would discuss possible projects at its February meeting.

Accounts status and payments: separate report to be filed with the approved minutes.

11. AOB

Cllr Charlesworth referred to previous applications to fell a eucalyptus tree at Rose Mount, on Station Road, subject of a TPO. He had now seen a consultant's report on the effects of the tree's roots. The Clerk would forward the contact details of the new Tree Officer at Cherwell DC.

Lamb Ale 2016 – the Clerk thought the dates were Saturday 21st to Monday 23rd May. Once confirmed she would send the annual letters of invitation to Hebborn's and the stallholders.

Date of the next meeting: 9th February.

Signed ***D. R. Pratt***

Chairman

Date **9. 02. 2016**

DP

RP

KPC MEETING 19th January 2016, Agenda Item 8

NEW INFORMATION FOR JANUARY 2016 MEETING

Name	Gladman Developments, Application No 14/02139/OUT
Location	Land off Station Road / Lince Lane
Proposal	Outline permission for 75 dwellings
Parish Council	Objection
CDC	Permission refused March 2015, appeal lodged 21 st September. Public Hearing to be held on 2 nd and 3 rd February 2016. Date of decision not known, will be announced about 1 week after Hearing.
15/02023/F	Silver Birch Cottage, Mrs Crisp – details received 3 rd Dec Crowcastle Lane Kirtlington Kidlington OX5 3HP Single storey garden room extension
Parish Council	No objection email 15 th Dec, hopes willow in garden of Sundown can be protected from future requests to fell (will cast shade on sunroom).
CDC	Permission granted 30 th December.
15/02158/LB	Dairy Cottage South Green OX5 3HJ, Mrs Kitty Cox Replacement of an existing outbuilding for use as a living room to be connected to the existing Kitchen by a glazed link, along with associated re-landscaping of the garden.
Parish Council	No objection email Mon 4 th Jan, requested conditions to regulate the delivery/removal of building materials and waste because of access to properties / village hall and car park beyond.
CDC	Gemma Magnusson – decision awaited.
15/00415/TCA	5 The Chestnuts Kirtlington Kidlington OX5 3UB, Dr Grant Lee Various trees located at the property; refer to tree work schedule.
Parish Council	No objection email 19 th Dec
CDC	Rhodri Jones – decision awaited.
15/02183/F	Oakdene, Bletchington Road, OX5 3HF, Ms Liz Taylor Single storey rear extension
Parish Council	No objection to the extension itself, but an Objection to the potential effects of the new driveway, which would break the line of the existing native hedgerow, which is considered an important feature of this section of the Bletchington road in proximity to Kirtlington Park.
CDC	Michael Sackey – Decision awaited
15/02208/F	Appletreewick, Heyford Road Part two storey, part single storey, side return extension Ms Louise Fleming
Parish Council	comments deadline = Fri 22 nd Jan
CDC	Victoria Barrett
15/00432/TCA	The Mount Bletchington Road Miss Charlotte Harris T1 x Walnut - Cutting back where overhanging dog kennels T2 x Yew Tree - Crown reduction by 25% T3 x Silver Birch – Removal of branches as touching electric cables
Parish Council	Comments emailed 13 th Jan, KPC hopes the work to all three trees will be minimal as it would be a shame if they lost their shape through over- reduction, and that an experienced tree surgeon will be employed.
CDC	Rhodri Jones.

KPC MEETING 19th January 2016

Agenda Item 10 - Financial report

Current a/c at 29 Dec 2015	£29,205.45	Includes Precept receipt £10,000 (September), TOE2 grant £5,000 for Vhall refurb paymt, Private donation £5,000, VAT claim £6,713.35, Viridor balance of grant £7,200, Art show receipts
Saver a/c at 29 Dec 2015	£3,435.23	Includes 43 p interest for last quarter
	£32,640.68	
Subtract unbanked cheques	<u>£985.07</u>	Anne Pratt, MEH Services, Ady Podbery (3 large chqs)
	£31,655.61	

January 2016 payments

R M Bone	£	3,023.04	Clerk's salary 12th Oct to Fri 15th Jan minus Employee NICs
R M Bone	£	105.14	Re-imbusement stationery/printer inks
KVHMC	£	11.00	Room hire 10th Nov.
KVHMC	£	11.00	Room hire 8th Dec.
PWLC (direct debit)	£	758.75	Loan repayment, balance outstanding = £2,056.61
HMRC	£	<u>293.74</u>	Employer & Employee NICs for current quarter
TOTAL	£	4,202.67	

Quotation, 7th Dec 2015, received 10th Dec post KPC, DP and RS approved

Jake Williams			
Landscape &c	£	120.00	Works to Limes on S Green, works to Holm Oaks VH Car Park, Remove oak branch Play Area
	£	400.00	Works to leylandii, VH Car Park
	£	<u>260.00</u>	Add wooden boarding to S Green edge of French drain
	£	780.00	Total incl materials and labour and site clearance