

**KIRTLINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held in the Village Hall 10<sup>th</sup> October, 2017**

**Present:**

D.R.Pratt (Chairman), Dr. H.Macbeth (Vice Chair), Mrs. K.Fry, S.Jenkins

- 1. Apologies:** D.Richardson, R.Sadler, S.Tyler, Mrs. R. Powles (Clerk)
- 2. Declarations of Interest:** None
- 3. Approval of Minutes:** Paragraph 12, under 'Agreed', the first sentence should read 'KPC agreed that it wished to support the Jersey Cottages application but the planning sub-committee was delegated to review the details and write the response. It should be added to final paragraph (*Public comments without the Agenda*) the statement 'Current use of Quarry Pit Field for grazing was for maintaining the field cropped.' The minutes of 12<sup>th</sup> September 2017 were approved.
- 4. District and County Councillor Reports:** No county or district councillors present.
- 5. Parish Council Planning Sub-Committee:** Nothing on this item; see item 12 below.
- 6. Progress reports not otherwise on the agenda:** Conversations have been held with someone who may assist on the village website. There is a problem with the storm drains under the tracks on South Green and Cllr. Macbeth will check if this is the responsibility of OCC Highways or of Kirtlington Parish Council. Discussion also of other areas of the village where a storm drain runs under privately owned roads.
- 7. Road safety measures at the School:** Cllr. Pratt reported that the County Councillor has been chasing up OCC for further information on the 20 mph signs and overgrowth on verges. As for the flashing lights at school arrival and departure times, a small gadget is needed to activate the pole with the lights, but that gadget is only provided to a 'lollipop' person after their special training. Cllr. Pratt has been in touch with the school for a way forward on this.
- 8. A 20 mph limit throughout the whole village:** Cllr. Pratt had reported that, apart from the time needed to get this accepted, there would be a cost to the Parish Council of about £3k for OCC Highways to process and implement a Traffic Regulation Order, which would include consultation with residents. Cllr. Macbeth said she would propose at the 'Forum' meeting on the 11<sup>th</sup> October that the costs of making the speed limit of all M-CNP villages (who wished it) 20 mph, as one use for the S106 monies arising from Heyford Park developments.
- 9. Parish Council Assets:**
  - (i) War memorial: It was noted that the Parish Council does not own the memorial or the land but Cllr. Fry reported on the status of the surrounds and the memorial itself, and her work on it. More work is needed, and a discussion followed about whose responsibility it was.
  - (ii) The white gate at Bletchington Road entrance to the village: Cllr. Macbeth will seek a volunteer to clean and repaint these.
  - (iii) Cllr. Pratt had put back the directional sign on South Green.
  - (iv) The seat on the west side of South Green: Cllr Macbeth will seek a volunteer to clean it.
  - (v) Overgrowth at the kissing gates on Peagram and Thorneloe land: Cllr. Fry will discuss with Mrs. Thorneloe.
  - (vi) BT phone kiosk on North Green: it is due to be removed by BT, but in over a year it has not been. Cllr. Fry had obtained different answers about when it will be removed from different representatives of BT she contacted. Removal has been requested.
  - (vii) There was discussion of various areas of land where ownership was unknown and possibly not recorded at the Land Registry. It was agreed that for those lands that are not owned by the Parish Council the Parish Council is not responsible.
  - (viii) The Pond is owned by the Parish Council: Cllr. Fry listed some past works by the Parish Council on the pond. There is a problem with the drain. £368 has previously been agreed by the Finance Committee for work on the pond and Cllr. Pratt will ask Jake Williams about the greenery around the culvert and on the path. Cllr. Macbeth will contact M&M to review what work they think is needed for this drain and report on the state of the

- wall above. On this subject, correspondence had also been received by a parishioner about the relevance of this to the footpath and to the land of adjacent neighbour. Cllr. Pratt had visited that adjacent neighbour to understand further aspects of the situation.
- 10. Village Greens (repairs and maintenance):** A Community Services team came today (10<sup>th</sup> October) and dug through some of the hardened land, replaced it with soft soil into which grass seed was sown. A resident had expressed concern about whether the hard level had been sufficiently pierced to let the rain through; the team leader said that it was too hard for piercing with a pick and would need a jack hammer.
  - 11. Village Hall, Sports Field and Play Area:** Cllr. Pratt reported that trolleys for moving chairs and tables more easily had been obtained. New curtains were being ordered, but would not be replaced until after the Fireworks event. The Codfather (Fish & Chips van) has ceased to come as he has moved to Witney. Cllr. Pratt thanked him and was thanked in return for the kindness of Kirtlington patrons. Following a request from a parishioner, it was resolved to put a 'No Parking' sign to stop parking that would hinder disabled access to either the Park gate or kissing gate at North East end of the car park. The Community Service had cleared weeds by Play Area fence.
  - 12. Planning:**
    - (i) MCNP: The Parish Council's formal response to the consultation had been submitted. The MCNP Forum is meeting on 11<sup>th</sup> October. Cllr. Macbeth will attend.
    - (ii) CDC Local Plan (part 1) Partial Review (Oxford's Unmet Need): The Parish Council's formal response to the consultation had been submitted.
    - (iii) The Planning SubCommittee decided on the detailed response to the application for 20 houses behind Jersey Cottages, and this was signed by the Chairman and sent.
    - (iv) Monthly Planning applications schedule: It was noted that the Inspectorate had decided a date for resolving the appeal against CDC refusal of the development off Mill Lane had been received. The deadline for comments by all parties is 8<sup>th</sup> November. KPC and Ward Councillors have been informed. The Inspector is to determine the case on the basis of written evidence and a site visit. It was noted that such an appeal is against CDC and the Parish Council needs to find out with whom to liaise in CDC. Determination of the Jersey Cottages application, 17/01688/OUT by the CDC planning committee is anticipated for Thursday, October 26<sup>th</sup>. There was no objection to 17/01895/F re. roof of Acorn Cottage. The Planning SubCommittee had yet to respond on applications 17/01903/LB (Flights Mill), 17/01853/F (5 East View Cottages) and 17/01938/F (re-submission of one at Little Foxtown), where a previous application had been refused.
  - 13. Correspondence:** The Parish Council has had correspondence with the Consumer Council for Water about Thames Water and the central sewerage problems, but further correspondence is anticipated. The OCC Rights of Way Department had informed the Parish Council that the Mill Lane bridlepath had been re-gravelled. A parishioner had written about drainage problems of the pond (see under Assets above). A parishioner had submitted a letter with some queries about previous Parish Council decisions, which included misunderstanding the lack of Parish Council role in discussion of Rural Exception Sites.
  - 14. Finance:** The receipts and payments for the month were approved, cheques signed.
  - 15. Reports for future agenda:** The acquisition of a speed gun and volunteers should be discussed at the Parish Council meeting. There was further discussion of the extra width buses; the extra width is due to disabled access.
  - 16. Date of next meeting:** Tuesday, 14<sup>th</sup> November, 2017.

