

KIRTLINGTON PARISH COUNCIL

5th September 2018

Dear Sir / Madam

NOTICE OF COUNCIL MEETING

I hereby give notice that the next meeting of the Parish Council will be held in the Village Hall
on **Tuesday 11th September 2018 at 7.00 p.m.**

R M Powles, Clerk

- 1 Apologies
- 2 Declarations of pecuniary interests / other conflicts of interest
- 3 Approval of the Minutes of the meeting held on 10th July 2018
- 4 District & County Councillor Reports

To note: matters as reported

To consider further: County Councillor's Priority fund – Highways or community group project
- 5 Progress reports (for information only on matters arising from the minutes unless under separate Agenda Item)

Crown reduction work, 2 x Cedars on Sports field – done Tues 17th July
Gravel Pit field - mown 26th July
Thames Water foul sewer repair near Oxford Arms completed mid July; northbound A4995 surface also repaired
Parish Council vacancy (Cllr Sadler resignation): the Parish Council may co-opt (Cherwell DC notification, 30th July)
- 6 Thames Water / Consumer Council for Water (CC4W): update
- 7 Highways / Road safety measures

For information / update: Community Speedwatch:
For information / update: Compulsory 20 mph section through village
- 8 Parish Council Assets (maintenance)

For information / update: War Memorial, footpaths, notice boards
For information / update: replacement White Gates, Bletchington Road
- 9 Defibrillator and South Central Ambulance Service (SCAS) - Parish Council complaint of 26th February

For information – update, further to Parish Council request for further information from SCAS following SCAS report on KPC complaint

10 Village Hall, Sports Field and Play Areas

For information: KVMHC Committee: matters to report

For information / update: Play Area, fence repairs

To note: RoSPA annual safety reports on Sports field and Roman Close Play Areas (received 24th July).

To consider: Sports field non-mowing maintenance, Sports Field outfield maintenance

To consider: replacement of Toro mower

To consider: use of field by non-Parish teams

11 Community fair – Village Hall, Sunday 16th September, 2 – 5 p.m.

12 Planning

(i) MCNP

To note (update): Neighbourhood Plan (draft submission) (Public Consultation closed in June)

(ii) Monthly planning application schedule

To note: updates on planning applications in the parish

(iii) To note: Oxford's Unmet Housing Needs, Examination by Planning Inspector: Pre-Hearing Meeting on 28th of September 2018 commencing 09.30am within the Council Chamber of Cherwell District Council Offices, Bodicote House

13 Correspondence

Churchyard mowing arrangements following retirement of Mr Draper

Other correspondence

14 Finance

To note: Annual Governance and Accountability Return year ended 31st March 2018:
Conclusion of Annual Audit - External Auditor's Report and Certificate

To consider and approve: Monthly receipts & payments

To note: Bank Account signatories

15 Data Protection

16 Date of the next Parish Council meeting

17 Councillors' reports and items for future agenda

Minor matters of information not elsewhere on the agenda (not for debate/decision) and items for future agendas:

Future agendas :

Co-option of Councillors to the Council vacancies

Use of Parish Council reserves

Maintenance of verges and overgrown pavements / other outdoor maintenance tasks

Use of KPC "storage" space at Village Hall (filing cabinet(s))

Autumn Replacement Oak tree + tree guard for the two Holm Oaks commemorating Col. Shellard