

7. <u>Parish Council Assets</u>	SJ
Notice boards: Cllr Jenkins had repaired the notice board near Foxtownsend (Heyford Road bus stop) and would check the other two to see what work was needed.	
Timber bench, west side of South Green: this was oak, and in dry weather (the spring) should be wire-brushed.	
War Memorial, repairs to steps/stonework: Cllr Buckingham-Fry would contact a contractor with a view to obtaining a quotation. The Clerk would contact Mr Z Coles about repairs to the adjacent low level local stone walls.	KB RP
8. <u>South Green</u>	
Use of Parish Council owned land by residents (potential acts of ownership), reminders of Parish Council ownership: <i>it was resolved</i> to write to Mr and Mrs Hessler, and to Dr and Mrs Blackwell.	RP/ DP
9. <u>Village Hall, Sports Field and Play Areas</u>	
Cllr Pratt had attended the November Village Hall Committee meeting. The Fireworks display (Saturday 11 th November) had raised over £4,000. Various new fixtures and fittings were in place such as new curtains for the Hall and a cupboard for the projector.	
Disposal of glass after event hire: this had been discussed by the Committee. <i>The Council confirmed its position</i> that large containers for glass collection in the car park (as provided by Cherwell DC) were undesirable because of the risk of broken glass, and noise disturbance for residents.	
No Parking sign by the gate to the Park from the Car Park: this would be installed when weather conditions permitted.	DP
New mobile Fish & Chips van: Mr Andrew Franklin had started visiting on Tuesdays (around 4 p.m. and 8 p.m.), on a trial basis until mid-January. The Village Hall Committee had agreed a weekly pitch fee of £10.	
Sports Field, Tractor shed roof: Mr Draper would provide an estimate of the cost of materials to replace the current roof, which should be included in the Draft Budget.	JD/ DP/ RS
Sports Field, Cedar Trees: the weekend snowfall had broken several branches. <i>It was resolved</i> to seek advice on whether tree surgery was needed, for safety considerations and the health of the trees: Cllr Pratt would contact Mr Jake Williams. Mr Cherry and Mr Draper would remove the fallen brush. The Churchyard wall should be inspected for damage.	DP RP
Sports Field mowing: discussion was postponed until Finance (item 12).	
Lamb Ale 2018: this would be held over the weekend 2 nd and 3 rd June, the Lamb Ale lunch being held on Monday 4 th ; <i>it was resolved</i> that the Clerk should send the usual letters of invitation to Hebborns and the independent stallholders.	RP
10. <u>Planning</u>	
(i) MCNP - For information: the Forum meeting scheduled for 12 th December had been postponed until 18 th December. Miss Marsh had submitted comments on behalf of KPC on the Caulcott “buffer zone” and traffic mitigation matters.	
(ii) Monthly planning application schedule – the Council <i>noted</i> the report (to be filed with the approved minutes).	
17/01688/OUT – resubmission at the Jersey Cottages site, development of up to 20 new dwellings: Cherwell DC’s Planning Committee had refused permission.	
16/02295/OUT – Ryefurlong site appeal against refusal of permission: Cherwell DC had advised it was unlikely that the Planning Inspectorate would issue a decision before Christmas.	

11. Correspondence

Allocation of social housing in the parish: Cherwell DC had written to explain the system of nomination of village social housing properties for those with a village connection preference. There were Nomination agreements in place with providers who owned the properties. Sanctuary Housing (which held all the ex-council house stock) had to offer 90% of their properties through choice based lettings. The other 10% could be used by Sanctuary Housing for their own tenants to move around. Cherwell DC's other social housing partners had to offer 75% through choice based lettings and could keep 25% for their own use. When village social housing properties became available 1 in 3 as a minimum had to be advertised with a village connection preference. Of 7 properties advertised in Kirtlington 4 had been advertised recently with a village connection preference; 6 of those properties had been taken up, 3 with a Kirtlington connection.

Community First Oxon had circulated to parishes in the immediate area a Kirtlington area "Community Profile", and requested feedback on the content/inaccuracies. The Clerk would review the information and circulate it in the New Year to the Council for further comment.

RP

12. Finance

Monthly schedule of payments and receipts: the new payments and quotations were *approved*.

Future options for Sports Field mowing: Mr Draper and Mr Cherry had asked the Council to consider the purchase of a fairway mower, which would enable them to mow the Sports Field at no cost (currently contracted out to Ady Podbery); they would also repair the mower (no labour charges) as needed. The cost of a reconditioned fairway mower would be between £7,000 and £10,000. The Parish Council's annual payments to Ady Podbery were consistent, at about £2,600 excluding VAT, and no repair costs were due. Cllr Sadler would investigate the possibilities of a leaseback deal (so that for example the Council would own the machine after a period of about 3 years), and would consider whether the suggestion would be to the Council's financial advantage. A decision would be needed before the next mowing season. It was not known if Mr Draper and Mr Cherry would also take on the mowing of the Greens. The Parish Council would have to consider the options in the context of the 2018-2019 Draft Budget.

