

**KIRTLINGTON PARISH COUNCIL**

**Minutes of the Parish Council meeting held in the Village Hall on Tuesday 8<sup>th</sup> December 2015**

Present: Miss S van Loen, Mrs R M Powles (Clerk), R Sadler (Chairman for the meeting), S Tylor  
In attendance: Mr D Richardson  
Apologies: JAB Charlesworth, Dr H Macbeth, Mr D R Pratt (Chairman)

**Agenda Item**

**Action**

**Election of Chairman for the meeting**

Cllr van Loen proposed Cllr Sadler as Chairman for the meeting; the proposal was seconded by Cllr Tylor; Cllr Sadler was therefore elected as Chairman for the meeting.

**1. Minutes of the Parish Council meeting held on 10<sup>th</sup> November 2015**

The minutes were signed as a correct record.

**2. Matters arising from the minutes**

Graveyard provision – the Council was waiting for a response from one of the adjacent landowners and noted that for the time being it should keep its options open.

Bus subsidies and Dial-a-Ride: the County Council had voted to withdraw all subsidies to these services, subject to approval by the Executive in the New Year. The Clerk had submitted comments on behalf of the Parish Council to the County Council’s “Talking Oxfordshire” consultation on budget cuts: OCC had issued a briefing on the Chancellor’s Autumn Statement which allowed an additional 2% increase in Local Authority Council Tax for adult social care provision and the Parish Council had supported this increase because of the importance of adult social care.

Tree surgery, Parish Council-owned trees: Cllr Sadler and the Clerk had met Jake Williams on 4<sup>th</sup> December. He would provide a quotation for work to the South Green limes (increased clearance for Hebborn’s funfair stalls), formative pruning of the two Holm Oaks in the Car Park, work to reduce the scale of the Leylandii hedge in the Car Park, and removal of an Oak branch overhanging the new climbing frame in the Play Area. He would also be able to lay a timber edging to protect the perimeter of South Green in the locations discussed.

**3. Declarations of interest**

None.

**4. Reports**

Cllr Pratt and the Clerk had attended the Cherwell DC Parish Liaison meeting on 11<sup>th</sup> November. Adrian Colwell, head of CDC’s Planning Policy department, had given a resume of the Local Plan Part 2 process to take place in 2016.

Cllr Macbeth and Ms Marsh had attended the Mid-Cherwell Neighbourhood Plan forum meeting on 12<sup>th</sup> November.

The Art Show on 14<sup>th</sup> November in the Church had made a profit of about £400 for the Play Area. Cllr van Loen expressed her particular thanks to Cllr Pratt and Mrs Pratt for their hard work in organising the show.

Gigaclear cabinet opposite South Green: this had not yet been installed.

RP –  
TCA  
app.

<p><b>5. <u>Village Greens</u></b></p> <p>Bollard numbers and spacing for South Green: Cllr Sadler and the Clerk hoped to do this by the end of the year.</p>	RS/RP
<p><b>6 (i) &amp; (ii) <u>Village Hall, Sports Field and surrounds</u></b></p> <p>Nothing to report.</p> <p><b><u>(iii) Play Area</u></b></p> <p>Dr Nick Berry of Viridor had carried out his “completion” inspection of the new climbing frame on 7<sup>th</sup> November. Cllr van Loen hoped an official opening of the climbing frame could be held in the spring, to which Viridor and other benefactors would be invited. She and Cllr Pratt had agreed that the gate at the southern end should be closed permanently. Cllr van Loen hoped the damaged bench could be repaired by the legs being replaced. She said another delivery of about 8 bags of Playbark was needed and the Council agreed this should be done; she would try to arrange delivery in the New Year.</p> <p><b><u>(iv) Gravel Pit Field:</u></b></p> <p>Ady Podbery had cut the grass and hedges with the help of a subcontractor in the week of 23<sup>rd</sup> November. Sustainable Kirtlington’s woodshed would be padlocked. Mr Draper and Cllr Pratt had agreed that Mrs Price could graze her horses in the field; Mr Draper and Mrs Hawkesworth would liaise as necessary about SK access to the field.</p>	
<p><b>7. <u>Planning</u></b></p> <p>(i) Gladman Developments, application 14/02139/OUT – Cherwell DC had advised that the appeal process had started and the deadline for any further comments from the Parish Council was 6<sup>th</sup> January 2016 but might be extended to 13<sup>th</sup> January. The hearing date had not yet been set.</p> <p>(ii) Mid-Cherwell Neighbourhood Plan Forum – the Forum had circulated a draft constitution which Cllrs Pratt, Sadler, Macbeth and the Clerk had reviewed and comments had been submitted. The Forum had issued a request for a contribution from each Parish towards the fees of a Forum Clerk. Kirtlington PC’s portion would be £450 p/a. The Council approved this sum and the Clerk would advise the Forum.</p> <p>The Forum also asked participating Parishes to each organise a public consultation meeting to discuss the aims and objectives of the NP, and would provide written outline material. The Village Hall had been booked for this, provisionally for the evening of Tuesday 23<sup>rd</sup> February. When available, the aims and objectives should be publicized on the website and in the Village News.</p> <p>(iii) Planning application 15/01301/F (extension of solar panel array, land north-west of Golf Club, Mill Lane): the Case Officer had advised this had gone to Committee and had been recommended for approval, subject to conditions, but final confirmation was needed from the Parish Council as to whether it objected formally. It was agreed that given the conditions there would be no formal objection, the Parish Council having already stated its concerns.</p> <p>(iv) Monthly planning schedule: update since the previous meeting, to be filed with the approved minutes.</p>	HM / RP
<p><b>8. <u>Correspondence</u></b></p> <p>Gourdans Steak Frites had contacted Mrs Richardson (KVHMC) following their attendance at the craft fair to enquire if they could provide a weekly take-away service in the Car Park or a pop-up restaurant in the Village Hall and Mrs Richardson sought the Council’s views. It was agreed it was appropriate for the Council to give a view, as leaseholder of the Village Hall, and bearing in mind other local businesses. Although it was recognised that new business ventures generally deserved support, the councillors agreed that Amier’s curries and the fish and chip van were already competition for the Oxford Arms and the</p>	

Dashwood, and so additional competition to existing village businesses would probably have a negative effect. For that reason the Council would not be in favour of either an additional take-away service or a pop-up restaurant.