Signed

***D R Pratt***

Chairman

Date

***14/11/2017***

## **KPC 10th October 2017 - Agenda Item 12 - Planning:**

### **RYEFURLONG APPEAL** (Lodged 16<sup>th</sup> June 2017)

16/02295/OUT Land South West Of Woodbank, Mill Lane, Kirtlington = RYEFURLONG / Mr and Mr King  
Erection of 10 No dwellings  
CDC Advised PINS deadline 8<sup>th</sup> Nov for any further written submissions; PINS to determine case on basis of written evidence.

### **JERSEY COTTAGES RE-SUBMISSION**

17/01688/OUT | OUTLINE - Proposed residential development for up to 20 new dwellings and associated works with all matters reserved except access (*Resubmission of 17/00539/OUT*) | OS Parcel 1424 Adjoining And Rear Of Jersey Cottage Heyford Road Kirtlington  
CDC – Determination at Planning Committee Thursday 26<sup>th</sup> October.  
KPC – Submitted comments in support.

17/01569/CLUP | Certificate of Lawfulness of Proposed Development for the erection of an outbuilding to form garage and studio |  
**Acorn Cottage, South Green** Kirtlington Kidlington OX5 3HJ  
CDC = Permission granted 18<sup>th</sup> September.  
KPC – Query to CDC: how much information can be made available for a CLUP application? Nothing on website except the application form.

17/01895/F | Construction of new gable in roof |  
**Acorn Cottage, South Green** Kirtlington OX5 3HJ  
Applicant: Ms Diana Stent  
KPC: No objection

17/01903/LB | Internal & external alterations to refurbishment building works |  
**Flights Mill, Mill Lane** Kirtlington Kidlington OX5 3HW  
Applicant: Mr and Mrs Chacksfield  
KPC: due date for comments Tues 24<sup>th</sup> Oct

17/01853/F | Single storey side extension |  
**5 East View Cottages, East View** Kirtlington Kidlington OX5 3HF  
Applicant:  
Mr Mark Pitts- Tucker  
KPC: Comments due by Wed 11 Oct 2017 – *c.f. refusal for 2 previous applications*

17/01936/F | Addition of dormer to rear elevation with obscured glass - re-submission of 17/01545/F |  
**Little Foxtown, Heyford Road** Kirtlington Kidlington OX5 3HS  
KPC: Comments due by Tues 24<sup>th</sup> Oct 2017. See below ref previous reasons for refusal.

*(KPC - Objection to 17/01545/F : obscure glazing should remain, ref condition 4 of the 2002 permission for Little Foxtown. Also, preferable if new dormer matches the existing.  
CDC= Permission refused 14<sup>th</sup> September. Harm to private amenity space (loss of privacy and overlooking) of neighbours).*

## **KPC 10th October 2017 - Agenda Item 14 - Finance:**

### **1. Payments schedule**

Bank statement at 29 Sept 2017:

Current a/c at 29 Sept 2017	£39,454.56	includes second half of Precept at £12,000 and CTR grant of £368.68
Saver a/c at 30 Dec 2016	£3,436.95	Unchanged since last statement
	£42,891.51	Unbanked cheques £0.00 2 x Ady Podbery, 2 x Greenscape, KVHMC £42,891.51

### **2. For approval: October 2017 payments**

Archer Signs & Panels	152.34 £	replacement No Dogs signs
Greenscape Inspires	120.00 £	(if needed - additional cut post 10th Oct)
MEH Services	30.00 £	Mowing, September
Ady Podbery	424.80 £	Field mowing September, supply fertiliser
R M Bone	1,900.00 £	Clerk's salary 10th July to 6th October
KVHMC	<u>11.00 £</u>	Room hire September
<i>Total:</i>	<i>2,638.14£</i>	