RS

Dog fouling on Sports Field: the Council noted that it was regrettably commonplace for dog-walkers to allow dogs to foul the Sports Field area, and that this was unacceptable because of the risk of disease for users and maintenance personnel, in addition to the unpleasantness caused. *It was resolved* that Council should consider how to prevent this nuisance (which had been achieved apparently in Bletchington) and advice should be sought from the National Playing Fields Association (Fields in Trust). The Council discussed measures such as a campaign on social media, and whether access to the Sports Field for dogs could be blocked (replacement of gates with dog-proof stiles); the matter would be discussed further.

DP

It was resolved to purchase small gifts for Miss Marsh and Mr Kurgo, for their Planning Subcommittee work over the year.

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RP

13. Councillors' reports and items for future agendas

Agenda items for next meeting:

Draft Budget 2018 – 2019

Dog fouling on Sports Field: prevention measures

14. Date of the next meeting

This was confirmed as 9th January 2018. The meeting closed at 8.45 p.m.

Signed **D R Pratt** Chairman

Date **9.1.2018**

KPC 12th December 2017

Agenda Item 10 – monthly Planning application schedule

17/00666/LB | AMENDMENTS – Old Vicarage, Church Lane

(This followed the withdrawal of 17/0665/F (installation of solar panels to south facing roof and new stone slabs to parking area).
Internal alterations and refurbishment of existing house, including minor amendments to internal layout, alterations to floors and levels, amendments to doors, refurbishment and decoration of windows, new fireplace surrounds and hearths, modernisation of existing kitchens and bathrooms including new extracts, new obscure glazed roof light over new wc, new solar PVT panels to south facing roof slope and new stone slabs to existing parking forecourt.

KPC comments 14th June - No further comments to those of 4th May.
CDC – Permission granted 15th November.

17/01936/F | Addition of dormer to rear elevation with obscured glass - re-submission of 17/01545/F Little Foxtown, Heyford Road

(Previously refused application: 17/01545/F | Addition of dormer to rear elevation. Replacing glass in 2 rear dormers from obscured glass to clear glass)

KPC no objection Tues 24th Oct. Observation – DAS photos do not show clearly if obscured glazing in place in existing rear dormers; it would be preferable if this were the case.
CDC - Permission granted 15th November.

17/01688/OUT – JERSEY COTTAGES RE-SUBMISSION

Proposed residential development for up to 20 new dwellings and associated works with all matters reserved except access *(Resubmission of 17/00539/OUT)*

OS Parcel 1424 Adjoining And Rear Of Jersey Cottage Heyford Road

KPC – Submitted comments in support, 6th October. Further comment submitted Mon 6th November.
CDC – Planning Committee Thurs 23rd Nov, permission refused

17/00418/TCA | T4 x Yew - Remove approximately four low branches overhanging garden. Lift canopy by approximately 1.5 metres. T10 x Plane - Reduce in length upper laterals by approximately 3 metres to reduce leverage and risk of collapse. Also lightly reduce lower canopy overhanging garden to prevent further encroachment. T11 x Yew - Lift canopy to give one metre's clearance to wall. Other work is removal of deadwood.

Stonehaven, Troy Lane

KPC comments due: Weds 13th Dec for Thurs 14th Dec

17/02273/F | Loft conversion incorporating dormers to the east and west roof slopes; replace existing flat roof with new pitched roof and new porch

Dryden Spinney, Bletchingdon Road

KPC comments due: Weds 13th Dec for Fri 15th Dec

17/02227/F | Two storey side extension

13 Bletchingdon Road Kirtlington

KPC comments due by Fri 29th Dec, bring forward to Weds 20th Dec?

17/02402/F | First floor extension above garages and internal alterations

Nivram, 11 Park Close

KPC comments due Mon 1st Jan 2018, aim: Tues 2nd or Weds 3rd Jan

17/02237/F | Single storey rear extension and alterations

3 Hatch Way, Kirtlington

KPC comments due Mon 1st Jan 2018, aim: Tues 2nd or Weds 3rd Jan

KPC 12th DECEMBER 2017 - Agenda Item 12 - Finance

Bank statements at 29 Nov 2017

Current a/c at 29 Nov 2017	£34,717.45	<i>includes second half of Precept at £12,000, CTR grant of £368.68 and £50 Sustain Kirt rent for Gravel Pit field</i>
Saver a/c at 29 Nov 2017	£3,436.95	<i>Unchanged since last statement</i>
	£38,154.40	
Unbanked cheques	<u>-£729.20</u>	<i>2 x Podbery, 1 x KVHMC</i>
	<u>£37,425.20</u>	

For approval: December 2017 payments

Barclaycard Commercial	£	32.00	Annual card fee
D R Pratt	£	72.70	Re-imburse lunch for Mr Draper & Mr Cherry
Ady Podbery	£	97.80	Single cut to sports field, November
KVHMC	£	11.00	Room hire 14th Nov
Jake Williams	£	180.00	Clear brambles etc from adjacent pond path
Archer Signs & Panels	£	<u>80.94</u>	No Parking sign for gate to Park from Car Park
	£	474.44	

NOTE re Payments to Ady Podbery/Sports Field mowing costs. These figures exclude the VAT.

In addition to mowing these costs include weed&feeds, or supplying fertiliser.

2014 – 15	£2,455.50	
2015 – 16	£2,911	a higher sum because it includes trimming the Gravel Pit field hedges,
2016 – 17	£2,617.49	mowing the Gravel Pit field & supplying 2nd hand chain harrows
2017 - 18	£2,668	