Paul Wilson of OCC Highways had written to Mr James Budgett to confirm that landowners could clear snow from road surfaces and pathways adjacent to their property without incurring liability.

**11. Finance**

Parish Council Budget for 2016 – 17: the Clerk and Cllr Sadler would meet on 14<sup>th</sup> December to prepare the draft budget. Cllr Sadler noted that the Precept had been increased for 2015 – 16 to cater for the work generated by the Gladman applications and appeal, and that increase had been spent. He added that his preference was for no Precept increase for 2016 – 17 and wondered if it could instead be reduced. The County Council on the other hand was likely to take advantage of the Government’s additional leeway for adult social care provision and increase its Precept and the Parish Council’s Precept could be increased similarly by 2% - 3% to £20,500. Cllr Tylor recommended some increase at this stage to avoid problems later when a much larger increase might be a necessity.

Accounts status and payments: separate report to be filed with the approved minutes.

**12. AOB**

Mr Harrison had arranged for Barretts to carry out the annual winter service for the Toro mower.

The Council noted that the site of the fly-tipping adjacent to the Golf Course was due to be cleared by 21<sup>st</sup> December and hoped this would indeed happen.

Date of the next meeting: it was agreed to postpone this by one week to 19<sup>th</sup> January.

Signed ***D R Pratt*** Chairman

Date **19. 1. 2016**

RS /  
RP

## KPC MEETING 8<sup>th</sup> December 2015, Agenda Item 7

### NEW INFORMATION FOR DECEMBER 2015 MEETING

Name	Gladman Developments, Application No 14/02139/OUT
Location	Land off Station Road / Lince Lane
Proposal	Outline permission for 75 dwellings
Parish Council	Objection
CDC	Permission refused at Planning committee 19 <sup>th</sup> March 2015. Appeal lodged 21 <sup>st</sup> September. PINS have issued start date; comments due by 6 <sup>th</sup> (13 <sup>th</sup> ) January, hearing date not known at 7 <sup>th</sup> Dec.
15/01787/F	Kirtlington Stud Ltd / Mr Chris Budgett Barn House Kirtlington Stud Crowcastle Lane Kirtlington Kidlington OX5 3EU Grooms Accommodation
Parish Council	9 <sup>th</sup> November email - no objection. Queries whether the adjacent buildings have covenants restricting use to staff accommodation.
CDC	Advised on 24 <sup>th</sup> November - application withdrawn
15/01301/F	Enviko Ltd Unit 8 Kingsmill Business Park Surrey KT1 3GZ Plot 1 Land North West Of Golf Club Mill Lane Kirtlington
Parish Council	<b>AMENDED APPLICATION</b> - Extension of the ground mounted PV array to include an additional 50kW p (200 module) array. Comments sent by deadline of Fri 27 Nov. Concerns about cumulative impact.
CDC	(Stuart Howden) SH advised this went to Committee on Thurs 26 <sup>th</sup> Nov. He now needs to know if KPC is objecting or not. If objecting it must go to Cttee again on 17 <sup>th</sup> Dec.
15/02023/F	Silver Birch Cottage, Mrs Crisp – details received 3 <sup>rd</sup> Dec Crowcastle Lane Kirtlington Kidlington OX5 3HP Single storey garden room extension
Parish Council	Comments by 18 <sup>th</sup> Dec.
CDC	Case Officer is Michael Sackey

## KPC MEETING 8<sup>th</sup> December 2015

### Agenda Item 9 - Financial report

#### Accounts

<b>Current a/c at 27 Nov 2015</b>	<b>£27,774.13</b>	Includes Precept receipt £10,000 (September), TOE2 grant £5,000 for V Hall refurb, Private donation £5,000, VAT claim £6,713.35, Viridor balance of grant £7,200
<b>Saver a/c at 27 Nov 2015</b>	<b>£3,434.80</b>	No change since last statement
	<b>£31,208.93</b>	
Unbanked cheques	<u>-£ 482.95</u>	Mostly payments to artists
	<b>£30,725.98</b>	

#### November receipts, Art show

Art Show	£	1,890.00	Post 27 <sup>th</sup> Nov statemt
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#### December 2015 payments

MEH Services	£30.00	Greens mowing November
Ady Podbery Grounds Care	£284.40	Field mowing Oct
Ady Podbery Grounds Care	<u>£120.00</u>	Supply used set of chain harrows
	<b>£434.40</b>	<b>TOTAL</b>

**(Note from last meeting re BUDGET 2016 – 2017)**

**Precept decision timing = KPC (12<sup>th</sup>) January 2016:**

*I confirm that precept letters are likely to be sent out in mid/late December with responses due mid/late January.*

*I have not heard that capping will apply to parishes, but do understand your concerns.*

Regards

Denise

**Denise Taylor CPFA**

Group Accountant (Budgets & Accounts)

Cherwell District Council and South Northamptonshire Council