

## KIRTLINGTON PARISH COUNCIL

### Minutes of the meeting held in the Village Hall on Tuesday 9<sup>th</sup> April 2013

Present: J A B Charlesworth, Ms A Kennedy, Dr H Macbeth, Mr D R Pratt (Chairman), Mrs R M Powles (Clerk), R Sadler, S Tylor,  
Apologies: Miss S van Loen, Cllr S Holland (Cherwell DC), Cllr T Hallchurch (Oxfordshire CC)

#### 1. Minutes of the meeting held on 12<sup>th</sup> March 2013

These were signed as a correct record.

#### 2. Matters arising from the minutes

Dog fouling: Cllr Macbeth queried the purpose of the new CDC surveillance notice at Tinker's Ditch; Cllr Pratt said the CDC dog warden had not given reasons for the position of that sign.

North Green / Mill Lane signs: Cherwell DC would install new signs indicating Mill Lane at the end of April or in early May.

Website: an advertisement could be posted on the website offering tuition on adding notices and information.

#### 3. Declarations of interest

None.

#### 4. Reports

Cllrs Pratt and van Loen had attended the Cherwell DC Planning Committee meeting on 28<sup>th</sup> March. The Planning Committee had approved the applications for the Manor House by a majority of about two thirds. Cllr Macbeth asked how larger delivery vehicles would access the site if Church Lane was to be avoided. It was agreed to contact Mr and Mrs Roskelly. As the construction period would last some time, and in view of damage elsewhere to South Green, it was agreed to purchase several moveable signs to advise that parking and driving on the Green were not permitted.

Cllr Pratt had spoken to Cllr Holland about two further matters raised at the Planning Committee meeting: The South East Plan of 2009 had been revoked; forty new properties would be built in Bletchington on Duchy of Cornwall land.

#### 5. Village Hall, Play Areas and Sports Field

Seven-a-side Junior pitch: the site had been agreed. Cllr Macbeth would make enquiries about fees for the use of the pitch.

Sports field surface: Mr Harrison had advised the whole surface needed to be rolled. It was agreed about £160 should be paid for this, from the Kirtlington Sports Fund.

Village Hall: Cllr Kennedy reported that Lynne Newin of ORCC had advised KVHMC on VAT matters.

Sustainable Kirtlington wood store: it was agreed Cllr Charlesworth should liaise with Mr Powles about the structural and access considerations.

#### 6. Community Service work

The team had cleared all the turf from the Play Area extension and was looking for additional jobs.



## KPC MEETING 9<sup>th</sup> April 2013

### Agenda Item 7 - Planning report

#### **NEW INFORMATION FOR APRIL 2013 MEETING**

Name Mr and Mrs M Roskelly, Application No 13/00034/TCA  
Location Manor House, South Green  
Proposal FELL: 2 x apples, 1 hazel, 6 x hollies, 1 x lilac, 1 x elderberry; CROWN CLEAN 2 x sycamores  
Parish Council *Queried necessity of felling lilac and elderberry (pending granting of planning permission of garage construction)*  
*CDC Permission granted 11 March, no work to interfere with bird nesting season or bats.*

Name Mrs Julie French, Application No 12/01810/F  
Location 16 Park Close  
Proposal Loft conversion with associated velux windows and dormers, new patio door in existing window opening and new chimney  
Parish Council *No objection*  
*CDC Permission granted 13 March. Match existing materials*

Name Mr J and Mrs Mr Roskelly, Application Nos 13/00019/F and 13/00020/LB  
Location Manor House, South Green  
Proposal Refurbishment of and extension to existing Manor House and Coach House including internal alterations, general window repairs, loft conversion, dormer windows, new staircase, insertion of flue pipe, insertion of new roof lights and windows, conversion of attached barn to habitable accommodation and ancillary development, including new entrance gates. Erection of new dry stone walling and installation of pool house / changing room - resubmission of 12/01364/LB and 63/F.  
*CDC Planning committee meeting Thursday 28<sup>th</sup> March: applications approved.*

Name Mr Stuart Jenkins, Application No 13/00151/LB  
Location 3 Foxtownsend Cottages, Heyford Rd  
Proposal New mains gas connection with semi-buried gas meter box  
Parish Council *No objection*  
*CDC Permission granted 8<sup>th</sup> April.*

Name Mr and Mrs A Charlesworth, Application No 13/00215/F  
Location Red House, Troy Lane  
Proposal New porch and additional roof lights  
Parish Council *No objection*  
*CDC Decision awaited*

Mr Robert White / The Lodge, Bletchington Rd, Appeal ref APP/C3105/A/13/2190212:  
Appeal against CDC's refusal of his application to build a 4 bedroom 2-storey house in garden.  
*Parish Council letter sent to Planning Inspectorate: confirms original objections.*  
*Decision date = not arranged but post final comments deadline of 4<sup>th</sup> April 2013*

## KPC MEETING 9<sup>th</sup> April 2013

### Agenda Item 9 - Financial report

#### 1. ACCOUNTS STATUS

Current a/c at 28 March 2013	£2,546.95	Includes the VAT refund below
Subtract unbanked March chqs	(£182.94)	
	<u>£2,364.01</u>	

Saver a/c at 28 March 2013 (statements only quarterly)	£14,892.64	incl £2.23 interest for last quarter
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#### 2. PAYMENTS / RECEIPTS

##### **MARCH 2013 RECEIPTS (post KPC meeting)**

HMRC	£2,063.67	VAT refund for period 31/10/2012 - 08/03/2013 including the Playdale VAT
JAB Charlesworth	£10	road salt bag

##### **April 2013 receipt(s) due**

<i>First Precept payment for 2013 / 2014</i>	£8,750	<i>(NB, Parishioners will pay only £17,072 of the requested £17,500 because of the Council Tax Reduction Scheme, CDC will make up the £428 shortfall this year but not next year).</i>
<i>WI</i>	£300	<i>Play Area fundraising</i>

##### **APRIL 2013 PAYMENTS**

M E Harrison	£19.96	Re-imburse rope for sports field (cricket square)
Oxford Conservation Volunteers	£100	Maintenance work, November 2012
KVHMC	£9.60	Room hire 12 April
R M Bone	£3,015.57	Clerk's salary + expenses at £15.57
S R Barrett	£778.88	Toro repairs and service incl £129.81 VAT

TOTAL CHQS	<u>£3,924.01</u>	
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##### **Further payment(s) expected**

Sylva	£150 (approx)	Fell and log North Green Oak; stump grind
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#### 3. Note on Play Area extension costs / income to date

	PAID/received	DUE
Playdale equipment	£8,608.51	excluding VAT which has been reclaimed
Additional fencing		£428.17; C Brinkworth quotation
Weed control membrane		tba
Additional play bark		£975 approx plus VAT for whole area: approx 50% bigger than previous area
Repair to large swing?		Tba
Overnight storage	£15	KVHMC, Hazel Room
Other?		
OCC grant	£7,500	
WI grant		£300
Village fete 2013		Fete Committee have promised donation